

**SUPPLEMENTAL INSTRUCTIONS FOR USE OF FORM 3-1383-C FOR
APPLICATIONS FOR COOPERATIVE AGRICULTURAL OPPORTUNITIES ON
THE NATIONAL WILDLIFE REFUGE SYSTEM**

**PLEASE READ THE FOLLOWING CAREFULLY BEFORE FILLING OUT THE
APPLICATION:**

- Form 3-1383-C (commercial Special Use Permit) is used by the refuge for both applications for cooperative agricultural opportunities on the NWRs, as well as for formalizing the Cooperative Agricultural Agreement on the Refuge.
- At the time of application, the applicant does not need to complete all sections of the Commercial Use Permit, but does need to ensure that they provide sufficient information in their proposed operations for the Service to rank and score your application based on the objective criteria listed in this Notice.
- In addition to providing the Service detailed information about your proposed agricultural practices on the refuge, you must also describe how your proposed activity, based on your background, knowledge and experience, meets the objective criteria by which the Service will evaluate your application as outline in the Service's Notice of Cooperative Agricultural Opportunity (Notice). In addition, if applicable, please identify how your proposed activity is different from the description of the cooperative agricultural opportunity outlined in the Notice
- Applicants must refer to field names as identified within the posted maps associated with the 2021 Notice. It is important for applicants to communicate their prior history working specific farm management units on Form 3-1383-C.
- Both the Plan of Operations (section 18) and the Logistics and Transportation Section (Sections 24a through 30) only need to be completed if you are selected as a Cooperator. These sections will then be completed in coordination with the Refuge Manager and Wildlife Biologist and incorporated into a Cooperative Agricultural Agreement prior to any agricultural practices beginning on the refuge.
- Write N/A in any sections that do not appear to be relevant.
- The signed and completed Commercial Special Use Permit will be the selected Cooperator's authorization for access on and use of the designated NWRS lands, resources, and facilities.

