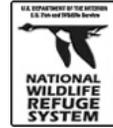




# Okefenokee National Wildlife Refuge Reservation Request Form



Please fill out the sections below  
This form is an initial request. Submission of this form does not confirm reservation.

## TRIP DETAILS

Date of Request: \_\_\_\_\_ Date of Visit: \_\_\_\_\_ Back-up Date: \_\_\_\_\_

Entrance: East side (ONWR) or West side (SCFSP) or Banks Lake NWR (Lakeland, GA)

Off-site Location: Name of Location: \_\_\_\_\_

Arrival Time: \_\_\_\_\_ Departure Time: \_\_\_\_\_ # of Vehicles: \_\_\_\_\_ # of Buses: \_\_\_\_\_

## CONTACT INFORMATION

Name of Group: \_\_\_\_\_ Trip Leader Name: \_\_\_\_\_

Tour Guide/Company Name (if applicable): \_\_\_\_\_

Street: \_\_\_\_\_ City/State/Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ E-mail: \_\_\_\_\_

## GROUP INFORMATION

Group Type: School Scout Troop Elderhostel Church/Youth Group Commercial Other

School: Pre-K/Kindergarten Elementary Middle High School College

Grade: \_\_\_\_\_ # of Students: \_\_\_\_\_ # of Teachers: \_\_\_\_\_ # of Chaperones: \_\_\_\_\_ **Total #:** \_\_\_\_\_

## TRIP ACTIVITIES

Proposed Activities: Visitor Center Boat Tour (Oke Adventures) Homestead Boardwalk

**Program Request** (Choose up to 3 choices)

1. \_\_\_\_\_ 2. \_\_\_\_\_ 3. \_\_\_\_\_

**Note:** Programs are subject to staff availability. **Reservation Requests MUST be made at least TWO WEEKS in ADVANCE to be considered for programs. You must contact the EE Coordinator to confirm availability of activities.**

## FEE WAIVER

Entrance fees are required at each entrance to the refuge. Groups visiting the refuge for educational or scientific purposes, who meet requirements, may receive a fee waiver. To obtain a fee waiver, a group's leader must complete this form and check the **Fee Waiver** box below. The EE Coordinator may contact you for further information before a Fee Waiver is approved.

**THIS FORM MUST BE RECEIVED NO LATER THAN TWO WEEKS BEFORE VISIT. FAILURE TO DO SO MAY RESULT IN THE DENIAL OF FEE WAIVER. IF APPROVED, FEE WAIVER WILL BE SENT TO TRIP LEADER.**

Yes, I would like to apply for a Fee Waiver. *If yes, please sign below to verify.*

Trip Leader Name: \_\_\_\_\_ Signature: \_\_\_\_\_

### **E-MAIL, FAX, or MAIL DOCUMENTS TO ENVIRONMENTAL EDUCATION COORDINATOR:**

Sarah Wyatt, Environmental Education Coordinator  
Phone: 912/496-7836  
Fax: 912/496-7991 or 912/496-3332  
E-mail: sarah\_wyatt@fws.gov

Okefenokee National Wildlife Refuge  
2700 Suwannee Canal Road  
Folkston, GA 31537  
Attn: EE Coordinator

*Office Use Only*  
Entry Pass Sent  
Date: \_\_\_\_\_ Initials: \_\_\_\_\_