

Memorandum

To: **Regional Solicitor's name**, Regional Solicitor

From: Assistant Regional Director, Ecological Services

Subject: Request for Solicitor Review/Surname of a *Federal Register* Notice of Availability
(**name of HCP**).

We are requesting review of the attached *Federal Register* Notice of Availability for the **name of HCP** permit **application/issuance/renewal**. We request your review by July 15, 2011.

If you have any questions regarding this issue, please contact **lead biologist's name** at (phone #) or the Branch Chief/Section 10 Coordinator, name, at phone #.