

**SUPPLEMENTAL INSTRUCTIONS FOR USE OF FORM 3-1383-C FOR  
APPLICATIONS FOR COOPERATIVE AGRICULTURE OPPORTUNITIES ON THE  
NWRS**

**PLEASE READ THE FOLLOWING CAREFULLY BEFORE FILLING OUT THE  
APPLICATION:**

- FORM 3-1383-C (Commercial Special Use Permit) is used by the refuge for both applications for cooperative agriculture opportunities on the NWRS, as well as for formalizing the Cooperative Agriculture Agreement on the Refuge.
- At the time of application, the applicant does not need to complete all sections of the Commercial Special Use Permit, but does need to ensure that they provide sufficient information on their proposed operations for the Service to rank and score your application based on the objective criteria listed in the Notice.
- In addition to providing the Service detailed information about your proposed agriculture practices on the refuge, you must also describe how your proposed activity, based on your background, knowledge and experience, meets the objective criteria by which the Service will evaluate your application as outlined in the Service's Notice of Cooperative Agricultural Opportunity (Notice). In addition, if applicable, please identify how your proposed activity is different from the description of the cooperative agricultural opportunity outlined in the Notice. Due to the limited space on the Form, we have provided a template attachment where you can provide this additional information. (See Attachment 1)
- Attachment 1 should be attached to Form 3-1383-C as part of your application package.
- Write N/A in any sections that do not appear to be relevant.
- Both the Plan of Operations (Section 18) and Logistics and Transportations (Sections 24a through 30) only need to be completed if you are selected as the Cooperator. These sections will then be completed in coordination with the Refuge Manager prior to any agriculture practices beginning on the refuge.
- The signed and completed Commercial Special Use Permit will be the selected Cooperator's authorization for access on and use of NWRS lands, resources and facilities.

## ATTACHMENT 1

**14) (cont'd) Provide any additional details on your proposed activity. In addition to describing your proposed activity, describe how your proposed activity based on your background, knowledge and experience, meets the objective criteria by which the Service will evaluate your application as outlined in the Service's Notice of Cooperative Agricultural Opportunity (Notice).**

*Important Dates for Your Proposed Operations (e.g. planting dates, harvest dates):*

*Details on Agriculture Practices (e.g. planting, irrigation, pest control, and harvest methods):*

*Relevant Knowledge and Experience:*

*Ownership or Access to the Following Equipment:*

*Number of Staff, Sub-contractors (if allowed by Refuge):*

*Additional Proposed In-Kind Services to Assist Refuge (e.g. assisting in preparing fields for cranes, build and maintaining fences to keep out deer; maintaining refuge roads used for agriculture practices, or repairing or building any necessary infrastructure for the agricultural units):*