



**ARTHUR R. MARSHALL LOXAHATCHEE NATIONAL WILDLIFE REFUGE  
ENVIRONMENTAL EDUCATION VISIT REQUEST FORM**

**Please give complete information.** We may need to talk prior to confirming your visit request or prior to the class visit. Contact **Serena Rinker**, Interpretive Specialist, at (561) 735-6029 if you have questions.

NAME \_\_\_\_\_ HOME PHONE \_\_\_\_\_

SCHOOL PHONE \_\_\_\_\_ VOICE MAILBOX \_\_\_\_\_

BEST TIMES TO CALL: at home \_\_\_\_\_ at school \_\_\_\_\_

EMAIL \_\_\_\_\_ HAVE YOU VISITED BEFORE \_\_\_\_\_

Give complete information about your school and classes. Project class size at field trip time. **No more than 2 classes will be allowed a field trip on the same day.**

SCHOOL \_\_\_\_\_ GRADE \_\_\_\_\_

SCHOOL ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_ SCHOOL FAX # \_\_\_\_\_

CLASSES WILL BE TRAVELING BY: SCHOOL BUS \_\_\_\_\_ CARS \_\_\_\_\_

PARTY RESPONSIBLE FOR LIABILITY \_\_\_\_\_

NUMBER OF STUDENTS \_\_\_\_\_ NUMBER OF ADULTS WITH GROUP \_\_\_\_\_

VISIT DATE REQUESTED \_\_\_\_\_

TIME \_\_\_\_\_  
Arriving Departing

**AREAS TO BE VISITED**

- MARSH TRAIL       VISITOR CENTER       CYPRESS SWAMP BOARDWALK
- BOAT RAMP OVERLOOK       LILA

**PLEASE ADDRESS & SEND AS SHOWN BELOW:**

**SERENA RINKER – ATTN: EE VISIT  
A.R.M. LOXAHATCHEE NATIONAL WILDLIFE REFUGE  
10216 LEE ROAD, BOYNTON BEACH, FL 33473-4797  
561-735-6029      FAX 561-369-7190**

**PLEASE REMEMBER TO FILL OUT PAGE TWO OF THIS FORM – IT IS MANDATORY  
WE NEED THIS INFORMATION TO MEET YOUR EDUCATIONAL NEEDS**

**CONTINUED ON OTHER SIDE**

## TRIP LESSON PLAN

(Please give us a call if we can be of help with curriculum or activity ideas)

Pre-Trip Preparations – How do you plan to prepare students for their trip to the refuge? Please include listening to guides and following directions, etc. (Teachers: Please note – Our guides and volunteers are not responsible for student discipline/behavior. Please make sure your students know you are still in charge.)

Educational background – What information will you impart before the field trip regarding Everglades water, wildlife, plants, etc.?

On-Site Activities – What do you want your students to gain from their refuge experience? How do you plan to meet your objectives? Please be specific. Include concepts, factual information. (Ex: I want my class to gain knowledge of the wetland ecology of the refuge. I want them to learn about adaptation through observations of bird and plant life on the refuge.)

Post Visit – What follow-up related activities are you planning for your students? How can we help? (materials/support)

With prior arrangement, an introduction may be given to your class. But, please be prepared to lead your class around the trails since the refuge education staff is small.

Stop! Before you sign this request, read carefully the accompanying letter and the conditions listed below. Your signature commits you to following them strictly.

I the undersigned, understand that if approved, that I will adhere to the following conditions:

- If arriving by private vehicle, all vehicles will arrive together.
- Plants or animals shall not be collected.
- Wildlife will not be fed, enticed, or disturbed.
- Closed-toes shoes will be worn by all students and educators.
- Be prepared for weather, bring hat, water, sunscreen, bug repellent, rain gear.
- Sack lunches are permitted. However, care must be taken to prevent littering. Remaining food and litter will be taken off the refuge.

Signature \_\_\_\_\_ Title \_\_\_\_\_

Date \_\_\_\_\_