



IN REPLY REFER TO
FWS/IRM

United States Department of the Interior

FISH AND WILDLIFE SERVICE
Information Resources Management
755 Parfet Street, Suite 349
P.O. Box 25207
Denver, Colorado 80225-0207



Memorandum

To: Service Directorate

From: ~~Acting~~ Director *Marshall P. Jones* JUL 13 1999

Subject: Adoption of Data Standards

Ten data standards have successfully completed the formal national review process for proposed data standards and are hereby formally adopted. Several comments were received from Service personnel and have been incorporated into the standards whenever possible. Please distribute this memorandum and attachments to all Regional and Field Offices to ensure that staff members are aware of these standards, and the requirement to apply them Service-wide where appropriate.

The final standards may be viewed on the Internet at <http://www.fws.gov/stand/index.html> and on the Service Internal Internet at <http://sii.fws.gov/r9data/>. These standards are:

- Data Element: Calendar Year
- Data Element: Congressional District
- Data Element: County Name
- Data Element: County Numeric Code
- Data Element: Latitude and Longitude
- Data Element: Region Number
- Data Element: State Name and Alpha Code
- Data Element: State Numeric Code
- Data Layer: Congressional District
- Procedure: Data Exchange Format for Calendar Date

Printed copies of the standards may be requested from Barbara White, Data Specialist, Branch of Data and Systems Services, Division of Information Resources Management, via e-mail or by phone at 303-275-2310.

Attachments