



Humboldt Bay National Wildlife Refuge

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Field Trip Request Form

Thank you for your interest in scheduling a field trip at Humboldt Bay National Wildlife Refuge! We look forward to working with your group. Here are a few important things to know about scheduling your field trip.

1. This application is not a confirmation of your reservation. You will be sent written notification confirming dates and times for your group's visit.
2. Applications are processed on a first-come, first-served basis.
3. Please mail or fax this form to the Refuge visitor center.
4. Allow at least two weeks for your application to be processed.
5. All participating teachers must fill out the form with their contact information, field trip goals, and schedule.
6. The refuge prefers to accommodate only one class per visit (approximately 25-30 students, plus teachers and chaperones.) We require 2 adults per every 10 students, and adult supervision is required at all times. Please refer to the **“Planning your field trip to Humboldt Bay National Wildlife Refuge” information sheet.**

Complete the following information for your group:

Name of school or group: _____ Grades: _____ Ages: _____

Contact person: _____ Phone: _____

Address: _____ Fax: _____

_____ Email: _____

Total number in group: _____ Number of Adults: _____ Number of students: _____

Date of field trip (first choice)	Arrival time	Departure time
Date of field trip (second choice)	Arrival time	Departure time

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Thank you for choosing Humboldt Bay National Wildlife Refuge
as a place for your students to explore our local ecosystem!

Check the appropriate item(s) below.

We would like to take a self-guided tour of the 1.7 mile Shorebird Loop Trail. (allow 1.5- 2 hours).

We would like to view the exhibits in the Visitor Center and/or Hunt Cabin. We understand that no more than 10 students may explore the exhibit rooms at a time, and close adult supervision is required as the exhibits are fragile. (allow 15 minutes per group).

We would like to view a brief video on the National Wildlife Refuge System. (allow 15 minutes).

We would like to check out the following support materials from the visitor center:

Binoculars. You may check out up to 22 binoculars.
Number of binoculars requested: _____

Discovery Pack with bird, animal, and plant field guides.

Clipboards with Nature Bingo activity sheets (appropriate for grades 3-8).
You may check out up to 10. Number of clipboards requested: _____

We understand that refuge staff and volunteer docents are limited at Humboldt Bay National Wildlife Refuge. If available, we would like to have the following support.

We would like a short orientation talk before going on our self-guided tour.

We would like a refuge staff member or volunteer docent to guide our group on the trail.

Briefly describe your field trip goals. What would you like your students to learn?