

## **Supplemental Instructions**

Please review the information and instructions provided below.

The U.S. Fish and Wildlife Service (USFWS) Huron Wetland Management District (Huron WMD) is seeking cooperators to submit a sealed bid for grazing management. Please familiarize yourself with the USFWS Waterfowl Production Areas (WPA) that have been put forth for grazing. Each WPA will have special conditions associated with them. Please review the bid prospectus for each unit before submitting your bid. Each unit will have requirements for fencing (possibly external fence replacement or maintenance and/or internal electric fence), water (only if no natural source is available), and livestock rotation.

Your bid package must include: (1) a signed Special Conditions form; (2) a completed first page of the Commercial Activities Special Use Permit Application, USFWS Form 3-1383-C; (3) and a signed bid worksheet.

All bids remain sealed and will be opened on the same day. Opening of sealed bids will be open to the public. Apparent high bidders will be notified promptly of their selection. Bids received after the closing date will be returned to the bidder unopened. Bids not in conformance with advertised terms of the sale will be rejected. You may submit bids for multiple units. The Huron WMD reserves the right to reject any or all bids that do not meet the requirements identified in the bid prospectus. Furthermore, the Huron WMD also reserves the right to reject bids from any bidders that have previously violated the terms of grazing Special Use Permits (SUP).

Winning bidders must complete a Cooperative Agricultural Agreement (CAA) with the Huron WMD Refuge Manager within two weeks of winning bid notification, and prior to any cattle being released on to the WPA. The CAA will include the Commercial Special Use Permit and an annual Plan of Operations.

We have provided the available AUM's for each WPA to be grazed. Please follow the examples below to calculate your bid.

### ***Examples of how to calculate stocking rates:***

Stocking rate for cow/calf pairs, using 180 AUM's (Animal Unit Months), 1.2 AUE (Animal Unit Equivalents), and the grazing period ratio of 42 days/30.5 days= 1.38 months

*Step 1: AUM's / AUE → 180 AUM's / 1.2 AUE = 150 Animals*

*Step 2: Number of Animals/Grazing Period → 150 Animals/1.38 Months= 109 cow/calf pairs*

Stocking rate for yearlings, using 180 AUM's (Animal Unit Months) and 0.7 AUE (Animal Unit Equivalents)

*Step 1: AUM's / AUE → 180 AUM's / 0.7 AUE = 257 Animals*

*Step 2: Number of Animals/Grazing Period → 257 Animals/1.38 Months= 186 yearlings*

## Special Conditions

- The USFWS reserves the right to modify or terminate the CAA if habitat conditions warrant. If changes to the permit are deemed necessary, the permittee agrees to abide by the changes or the permit will be voided. The permittee will be notified ahead of time if any such changes are implemented.
- The use of salt and minerals are allowed. Mineral must be placed in hard sided containers and must be moved at the same time the livestock are rotated. All mineral must be removed at the end of the grazing period.
- Supplemental feeding will not be permitted (i.e. creep feeders, hay).
- All liability relating to livestock and livestock management, to include all persons working for the permittee, is strictly that of the permittee as listed on the CAA.
- Confinement of livestock to the unit is the responsibility of permittee as is any damage to surrounding lands caused by the permittee's cattle.
- Permittee must be in compliance with all state and local livestock health regulations.
- With the exceptions of ear tags, no insecticide may be used on livestock while they are on the WPA. Treatment may be done before livestock are brought to the WPA.
- Permittee is responsible for all fence maintenance, repairs, and installation. **The permittee will be responsible to provide all necessary materials.** All materials used for permanent fence will become property of the USFWS after the grazing agreement has expired. Temporary electric cross fences remain the property of the permittee and are to be removed on or before July 1<sup>st</sup> annually.
  - Huron WMD has surveyed all boundary fence conditions. Fence conditions will be described on a map.
- If fence installation is needed, it will be required that the permittee follow the fence specifications of the USFWS. All new fence will have 4 strands of 12 gauge barbed wire; h-braces (if replaced) will be (2) 8 inch posts with associated cross post and 9 gauge smooth wire; gates (if replaced) will be 4 strand wire with stays; and the maximum spacing for steel posts will be 16 feet.
- If additional areas, not identified on the map, need fence to be replaced during the life of the CAA, the costs associated with such fence replacement may be negotiated between the permittee and the Huron WMD at that time.
- When the grazing is completed it is the permittee's responsibility to make sure the fence is in good condition. All 4 wires will be clipped up, all gates will be closed, and all closures across walk in access points will be removed.

- Natural water sources may exist on each WPA. Known water sources will be indicated on maps for each WPA. It is the permittee's responsibility to check the condition of the water sources. If water sources are inadequate, water will need to be provided by the permittee. Costs associated with providing water should be considered by the permittee before submitting a bid.
- Subletting is strictly prohibited.
- The permittee must notify the Refuge Manager of deceased livestock. Deceased livestock must be removed from the WPA within 48 hours of discovery.
- Any damage to Government property must be reported to the local Refuge Manager immediately and replaced by the permittee.

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Permittee / Date

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Refuge Manager / Date

**Please turn in your bids to the FWS Huron Wetland Management District office no later than 3:00 PM March 1<sup>st</sup> 2021. Bids will only be received by:**

Mail: P.O. Box 1377  
 Huron, SD 57350  
 Email: [shilo\\_comeau@fws.gov](mailto:shilo_comeau@fws.gov)

**Sealed bids will be opened by the District and permittees selected on March 2<sup>nd</sup>, 2021 at 9:00 AM.**

**For any questions or further information please contact the Huron Wetland Management District:**

**Shilo Comeau            email: [shilo\\_comeau@fws.gov](mailto:shilo_comeau@fws.gov)  
 Easement Specialist   phone: (605) 412-0404**

**All bid amounts must be submitted in a dollar amount per AUM (\$00.00/AUM).**

Please fill out:

NAME: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Telephone Number: \_\_\_\_\_

My Bid:

Name of Waterfowl Production Area: \_\_\_\_\_

Amount bid per AUM: \$\_\_\_\_\_ (Minimum bid allowed \$28.12/AUM)

Total annual bid = AUMs **X** Amount bid per AUM (*example: 180 AUMs X \$28.12/AUM = \$5061.60 annually*)

Total annual bid: 180 **AUMs X** \$\_\_\_\_\_ /AUM = \$\_\_\_\_\_ annually

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

## VenJohn Waterfowl Production Areas (WPA)– Hand County

**You are bidding on grazing this unit for a 2 year period (2021 to 2022), and the AUM bid rate is for the life of the Cooperative Agricultural Agreement (CAA). Every year the permittee will be required to develop an annual Plan of Operations with Huron WMD. There will be a minimum of 180 AUMs in 2021, but the AUMs in 2022 will be determined during the annual Plan of Operations. The grazing period will be for 42 days each year.**

### WPA Description

The WPA is a total of 473 acres containing approximately 18 acres of wetland habitat. This WPA has permanent fence around the exterior boundary that is in fair condition. Known water sources exist in all grazing cells (see attached map for fence and water). Natural wetlands provide water in each cell, and there is one dugout located in each cell. Vegetation in the WPA consists of a combination of grasses and sedges including cool season tame grass as well as cool and warm season native grass species.

### Responsibilities

#### ***Fencing-***

As much as one mile of interior electric fence must constructed each year of the CAA (2021-2022) to separate the WPA into grazing paddocks (see attached map). Materials will be the responsibility of the permittee and all electric fence will be removed by **July 1<sup>st</sup>** annually.

#### ***Water Source(s)-***

The available sources will likely provide adequate amounts for livestock during the length of the grazing period, but this is not guaranteed and should be checked throughout the grazing period. If circumstances arise where water is inadequate, then water will need to be supplied by permittee.

#### ***Salt and Minerals-***

Salt and mineral containers need to be moved throughout the grazing period and placed away from water sites.

***\*(Please refer to the Special Conditions section for all other permittee responsibilities)***

**Stocking Requirements:** Huron Wetland Management District will use 1.2 AUE's (Animal Unit Equivalents) to define a cow with nursing calf less than 6 months of age. Other livestock will have AUE rates calculated according to chart below.

### Animal Unit Equivalents

1 mature cow .....	1.0 AUE
1 cow/calf pair .....	1.2 AUE
1 bull .....	1.5 AUE
1 weaner calf.....	0.6 AUE
1 yearling (9-18 months).....	0.7 AUE

**Acres-** A minimum of 320 acres annually.

**Available AUM's** – The available AUMs for 2021 will be 180. The stocking rate for 2022 will be determined during the annual Plan of Operations.

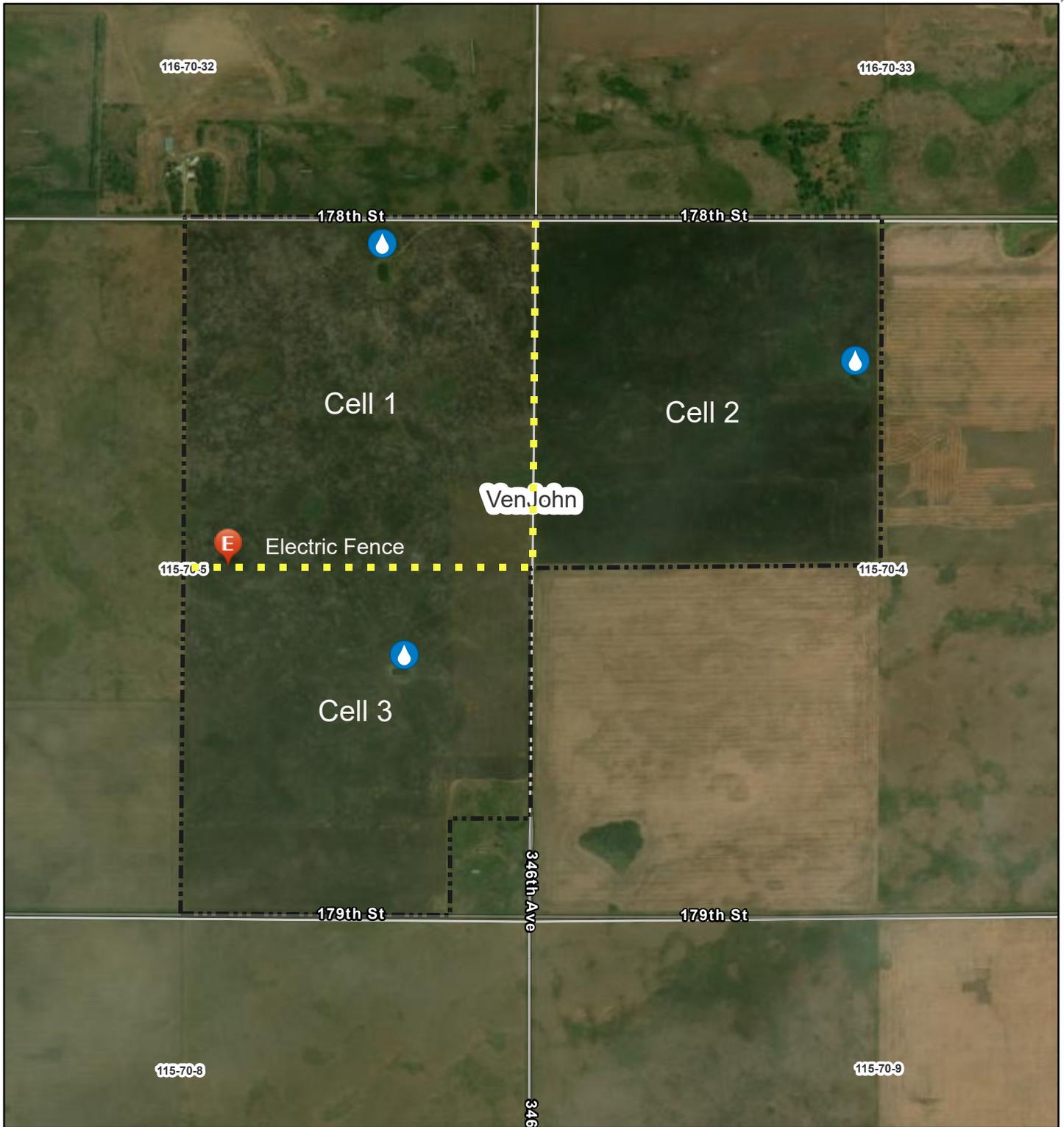
**Rotation:** In 2021, livestock must be rotated between two paddocks. Cell 1 and Cell 3 will be combined as one grazing paddock and Cell 2 will be the second paddock. Grazing will occur in Cell 2 first for approximately 16 days, then moved to the Cell 1/3 paddock for approximately 10 days, and finally back to Cell 2 for approximately 16 days. For 2022, the rotation will be determined during the annual plan of operations.

**Duration:** Grazing will be conducted for 6 weeks (42 Days) which can start as early as April 15<sup>th</sup>, however, all livestock must be removed on or before June 5th annually regardless of how many days grazing has occurred.

**Payment:** After grazing is complete, the Huron WMD will submit a bill to the Interior Business Center (IBC) by August 1st, then IBC will generate an invoice that will be sent to the permittee. Payment is due 30 days after the invoice is received and is accepted though check or credit card.

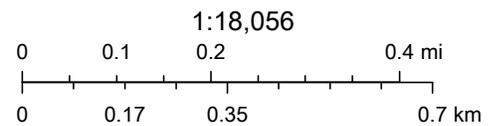
**Please incorporate all of these factors into your bid.**

# U.S. Fish & Wildlife Service- VenJohn WPA



2/2/2021, 9:57:58 AM

-  WPAs & Refuges
-  Section Boundaries





# Commercial Activities Special Use Permit Application

**Refuge Name:**

**Address:**

**Attn: (Refuge Official)**

**E-Mail:**

**Phone #:**

**For Official Use Only:**

Approved Permit #:

Station #:

Permit Term: from  to

**Note: We do not require all information for each use. See instructions at the end of the notice and contact the refuge to determine applicability of a particular item.**

1) Identify the type of Permit you are applying for: New  Renewal  Modification  Other

## Applicant Information

2) Full Name:  3) Title:

4) Business Name:

5) Street Address:

6) City/State/Zip:

7) Business Phone #:  8) Business Fax #:

9) E-mail:  10) Business Tax ID #:

11a) Within the past 5 years, has the company (entity) , its owners, or any employees who have or will be expected to operate on the refuge, been convicted, pled nolo contendere, forfeited collateral, or are currently under charges for any violations of any State, Federal, or local law, or regulations related to fish and wildlife or permit activities?  Yes  No

11b) If you answered "YES" to question #11a, provide the individual's name, date of charge, charge(s), location of incident, court, and action taken for each violation.

12) List known assistants/subcontractors/subpermittees: (Only required if the assistants/subcontractors/subpermittees will be operating on the refuge without the permittee being present.)

Name	Address	Phone #