

**Position Title:** Refuge Intern (General)

**Number of Positions:** 1-2

**Salary:** \$215 per week living allowance

A limited amount of housing is available and may be provided subject to availability and the particular needs and circumstances of each intern.

**Location:** Great Swamp National Wildlife Refuge, Basking Ridge, NJ

**Dates of Employment:** On or around May 19 - August 8, 2014 (12 weeks, 40 hours per week)

**Qualifications:** Applicants must be at least eighteen years of age, have the ability to work independently and as part of a team, and have good physical ability. Must have a valid driver's license and personal vehicle, though a government vehicle will be provided for official duties. Bachelor's degree (or pursuing) in parks and recreation, environmental resources management, outdoor education, or related field required. Field work experience preferred. Experience operating landscaping/power tools (i.e., weed whacker, lawn mower, cordless drill, etc.), working on public use improvement projects, controlling invasive plants, conducting biological surveys, and interacting with the public a plus.

**Duties:** Intern(s) will work closely with staff and volunteers to maintain refuge grounds and facilities, manage habitats, monitor wildlife populations, and provide administrative and visitor services support. Work will include, but is not limited to, trail maintenance, visitor services activities, general grounds and facility maintenance, and public use improvements. Other duties will include assisting in the control of invasive plant species, participating in habitat restoration activities, and assisting with biological surveys. Must have strong communication, interpersonal, and organizational skills to ensure that assigned tasks are completed in a thorough, timely, and professional manner. Work schedule will be standard Monday through Friday 8-hours per day with federal holidays off. Occasional weekend and evening work may be required.

**How to Apply:** Send letter of interest, resume, and 3 references with phone numbers or e-mail addresses to address below (e-mail preferred).

**Closing Date:** January 31, 2014

Contact Person: Dorothy Fecske

Address: Great Swamp NWR, 241 Pleasant Plains Road, Basking Ridge, NJ 07920

Telephone: 973-425-1222 Ext. 158

E-mail: Dorothy\_Fecske@fws.gov

**Position Title:** Refuge Intern (Habitat Restoration and Invasive Plant)

**Number of Positions:** 1-2

**Salary:** \$215 per week living allowance

A limited amount of housing is available and may be provided subject to availability and the particular needs and circumstances of each intern.

**Location:** Great Swamp National Wildlife Refuge, Basking Ridge, NJ

**Dates of Employment:** On or around May 19 - August 8, 2014 (12 weeks, 40 hours per week)

**Qualifications:** Applicants must be at least eighteen years of age, have the ability to work independently and as part of a team, and have good physical ability. Must have a valid driver's license and personal vehicle, though a government vehicle will be provided for official duties. Bachelor's degree (or pursuing) in wildlife science, horticulture, forestry, environmental resource management, or related field required. Field work experience preferred. Experience controlling invasive plants and planting native vegetation is strongly desired. Experience with GPS, vegetation ID, GIS, and working with the public a plus.

**Duties:** Intern(s) will work closely with staff and volunteers to conduct habitat restoration activities on the refuge. Work will include, but is not limited to, participating in habitat restoration projects, assisting in the control of invasive plant species, collecting seeds of native plants, greenhouse work, and mapping locations of invasive plants and restored habitats. Interns also will participate in public events involving educating refuge volunteers and the public about habitat restoration practices. Other duties may include assisting with waterfowl banding and other biological surveys, trail maintenance, and public use improvement projects. Must have strong communication, interpersonal, and organizational skills to ensure that assigned tasks are completed in a thorough, timely, and professional manner. Work schedule will be standard Monday through Friday 8-hours per day with federal holidays off. Occasional weekend and evening work may be required.

**How to Apply:** Send letter of interest, resume, and 3 references with phone numbers or e-mail addresses to address below (e-mail preferred).

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**Position Title:** Refuge Intern (Biological)

**Number of Positions:** 1-2

**Salary:** \$215 per week living allowance

A limited amount of housing is available and may be provided subject to availability and the particular needs and circumstances of each intern.

**Location:** Great Swamp National Wildlife Refuge, Basking Ridge, NJ

**Dates of Employment:** On or around May 19 – October 3, 2014 (20 weeks, 40 hours per week)

**Qualifications:** Applicants must be at least eighteen years of age, have the ability to work independently and as part of a team, and have good physical ability. Must have a valid driver's license and personal vehicle, though a government vehicle will be provided for official duties. Bachelor's degree (or pursuing) in biology, wildlife science, environmental resource management, or related field required. Field work experience preferred. Experience working with reptiles and amphibians (especially turtles), bats, and/or threatened & endangered species strongly desired. Experience with radio-telemetry, GPS, acoustic surveys, vegetation ID, and GIS a plus.

**Duties:** Intern(s) will work closely with staff and volunteers to monitor wildlife populations and manage refuge habitats. Work will include, but is not limited to, monitoring the nesting success of various turtle species, protecting turtle nests from predators, radio-tracking turtles, and participating in various wildlife surveys (frogs, bats, migratory birds, etc.). Interns also will survey for and assist in the control of invasive plant species, participate in habitat restoration projects, and assist with waterfowl banding. Must have strong communication, interpersonal, and organizational skills to ensure that assigned tasks are completed in a thorough, timely, and professional manner. Work schedule will be standard Monday through Friday 8-hours per day with federal holidays off. Occasional weekend and evening work may be required.

**How to Apply:** Send letter of interest, resume, and 3 references with phone numbers or e-mail addresses to address below (e-mail preferred). Please do not apply unless you can commit for the full 20-week period.

**Closing Date:** January 31, 2014

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