



# United States Department of the Interior



## FISH AND WILDLIFE SERVICE

Moosehorn National Wildlife Refuge  
103 Headquarters Road, Suite 1  
Baring, ME 04694

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### **Fire Management and Forestry Aide**

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Moosehorn National Wildlife Refuge protects more than 28,000 acres of migratory bird habitat in eastern Maine. Refuge lands are rich in diverse habitats and wildlife. Public uses include hunting, fishing, wildlife observation, photography, environmental education, and interpretation. This position may be terminated at any time due to lack of work, lack of funds or as the needs of the Service dictate.

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Dates: Spring/Summer 2007, up to 12 weeks. 40 hours per a week. Starting and ending dates are flexible. Hours are generally 7:30-4:00, M-F. Position requires some evening and weekend work. Position includes \$250 / week subsistence allowance plus housing. College credit available, arrange details through your university and state intention to earn credits in your cover letter.

Duties: Fire Management Program (60%) Work with the refuge's two person fire crew to construct and maintain fire breaks and trails, prepare areas for prescribed burns, assist with the execution of prescribed burns, and if qualified assist with wildfire suppression.

Forest Management Program (30%): Work with refuge staff to survey and mark forested blocks for commercial timber harvest as part of an ongoing habitat management program. Mark and map trees to be saved. Collect data from plots in field and forested habitats.

Other Duties as Assigned (10%): Assist with visitor services. Assist with refuge's marsh and water, and wildlife inventory and monitoring programs. Perform routine maintenance tasks.

#### Qualifications:

- 1) Knowledge of fire and/or forest management and environmental science aspects of natural resource management through course work and/or experience. Knowledge of habitat restoration, bird identification and/or botany a plus.
- 2) Ability to communicate clearly and effectively verbally and in writing.
- 3) Ability to work independently and with other individuals.
- 4) Ability to attain a moderate level in the standard firefighter fitness and work capacity test.
- 5) Willingness to work in difficult conditions, including temperature extremes, swarming insects, and rough terrain, and spend long hours working in the field.
- 6) Ability to operate two and four wheel drive vehicles. Must possess a valid driver's license.



Application Procedures:

Submit a resume. Be sure you provide all of the information requested below:

Personal Information: Full name, mailing address (with zip code), day/evening telephone numbers (with area code).

Education: High school name, city, state and zip code, date of diploma or GED. Colleges and/or universities attended, city, state and zip code. Major field(s) of study. You must provide your most current college transcript.

Work Experience: For each paid or non-paid position held related to the job for which you are applying, include: job title, duties and accomplishments, hours per week, starting and ending dates of employment (month and year), employer's name and address, and salary.

Other Qualifications: Job-related training courses, job-related skills, certificates, honors and awards.

References: Three (3) references familiar with your work or academic abilities.

Qualifications: In a separate brief statement, address how you meet the qualifications (1-5) listed above.

Materials submitted as part of your application will not be returned.

For additional information, contact Maury Mills, Wildlife Biologist  
Phone: (207) 454-7161, or e-mail [Maurice\\_Mills@fws.gov](mailto:Maurice_Mills@fws.gov).

Mail Complete Application to:

Moosehorn National Wildlife Refuge  
103 Headquarters Road, Suite 1  
Baring, ME 04694

**Application must be postmarked by April 9, 2007**

Or

Email complete application to:

[Maurice\\_Mills@fws.gov](mailto:Maurice_Mills@fws.gov)  
**by 5:00 pm April 11, 2007**