



# United States Department of the Interior



## FISH AND WILDLIFE SERVICE

Moosehorn National Wildlife Refuge  
103 Headquarters Road, Suite 1  
Baring, ME 04694

### **PUBLIC USE AIDE**

Moosehorn National Wildlife Refuge  
Baring, Maine

**Dates:** June 4 - August 24, 2007. 40 hours per week, for 12 weeks. Starting & ending dates are flexible. General tour of duty 8:00 to 4:30, Monday through Friday, with alternating weekend duties. Schedule must be flexible to accommodate tours and outreach programs, as needed. Incumbent will be required to provide scheduled tours on some evenings and weekends. Position includes \$250.00 / week subsistence allowance plus communal housing. College Credits may be available. See your university contact for availability and instructions. This position may be terminated at any time due to lack of work, lack of funds or as the needs of the Service dictate.

**Duties:** Prepares and presents interpretive programs to a variety of audiences, assists in the design and writing of interpretive leaflets, assists in development and maintenance of public use facilities including brochures, hiking trails, interpretive exhibits, signs, and kiosks. Greets the visiting public and provides advice on refuge activities and wildlife viewing opportunities. The incumbent will also be provided the opportunity to assist with the refuge biological programs. Incumbent will be required to provide weekend and evening tours utilizing an 8-10 passenger van.

#### **Qualifications:**

1. Ability to communicate orally for the purpose of giving educational and interpretive presentations and conducting refuge tours and greeting the public.
2. Apply knowledge of the environment, biology, and related subjects to outdoor recreation programs.
3. Ability to work independently and with other individuals.
4. Must maintain a valid drivers license

#### **Application Procedures:**

Submit Resume with the following information

1. Position in which you are applying
2. Full Name, Mailing Address (with zip code) and day/evening telephone numbers
3. Social Security Number (Voluntary) "It will be required upon hiring"
4. Country of Citizenship
5. Education; High School Name, City, State and Zip, date of diploma or GED.
6. Colleges and / or Universities attended, city, state and zip code & Current Transcripts.
7. Work Experience: Include job title, duties, dates of service, Employer's name. address & phone number



8. References: Provide 3 (three) references familiar with your work or academic abilities
9. Qualifications: In a brief statement, address how you meet the qualifications 1-4 above

Materials submitted as part of your application will not be returned. For additional information, call Robert Peyton, Deputy Refuge Mgr. at (207) 454-7161.

**Mail Complete Application to:**

**Public Use Internship Application  
Moosehorn National Wildlife Refuge  
103 Headquarters Road, Suite 1  
Baring, ME. 04694  
Application Must Be Postmarked By April 9, 2007**