



# Eastern MA NWR Complex Position Description: Nature Guide Assabet River National Wildlife Refuge, Sudbury, MA

## Who are we?

The Eastern Massachusetts National Wildlife Refuge (NWR) Complex is comprised of eight national wildlife refuges (Assabet River, Great Meadows, Mashpee, Massasoit, Monomoy, Nantucket, Noman’s Land Island, and Oxbow) with a headquarters building at Great Meadows NWR, a visitor contact station at Monomoy NWR, and a visitor center at Assabet River NWR which is located at 680 Hudson Road, Sudbury, MA.

The Assabet River NWR Visitor Center (Center) is a state of the art “green” building that offers the local community and tourists the opportunity to learn more about local wildlife and habitats, as well as the United States Fish & Wildlife Service (USFWS). The Center is the primary location refuge visitors can obtain information about the Refuge, as well as the Eastern MA NWR Complex and the National Wildlife Refuge System (NWRS). The Center also houses interactive, hands-on educational exhibits, a multi-purpose meeting room, and the Friends Group nature store. The trails are open year-round with Center hours of Thursday – Sunday, 10am-4pm.

## Role of a “Nature Guide” {All year round opportunity}

- New volunteers are required to shadow an experienced volunteer at the front desk for at least 2 hours and shadow at least one of our public programs/event
- A wildlife or natural resource based knowledge is not preferred
  - Coordinate and/or lead public nature/outdoor programs
  - Engage and work with multiple audiences from seniors, children, adults, and/or families
  - Program can be a special interest ie – plants, painting, biking but relate back to nature/outdoors
  - Engage visitors at the visitor center by leading walks on trails and tours of the exhibits
  - Assists with refuge hosted events and local community events
  - Coordinates the strategic, operational and logistical activities necessary for event planning
  - Assists with doing outreach for events/programs
  - Minimum of one program/event per season
  - Able to work independently and with staff
  - Possess a friendly demeanor

## Time Commitment Required

- ✓ Minimum of 4-hours per month
- ✓ Flexible days and times

## Reasons to Volunteer

- ❖ Contribute to your local community by sharing with visitors what a special place the Refuge is
- ❖ Make new friends that share an interest in the outdoors
- ❖ Educate visitors about our treasured natural resources
- ❖ Help insure that a respect for the natural world is passed on to future generations
- ❖ Help visitors see how they can become stewards of nature
- ❖ Volunteers are greatly appreciated by the Refuge staff and we would be lost without you!
- ❖

**If interested, please contact [Kizette\\_OrtizVanger@fws.gov](mailto:Kizette_OrtizVanger@fws.gov) or 978.562.3527 today!  
~The more volunteers we have working with us, the more we can provide to the community~**