

# US Fish and Wildlife Service Internship Opportunity

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- Location:** Eastern Massachusetts National Wildlife Refuge Complex
- Position Title:** Interpretive Intern (2 vacancies)
- Employment Details:** Exciting opportunity to channel your love for the outdoors! Interpretive intern positions are available at the Eastern Massachusetts National Wildlife Refuge Complex for the summer of 2014. The positions will start between May 15<sup>th</sup> and June 1<sup>st</sup> and last for 12 weeks. The Refuge Complex includes eight diverse refuges which stretch from Billerica to Cape Cod. The majority of work will occur on Great Meadows, Assabet River and Oxbow National Wildlife Refuges. **A background check will be required to gain necessary computer access at the Refuge.**
- Duties:** Duties include but are not limited to: developing and guiding weekly interpretive programs for audiences of all ages; providing trailside interpretation; designing refuge fliers and brochures, staffing visitor center, and working with volunteers, summer camps and youth groups. In addition, the position will include data entry in support of the refuges' annual hunt program, answering phones and responding to information requests from the public. It also includes upkeep of grounds with the use of weed-wackers and leaf-blowers, as well as cleaning of the visitor center and other facilities. The intern will be required to create and do at least 3 public programs throughout their 12 weeks, as well as design and finish a "legacy project",
- Qualifications:** Requirements for the position include a valid US driver's license, enthusiasm, public speaking skills, ability to work independently, and the willingness to work weekends and holidays with minimal supervision and to interact with the public in a professional manner. Past experience in natural resources and/or education is desirable.  
Applicants must be able to work with minimal supervision, be very independent and easy-going, and be able to work with the public of all ages in a professional manner regarding sensitive conservation issues. Previous experience with piping plovers, field work in a field camp setting, data collection, bird identification, and an academic background in wildlife biology, zoology, environmental science or a related field are preferred.
- Salary:** Stipend is typically \$200/week if funds are available, and includes free dormitory style housing (requires at least 30 hours of volunteer time). Housing is dormitory style located near the headquarters in Sudbury, MA. College credit would need to be arranged prior through your

college/university. **Do not apply if you cannot accept an unpaid internship.**

**How to Apply:**

To apply, send a letter of interest, resume and contact information of three references by February 15<sup>th</sup> to: Eastern Massachusetts National Wildlife Refuge Complex, Attn: Kizette Ortiz-Vanger, 73 Weir Hill Road, Sudbury, MA 01776 or electronically to [Kizette\\_OrtizVanger@fws.gov](mailto:Kizette_OrtizVanger@fws.gov)

**Closing Date:**

February 15, 2014, however hiring WILL BEGIN well before the closing date, so applying earlier is strongly recommended.

**Contact Person:**

**Kizette Ortiz-Vanger, Visitor Services Specialist**  
**Phone: (978) 562-3527 ext. 117**  
**Office Hours: W-Su 8:00am to 4:30pm ET**