



**PORT LOUISA NATIONAL WILDLIFE REFUGE**  
**U.S. FISH AND WILDLIFE SERVICE**  
**10728 COUNTY ROAD X-61**  
**WAPELLO, IA 52653**



## **2015 SUMMER YOUTH POSITIONS**

Do you love being outdoors? Maybe you're interested in a career in conservation or wildlife management? If so, then the Youth Conservation Corps (YCC) is for YOU! This well-balanced, work-learn-earn youth program develops an understanding and appreciation of the Nation's environment and heritage.

Port Louisa National Wildlife Refuge is hiring up to 4 individuals, ages 15 through 18, for employment in the YCC Program. Those who apply will be selected in a random drawing to participate in the eight week program. YCC crew members will work on wildlife habitat improvement projects, refuge maintenance projects, boundary posting, brush cutting, and invasive species management. The work is primarily outdoors so exposure to insects, poison ivy, and wildlife is inevitable. Appropriate personal protective equipment will be provided by the refuge.

YCC crew members will be paid the federal minimum wage of \$7.25/hour, 40 hours/week for 8 weeks. The selected crew members will work each day, Monday – Friday, 7:30am – 4:00pm, except federal holidays. The 2015 YCC start date is June 15, 2015 and will continue through August 7, 2015. All participants must have a valid social security number and a bank account in their own name.

To apply for one of these positions, please fill out a Youth Conservation Corps Application and return it to the refuge headquarters (address above) no later than **April 29, 2015**. Participants will be selected through a random drawing process that will be conducted on April 30, 2015. For more information about Port Louisa National Wildlife Refuge please check out our website [http://www.fws.gov/refuge/Port\\_Louisa/](http://www.fws.gov/refuge/Port_Louisa/) or find us on Facebook! If you have questions regarding your application or the YCC program, please contact Assistant Manager, Ron Knopik at (309) 791-2863 or by email [Ron\\_Knopik@fws.gov](mailto:Ron_Knopik@fws.gov) or Administrative Technician, Sally Jack at (319) 523-6982 or by email [Sally\\_Jack@fws.gov](mailto:Sally_Jack@fws.gov)



## United States Youth Conservation Corps

The Youth Conservation Corps (YCC) is a well-balanced work-learn-earn program that develops an understanding and appreciation in participating youth of the nation's environment and heritage. It is administered by the U.S. Department of Agriculture - Forest Service, and by the U.S. Department of the Interior--Fish and Wildlife Service and National Park Service. YCC offers gainful summer employment to youth, for approximately eight weeks, in a healthful outdoor atmosphere.

Enrollees will be paid the minimum wage for a 40 hour work week. Most projects will enroll an equal number of males and females.

Projects include building trails, maintaining fences, cleaning up campgrounds, improving wildlife habitat, and thinning timber stands. Participants will do hard physical work and may be exposed to insects, poison oak and ivy, adverse weather, and difficult working conditions.

### Eligibility Requirements

Young men and women, 15 through 18 years of age, who are permanent residents of the United States, its Territories, or possessions, are eligible for employment without regard to social, economic, racial, or ethnic backgrounds. Handicapped youth who can effectively participate in most YCC activities are eligible. Youth must have no history of serious criminal or other antisocial behavior that might endanger their safety or that of others; have or be able to obtain a work permit as required under the laws of their State; have a Social Security number or have made application for one; be willing and able to work hard and participate in most work projects. Employment is without regard to Civil Service or classification laws, rules, or regulations.

### How You Can Enroll

To apply, youth meeting these qualifications should complete this YCC application form and return it at the earliest possible date to the nearest unit of a National Park, National Forest, or national Fish and Wildlife Refuge or Hatchery.

Applicants will be selected on a random basis and will be notified of selection. Demographic information such as age, race, and family income is not used in the selection process.

#### PRIVACY ACT STATEMENT FOR THE YCC APPLICATION (FS-1800-18) 10/94

The following information is provided to comply with the Privacy Act of 1974 (PL-579). 5 U.S.C 301 and 7 CFR 260 authorize acceptance of the information requested on this form. The data will be used in the selection process of applicants for the YCC Crews, and for contacting the selected applicants. Furnishing your name and social security number is voluntary. However, your application cannot be processed without this information.



According to the Paperwork Reduction Act of 1995, no agency may conduct or sponsor, and no person is required to respond to, a collection of information unless it displays a valid OMB number. The OMB approval number for this collection is 0596-0084. Public reporting burden for this collection of information is estimated to average 3 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

YCC complies with Section 504 of the Rehabilitation Act of 1973. (29 U.S. Code 794). Under this Act and implementing Regulations, handicapped persons "who, with reasonable accommodation, can perform the essential functions" of the YCC are eligible. (7 CFR Part 15b and 43 CFR Part 17).

# Port Louisa National Wildlife Refuge

U.S. Fish and Wildlife Service  
Department of the Interior

Port Louisa National Wildlife Refuge  
10728 County Road X-61  
Wapello, IA 52653



## JOB ANNOUNCEMENT – Summer Job Opportunity Youth Conservation Corps (YCC)



### Program Description

Are you a teenager looking for a challenging and rewarding job this summer? If so, you may be interested in working for the U.S. Fish and Wildlife Service as a member of our Youth Conservation Corps (YCC) crew here at Port Louisa National Wildlife Refuge.

YCC is a summer employment program for 15-18 year olds to work, learn, and earn together on projects that conserve and protect the natural resources of the United States.

### Typical Duties

Crew Members will work primarily outside doing physically demanding tasks on a wide range of projects including:

- Trail maintenance, boundary posting, litter pickup, and yard work
- Goose, duck, and songbird banding, & nest box construction
- Habitat maintenance projects, surveys, and similar tasks
- Assisting with environmental education programs

### Eligibility and Selection

The YCC Program is open to young adults, 15-18 years old. There is no previous experience required and selection is by random drawing.

### Work Location, Schedule, and Salary

Port Louisa NWR's YCC program is held at the Refuge Headquarters. The address is: 10728 County Road X-61, Wapello, Iowa, which is located on the northwest corner of Lake Odessa about 5 miles from the city of Wapello.

YCC Crew Members work Monday through Friday, 40 hours per week, from 7:30 AM to 4:00 PM with some exceptions due to holidays and adverse weather. Wage is \$7.25 per hour. Crew members are paid every other week.

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**Program Dates**

This year, the YCC Program at Port Louisa NWR will begin on Monday, June 15<sup>th</sup>, 2015, and end on Friday, August 7<sup>th</sup>, 2015. Applicants should be able to work the full eight weeks in order to be considered.

**Application Deadline**

Applications must be received by **April 29<sup>th</sup>, 2015** to be considered.

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**YCC Program Expectations**

By submitting your application, you agree to comply with the following expectations of employment. Failure to do so may be grounds for termination.

YCC Crew members:

- Are **REQUIRED** to wear the provided uniform and safety equipment at all times as directed by their supervisor.
  - Will be to work on time and ready for daily assignments
  - Will follow instructions given by supervisors.
  - Will work with other YCC Crew Members and care for their safety.
  - Will participate in all aspects of the program, including work activities and environmental education
  - Will contribute their best to the success of the program.
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**Physical Demands and Environmental Hazards**

YCC Crew members perform hard work in an outdoor setting. Physical demands and environmental hazards may include:

- Use of hand tools such as shovels, hand saws, and pruning shears
  - Lifting up to 50 pounds of weight
  - Dragging vegetation and debris such as branches to a central location
  - Digging, pulling, hauling and chopping
  - Working in the sun and summer heat
  - Hiking or working on rough terrain and steep slopes
  - Exposure to insects and poisonous plants
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For an application, visit the refuge website at: [http://www.fws.gov/refuge/Port\\_Louisa/](http://www.fws.gov/refuge/Port_Louisa/)  
or find and print application information on our Facebook page at:  
<https://www.facebook.com/#!/PortLouisaNWR>



Mail completed application to:  
Port Louisa NWR  
10728 County Road X-61  
Wapello, IA. 56253

If you have questions regarding your application or the YCC program, please contact Assistant Manager, Ron Knopik, at (309) 791-2863 or by email [Ron\\_Knopik@fws.gov](mailto:Ron_Knopik@fws.gov) or Administrative Technician, Sally Jack, at (319) 523-6982 or by email [Sally\\_Jack@fws.gov](mailto:Sally_Jack@fws.gov).

