

ENTRY PROCEDURES TO FILL HUNTER QUOTA

A. Reservation Procedures:

- a. Reservation holders are encouraged to preregister to speed up the processing.
- b. Mobility Impaired (MI) reservation hunters will be processed before other reservation hunters in numerical sequence when the check station opens.
- c. Processing begins 2½ hours before waterfowl shoot time on Sacramento, and 2 hours before waterfowl shoot time on Delevan, Colusa and Sutter NWRs.
- d. If a reservation card holder is not present when card number is called, he/she will be allowed to enter UPON ARRIVAL, or until the end of the reservation period.
- e. Reservations must be presented at the check station no later than 1½ hours before waterfowl shoot time on Sacramento and 1 hour before waterfowl shoot time on Delevan, Colusa and Sutter. Once the reservation period has expired, the reservation will be invalid – NO EXCEPTIONS!
- f. A MI reservation holder may choose any available MI blind site or enter free-roam. If both options are refused, the MI hunter may be placed on a "MI waiting list" in order to remain eligible to hunt.
- g. A non MI reservation holder may choose any available regular (non-MI) blind site or enter free roam. If both options are refused, the hunter may be placed on a "waiting list" in order to remain eligible to hunt.
- h. MI and non MI reservation holders who wish to be put on a waiting list will be added to the list in numerical order (reservation card number) and will have priority over lottery and first-come, first-served list.
- i. A reservation holder selecting a hunting site, assigned pond, or free-roam may take up to three additional people of his/her choice, including no more than two juniors or non-hunters, for a total of four people. Once formed, the party cannot add or substitute other individuals. The party may not split between blinds and free-roam.
- j. If the reservation holder chooses a blind site or assigned pond and he has a guest who has not arrived yet, he/she may request to have this person join him/her at his assigned blind site or assigned pond. The name must be given at the time of processing. This does not affect the quota.
- k. If the reservation holder chooses free roam, all hunters in his/her group must be present at the time of processing. Once the group (free-roam) has been processed and the next reservation number is called, additional hunters **will not** be added to the card. Adding additional hunters will affect free-roam quota. If the hunter truly has a partner who will be arriving late, he will be advised to choose a blind site. Hunters may not split between blinds and free-roam.

B. Lottery Draw Procedures:

- a. Hunters obtain a lottery card at the check station and fill out both halves.
 - i. Only one hunter's name may appear on the front of a card.
 - ii. Hunting license number and vehicle license number must be written on the front.
 - iii. MI hunters wishing to use the MI blind sites or ponds must mark the MI box.
 - iv. A maximum of three additional names may be placed on the back of the card. This includes adult hunters, junior hunters (no more than two juniors per adult) and non-hunters.

- v. Hunter's names and hunting license numbers are required on the back of the card. Hunters on the back of the card do not have to be present during the lottery.
 - vi. Hunters who want to sign up other hunters on his/her card but do not have their license number at the time may add license numbers any time before the draw.
 - vii. Any names recorded without hunting license numbers at time of the draw will not be eligible to hunt.
- b. A hunter's name may be placed on the front or back of only **one lottery card for each shoot day per refuge**.
 - c. A card number will be assigned to each card in top right corner. It will take the place of individuals' name for the purpose of assigning lottery numbers.
 - d. The right half of the lottery card will be filed at the check station. The hunter will keep the left half.
 - e. Hunters may leave the area once the lottery card is filled out and turned in. They do not have to be present during the draw.
 - f. On Tuesdays, Fridays, and Saturdays at 8:00 p.m., the total number of cards that have been issued are entered into a computer program. The computer will randomly select the order of each lottery card number.
 - i. The card numbers (plastic tokens) are placed on a large numbered board in the check station.
 - ii. The position of each **card number** (plastic token) determines the **lottery number**.
 - iii. The spaces between each card number are determined by the additional number of hunters that have been entered on the cards.
 - iv. **Lottery numbers** determine the order that the hunters will be called the next morning. Only one lottery number will be issued per party. All names on a card must enter as a party. Once a party is formed, the party must hunt together. No splitting between blinds and free-roam.
 - v. It is the hunter's responsibility to check the board to determine what their lottery number is before lottery numbers are called.
 - vi. Hunters should write their assigned LOTTERY NUMBER (drawing results) to the left of the CARD NUMBER on their portion of the lottery card.
 - vii. **Hunters will be called by their lottery number.**
 - g. If a lottery cardholder does not show on the morning of the hunt, the other hunters on the back of the card are eligible to hunt.
 - h. It is advisable that lottery hunters be on the area 1½ hours before shoot time. Hunters must be present when their number is called and will be eliminated from the list if they are not present.
 - i. A lottery purge will occur at 8:00 a.m. Names of hunters that are not present will be removed from the list.

C. First-Come, First-Served:

- a. Hunters arriving after the 8:00 p.m. (lottery draw) will be issued a first-come, first-served number which will begin after the last number on the lottery list.
- b. Unlike the lottery, each hunter must be physically present to sign up.