

AMENDMENTS TO FISH AND WILDILFE SERVICE MANUAL CHAPTERS

Series: Committees and Advisory Boards
Part 107: Advisory Committees
Chapter 1: Management of Advisory Committees, published 5/14/12 Chapter 2: Establishing, Renewing, and Terminating Advisory Committees, published 5/14/12 Chapter 3: Advisory Committee Charters and Bylaws, published 5/14/12 Chapter 4: Appointment of Committee Members, published 2/13/19 Chapter 5: Meetings, Recordkeeping, and Reporting, published 5/14/12
Amendment Numbers: #1 for each chapter
Purpose: These amendments primarily update titles in the chapters to reflect the new Joint Administrative Operations (JAO) organization. They also make other minor changes to formatting, such as adding tables of contents and headers, to bring the chapters up to date.

Actions for 107 FW 1:

1. Throughout the chapter, change references to the “Division of Policy and Directives Management” and “PDM” to the “Division of Policy, Economics, Risk Management, and Analytics, Policy and Regulations Branch” and “PERMA” or “PRB,” as appropriate.
2. Also, change references to the “Assistant Director – Budget, Planning and Human Capital” and “AD-BPHC” to the “Assistant Director – Management and Administration” and “AD-MA.”
3. Update the formatting of the chapter to include a table of contents and section headers, and insert the responsibilities in section 1.12 into a table.
4. Add a “2” in the citation for the Federal Advisory Committee Act of 1972 in section 1.3A, to more clearly cite the statute. The citation will appear as “5 U.S.C. App. 2.”

Actions for 107 FW 2:

1. Throughout the chapter, change references to the “Division of Policy and Directives Management” and “PDM” to the “Division of Policy, Economics, Risk Management, and Analytics, Policy and Regulations Branch” and “PERMA” or “PRB,” as appropriate.
2. Update the formatting of the chapter to include a table of contents and section headers.
3. In section 2.3A, add the following and renumber the remaining subsections:

“(2) Briefing paper (contact PRB for the latest template).”
4. In section 2.6A, add the following and renumber the remaining subsections:

“(2) Briefing paper (contact PRB for the latest template).”

Actions for 107 FW 3:

1. In section 3.3B, change the reference to the “Division of Policy and Directives Management” and “PDM” to the “Division of Policy, Economics, Risk Management, and Analytics, Policy and Regulations Branch” and “PERMA” or “PRB,” as appropriate.
2. Update the formatting of the chapter to include a table of contents and section headers.

Actions for 107 FW 4:

1. Throughout the chapter, change references to the “Division of Policy, Performance, and Management Programs” and “PPM” to the “Division of Policy, Economics, Risk Management, and Analytics, Policy and Regulations Branch” and “PERMA” or “PRB,” as appropriate.
2. In section 4.13C, add “if your program does not prepare it” in the second sentence of the paragraph as follows:

C. After your supervising Directorate member surnames the package, it should be assigned to PRB. PRB will prepare the hard copy package if your program does not prepare it, and send it through the appropriate chain-of-command to the Director’s office.

Actions for 107 FW 5:

1. In section 5.4A, change the reference to the “Division of Policy and Directives Management” and “PDM” to the “Division of Policy, Economics, Risk Management, and Analytics, Policy and Regulations Branch” and “PERMA” or “PRB,” as appropriate.
2. Update the formatting of the chapter to include a table of contents and section headers.

DIRECTOR

Date: June 4, 2020