



Volunteer Position Descriptions

Environmental Education Assistant or Leader

Program leaders prepare for and conduct environmental education programs for students in grades K- 12 using established curriculum and lesson plans.

Visitor Center Information Desk

Volunteers greet visitors in person and by telephone, schedule tours, provide information and answer questions about wildlife and recreational use of the Refuge.

Nature's Nest

Volunteers greet and assist customers, ring-up sales, stock shelves, operate a cash register and maintain displays and general gift shop appearance.

Wildlife Viewing Tour Guide

Interpretive tour guides provide visitors with a wildlife viewing tour experience. Using wildlife identification skills and interpretive techniques, guides share information about the Refuge, its wildlife and the site's unique history.

Naturalist

Naturalists prepare for and conduct interpretive programs for visitors of all ages using established program outlines. Naturalists are encouraged to apply creativity and enthusiasm.

Trail Crew

Hike trails, interact with visitors, take inventory of trail maintenance needs, and assist in performing needed maintenance.

Recreation Program Assistant

Assist with public and special needs fishing programs from April to October. This position will teach children and adults fishing skills during these programs.

Maintenance Assistant

Assistants will perform light to moderate maintenance work. Duties may include nature trail maintenance, light construction and general upkeep of Refuge property. Familiarity in using power tools preferred.

National Eagle Repository Assistant

Assistants will perform a variety of duties including general file maintenance, property inventory, program scheduling and specimen collection. Work may include answering phones and performing basic customer service tasks.

Habitat Restoration

Assist habitat staff with seasonal projects which include collecting native grass seed on the Refuge and spreading it to other locations on site, removing non-native plants and conducting studies.

Bio-tech Assistant

Assist biology staff with seasonal bird and wildlife studies, which include dissecting deceased animals, monitoring wildlife and data entry.