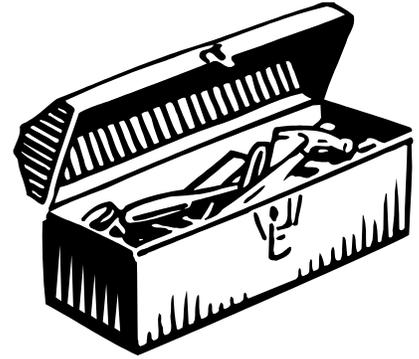


Kaua‘i National Wildlife Refuge Complex

Job Description for Maintenance Volunteer Position



Qualifications

- Enjoy physically active work;
- Have an interest or background in working on maintenance-type projects (mechanics, carpentry, etc.). Some of the maintenance projects require minimal (or no) technical skills. Training may be provided to bring the knowledge or skill level to meet the need of the job. Others would require technical skills.

Duties

- Assist Maintenance staff with many aspects of the day-to-day maintenance projects.
- Assist with special one-time maintenance projects at the field station.
- Opportunity to work with other staff and volunteers on a variety of projects. Types of projects include:
 - washing/waxing vehicles
 - minor maintenance
 - painting
 - carpentry
 - shrub trimming

Obligations

- Complete a training program provided by Refuge staff;
- Be willing to contribute a minimum of 12 hours per month (4 ½ day (3-hour) shifts);
- Provide own transportation to and from work;
- Wear a uniform; and
- Report for work on scheduled dates and times.

Supervision

Volunteers will be supervised by US Fish and Wildlife Service maintenance staff. Depending on the difficulty of the projects and experience level of the volunteer, some projects will require more supervision than others.

Effects

- Realize a hands-on sense of accomplishment in helping the Refuge reach its maintenance goals;
- Have the opportunity to be of service to your community and country;
- Have the opportunity to work at one of the most beautiful places on earth;
- Meet other volunteers and Service personnel who share your interests;
- Gain knowledge of Kaua‘i’s Refuge Complex and its management programs; and
- Have the opportunity to access behind the scene locations of the Refuge Complex;
- Gain knowledge of Hawai‘i’s marine coastal ecosystem, the cultural and natural history of Kīlauea Point, and the National Wildlife Refuge System;
- Gain additional training, such as CPR/First Aid/AED;
- Contribute to enhancing staff and volunteer service on Refuge landscapes and/or with wildlife; and
- Enjoy a discount at the Kīlauea Point Natural History Association’s Bookstore.