



United States Department of the Interior

FISH AND WILDLIFE SERVICE
Washington, D.C. 20240



FWS/DHRC/BHA

Memorandum

To: Chief, Division of Information Technology Management

From:  Chief, Division of Habitat and Resource Conservation 

Subject: Designation of Data Steward for Riparian Data

This is to designate Mr. Jim A. Dick as the Data Steward for the Fish and Wildlife Service's Riparian data layer standard, effective the date of signature of this memorandum.

Mr. Dick is the Regional Wetlands Coordinator for the National Wetlands Inventory (NWI) program stationed in Albuquerque, New Mexico. Riparian habitat areas are included with the wetlands data layer of selected NWI maps in the western United States. Mr. Dick has responsibilities to produce the majority of the riparian habitat map data produced within the NWI and the Service, and possesses the requisite technical expertise. As Data Steward, he will perform the following duties:

- Prepare the final data standard and any subsequent revisions;
- Provide advice on the proper use of the data and the standard;
- Evaluate comments on the data standard that result from the review process, and modify the standard as necessary;
- Make current, electronic copies of the data available (if appropriate);
- Review the data standard periodically to ensure its continued utility and accuracy; and
- Modify and reissue the data standard as necessary.

If you have any questions concerning this appointment, please contact Mr. John Cooper, Chief, Branch of Habitat Assessment at (703) 358-2161.

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