

2015 Internship Opportunities
United States Fish and Wildlife Service
Potomac River National Wildlife Refuge Complex

Position: Visitor Services Internship

Location: Intern will report to Refuge Complex Headquarters in Woodbridge, VA.

Position date: Must be able to start as soon as possible. Internship ends 24 weeks from start date.

Application Deadline: February 20, 2015

Work description: The visitor services intern will be responsible for assisting staff members in creating and leading environmental education and interpretation programs for the refuge. The intern will also be required to assist at large festivals, potentially creating materials for the festival in the form of handouts or displays. The intern will interact with the general public, answering questions and orienting visitors to the refuge complex and what it has to offer. While no prior experience is needed, the intern will have a large role to play in the refuge's archery program as an instructor. There will be instances where interns will have the opportunity to participate in other ongoing refuge management programs and studies. Incumbent is required to work weekends and some evenings.

Required background: Some experience within the field of service. These may include front of house restaurant duties or any experience where public interaction is required. Strong communication skills, writing skills, a desire to work with people and a willingness to speak to public groups is a must. A valid driver's license is required.

Desired background: Prior experience working in the field of visitor services, such as leading interpretive programs or educational programs to school groups or the general public.

Financial Support: A reimbursement of \$160/week living expenses plus \$30 in commuting costs. Interns are paid every other Friday.

Housing: There will be no housing provided.

Transportation: A personal vehicle is required to get to and from work from home. However, a government vehicle will be provided for on-duty work.

To Apply: Visit www.theSCA.org Click "Earthsavers wanted: apply now". Search using the keywords "Potomac River National Wildlife Refuge Complex" to see all current position listings.

Position: Maintenance Internship

Location: Intern will report to Mason Neck National Wildlife Refuge in Lorton, VA daily.

Position date: May 3 start date, but willing to negotiate. Internship ends 16 weeks from start date.

Application Deadline: February 20, 2015

Work description: The US Fish and Wildlife Service's mission is working with others to conserve, protect and enhance fish, wildlife, and plants and their habitats for the continuing benefit of the American people. This position will focus on maintenance aspects needed to achieve our agency's mission across three national wildlife refuges comprising the Potomac River National wildlife Refuge Complex. Major internship duties include supporting the Maintenance Supervisor with upkeep of roads, hiking trails, refuge visitor facilities, small installation or construction projects, wildlife habitat management, and care of equipment and vehicles. In addition, the incumbent will assist other refuge staff with visitor and biological programming as needed.

Desired background: Incumbent will receive on-the-job training from a supervisor. However, experience working with hand tools, trail maintenance, or construction is a plus.

Financial Support: A reimbursement of \$75/week living expenses plus \$30 in commuting costs. Interns are paid every other Friday.

Housing: There will be no housing provided.

Transportation: A personal vehicle is required to get to and from work from home. However, a government vehicle will be provided for on-duty work.

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