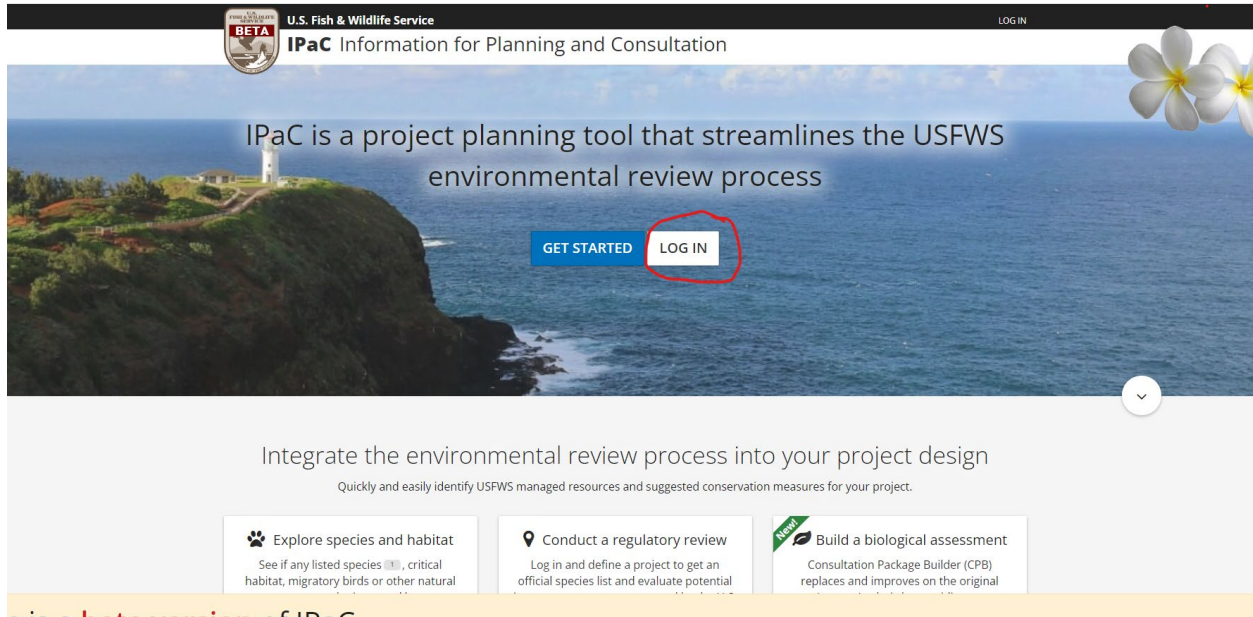
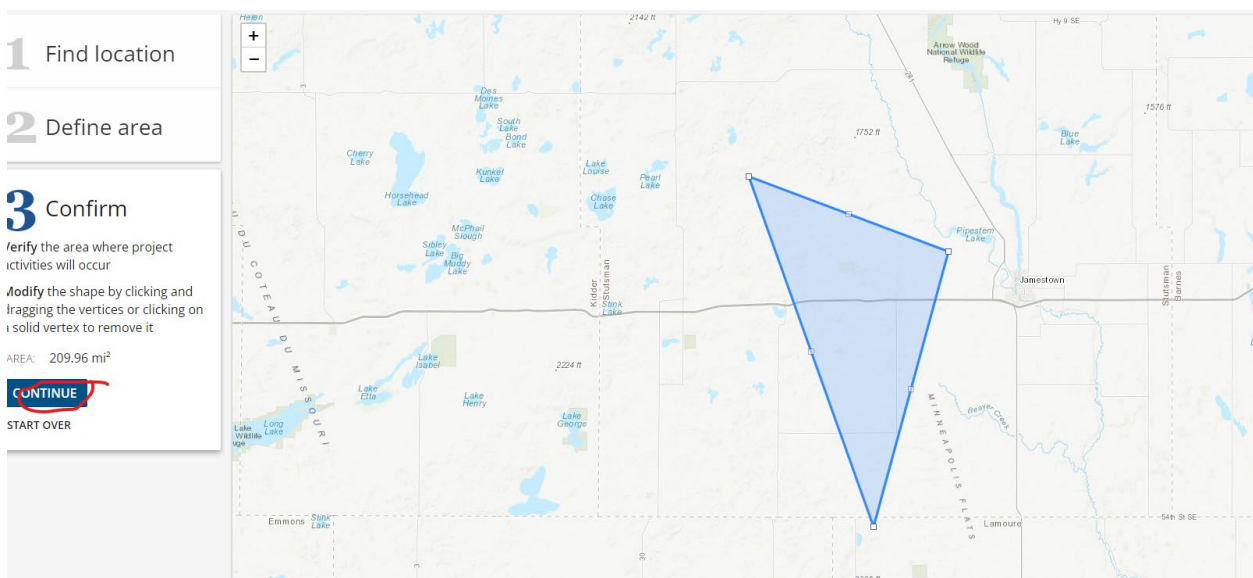


Detailed dKey instructions

1a. To get to the dKeys you will need to **Log In**, you can do that right away or when you get further along.



2. You will need to enter the location of your project. Select the **continue** button when you are done.



1b. If you haven't already logged in, you will need to log in at this point. Below is a sample log in page.

Intelligence computer systems may be monitored for all lawful purposes, including but not limited to, ensuring that use is authorized, for management of the system, to facilitate protection against unauthorized access, and to verify security procedures, survivability and operational security. Any information on this computer system may be examined, recorded, copied and used for authorized purposes at any time.

All information, including personal information, placed or sent over this system may be monitored, and users of this system are reminded that such monitoring does occur. Therefore, there should be no expectation of privacy with respect to use of this system.

This is a Privacy Act System of Records. Please review the [ECOS Privacy Act Statement](#).

Email address

Password

☐ Show password

Sign in

Create an account

3. Next you will need to hit the **define project** button.

Explore location
LOCAL OFFICE ND ESFO

LOCATION
LaMoure and Stutsman counties, North Dakota
CHANGE LOCATION

Resources

- ENDANGERED SPECIES 6
- MIGRATORY BIRDS 12
- COASTAL BARRIERS
- FACILITIES 2
- WETLANDS 1

PRINT RESOURCE LIST

What's next?
Define a project at this location to evaluate potential impacts, get an official species list, and make species determinations.

DEFINE PROJECT

Endangered species

Listed species and their critical habitats are managed by the Ecological Services Program of the U.S. Fish and Wildlife Service (USFWS) and the fisheries division of the National Oceanic and Atmospheric Administration (NOAA Fisheries).

Species and critical habitats under the sole responsibility of NOAA Fisheries are not shown on this list. Please contact NOAA Fisheries for species under their jurisdiction.

Additional information on endangered species data is provided below.

The following species are potentially affected by activities in this location:

THUMBNAILS LIST

Mammals

Threatened

Northern Long-eared Bat
Myotis septentrionalis
Wherever found

ersion of IPaC

NOTE: There is no guarantee that data entered here will be preserved. Please use the production (live) IPaC if you are not testing.

4. You can add your project name and a project description. Entering a detailed project description will help the biologists reviewing the use of the dkeys. Be sure to include specific details on the various components of your project, including timing, duration, and intensity. Please be sure your description addresses the “effects of the Action” (i.e., includes any applicable secondary actions).

Explore location
LOCAL OFFICE ND ESFO

LOCATION
LaMoure and Stutsman counties, North Dakota
CHANGE LOCATION

Define project

Define a project at this location to evaluate potential impacts, get an official species list, and make species determinations.

Project name
test

Project description
Describe the location, size, scope, and timing of this project.
test
4/4000 characters
OPTIONAL

SAVE CANCEL

5. To get to the dKeys press the **start review** button

The screenshot shows a web application interface. On the left, a map displays a project area in North Dakota, with a blue polygon highlighting a specific region. The map is labeled 'test' and includes a legend. Below the map, it states 'LOCATION LaMoure and Stutsman counties, North Dakota' and 'CREATED July 18, 2022'. A sidebar on the right contains a 'What's next?' section with two main options: 'ESA REVIEW' and 'SPECIES LIST'. The 'ESA REVIEW' section includes a description of the review process and a prominent blue button labeled 'START REVIEW' which is circled in red. Below this is a 'REQUEST SPECIES LIST' button. The 'SPECIES LIST' section describes the process of requesting an official species list. At the bottom of the sidebar, there is a 'Local office' section for the 'North Dakota Ecological Services Field Office', listing contact information and a 'LEAD' status.

test

test

LOCATION LaMoure and Stutsman counties, North Dakota

CREATED July 18, 2022

1 MEMBER 1 DOCUMENT

Resources

What's next?

ESA REVIEW

Review this project's effects on listed species pursuant to the Endangered Species Act (ESA), as part of the overall regulatory review.

START REVIEW

SPECIES LIST

Requesting an official species list is now part of IPaC's ESA Review.

REQUEST SPECIES LIST

Local office

North Dakota Ecological Services Field Office **LEAD**

(701) 250-4481

(701) 355-8513

6. Hit the **continue** button.

Note: If you don't need an official species list you can **skip** this step to get to the dkeys

Endangered Species Act Review

[EXIT REVIEW](#)

Step-by-step consultation process

The Endangered Species Act (ESA) Review in IPaC is a streamlined, step-by-step consultation process. The steps below prepare you for consultation with the U.S. Fish and Wildlife Service or provide official documentation if consultation is not necessary.

1 Request an official species list

An official species list must be requested for projects conducted, permitted, funded, or licensed by a Federal agency. Projects unaffiliated with a Federal agency may skip this step.

2 Evaluate determination keys

Determination Keys are up-front analyses from the U.S. Fish and Wildlife Service that streamline the consultation process for common project types. Each determination key starts with a qualification interview to see if the key is appropriate for your project.

3 Evaluate effects to remaining species through the Consultation Package Builder

When you have listed species in your project area that have not been addressed by a determination key, IPaC's project analysis tool is used to further analyze your project. The process assists you in making effect determinations and results in a document (i.e., Biological Assessment or other environmental review document) that can be submitted to the U.S. Fish and Wildlife Service for consultation.

4 Finalize your consultation package

Print your project documents to PDF.

For more information about the consultation process, see an [overview of Section 7](#).

[CONTINUE](#)

Endangered Species Act Review

[< BACK](#)[EXIT REVIEW](#)

1 Request an official species list

2 Evaluate Determination Keys

3 Analyze project (optional)

4 Download documentation

Step 1: Request an official species list

An official species list is a letter from the local U.S. Fish and Wildlife Service field office that assists in the evaluation of potential impacts of your project. It includes a list of species that should be considered under [Section 7](#) of the Endangered Species Act, a project tracking number, and other pertinent information from the field office.

Does this project require an official species list?

Federal agencies are required to "request of the Secretary of Interior information whether any species which is listed or proposed to be listed may be present in the area of a proposed action" ([Section 7](#) of the Endangered Species Act).

This requirement applies to projects that are **conducted, permitted, funded, or licensed** by any Federal agency.

[YES, REQUEST A SPECIES LIST](#)[SKIP / DOES NOT APPLY](#)

7. Hit **next step: determination keys** to move on.

Endangered Species Act Review

← BACK EXIT REVIEW

1 Request an official species list Skipped — 2 Evaluate Determination Keys — 3 Analyze project (optional) — 4 Download documentation

Step 1: Request an official species list

An official species list is a letter from the local U.S. Fish and Wildlife Service field office that assists in the evaluation of potential impacts of your project. It includes a list of species that should be considered under [Section 7](#) of the Endangered Species Act, a project tracking number, and other pertinent information from the field office.

Species list request skipped
You have skipped requesting an official species list.

REQUEST SPECIES LIST NEXT STEP: DETERMINATION KEYS

8. To run the North Dakota state-wide dkeys, go to the **evaluate** button under North Dakota Determination Key

Step 2: Evaluate determination keys

The U.S. Fish and Wildlife Service has performed up-front analyses for certain project types, agencies, and species. The analyses have been compiled into *determination keys*, a simple interview process to help you arrive at a recommended determination for some species in your project area.

There are 3 determination keys that may apply to your project. Each determination key starts with a qualification interview to see if the key is appropriate for your project.

- FHWA, FRA, FTA Programmatic Consultation for Transportation Projects affecting NLEB or Indiana Bat**
Release date: July 12, 2022
The key is intended for projects funded or authorized by FHWA, FRA, or FTA, that may affect the endangered Indiana bat and/or the threatened northern long-eared bat, which requires consultation with the USFWS under Section 7 of the ESA.
EVALUATE SKIP / DOES NOT APPLY
- North Dakota Determination Key**
Release date: June 22, 2022
This determination key allows an action agency to initiate a streamlined consultation process for determining a project's potential effects on federally listed species.
EVALUATE SKIP / DOES NOT APPLY
- Northern Long-Eared Bat (NLEB) Consultation and 4(d) Rule Consistency**
Release date: May 27, 2022
This key expedites the optional streamlined consultation framework for the NLEB for Federal agencies & provides users who are not with or representing Federal agencies a mechanism to ensure their actions are consistent with the NLEB 4(d) rule.
EVALUATE SKIP / DOES NOT APPLY

9. Click **check if my project qualifies**.

North Dakota Determination Key

Release date: June 22, 2022

Welcome to the North Dakota Ecological Services Field Office's determination key (DKeys)! This is a new tool designed to speed up consultations and reduce regulatory burdens for projects that will have no adverse impacts on endangered species. A DKey is a logically-structured set of questions which can assist you in determining whether a project qualifies for a predetermined consultation outcome. Many smaller or low impact projects may be able to use this key to receive a concurrence letter from the North Dakota Field Office.

Species covered by this key

This key covers the following species expected to occur in this project area:

BIRDS

Piping Plover *Charadrius melodus*
Red Knot *Calidris canutus rufa*
Whooping Crane *Grus americana*

INSECTS

Dakota Skipper *Hesperia dacotae*

The following species, also covered by this key, are not expected to occur in this project area:

Pallid Sturgeon *Scaphirhynchus albus*
Western Prairie Fringed Orchid *Platanthera praeclara*

Critical habitats covered by this key

This key covers the critical habitats for the following species expected to occur in this project area:

None

For more information about this determination key, including a list of all potential questions, refer to the [detailed overview](#).

CHECK IF MY PROJECT QUALIFIES

SKIP / DOES NOT APPLY

The Dkey will ask you a series of yes/no questions. Select the appropriate radio button to indicate your response. If you make an incorrect selection, you can click on Change Answer to go back and change your response. For some questions, you can click on hyperlinks or hover over underlined text to get additional clarification. Some questions, called “semantic questions”, are answered for you automatically based on previous input or spatial data embedded within the Dkey.

Endangered Species Act Review

[← BACK](#)[EXIT REVIEW](#)

1 Request an official species list
Skipped

2 Evaluate Determination Keys

3 Analyze project (optional)

4 Download documentation

EVALUATING: NORTH DAKOTA DETERMINATION KEY

Qualification interview

The following questions will determine whether this key applies to your project and provide guidance to help you make appropriate determinations for the species covered by this key.

1. Is your project a federal project or have a federal nexus (funded, permitted or other authorization by a federal agency)?

☐ Yes

☐ No

SAVE FOR LATER

[> Having trouble with this determination key?](#)

10. When you are done answering the questions if you qualify, you can generate a consistency letter. You will need to put in name, number, type of project, agency, etc.

Endangered Species Act Review

[< BACK](#)[EXIT REVIEW](#)

➔ Request an official
species list
Skipped

➔ Evaluate Determination
Keys

➔ 3 Analyze project (optional)

➔ 4 Download documentation

Determination

You have determined your project will have no effect to the species covered by this determination key.
Review the guidance below and generate a letter documenting your determination for your records.

Based on the information you provided, you have determined that the Proposed Action will have no effect on the species covered by this key. Therefore, no consultation with the U.S. Fish and Wildlife Service pursuant to Section 7(a)(2) of the Endangered Species Act of 1973 (87 Stat. 884, as amended 16 U.S.C. 1531 *et seq.*) is required for those species.

If you think the determination results from this key should be different based on your answers, please contact the local U.S. Fish and Wildlife Service field office.

Generate a consistency letter for your records

GENERATE CONSISTENCY LETTER

[VIEW / CHANGE ANSWERS](#)

test LaMoure and Stutsman counties, North Dakota

Endangered Species Act Review

◀ BACK

EXIT REVIEW

1

Request an official species list

Skipped

2

Evaluate Determination Keys

3

Analyze project (optional)

4

Download documentation

Determination

You have determined your project will have no effect to the species covered by this determination key. Review the guidance below and generate a letter documenting your determination for your records.

Based on the information you provided, you have determined that the Proposed Action will have no effect on the species covered by this key. Therefore, no consultation with the U.S. Fish and Wildlife Service pursuant to Section 7(a)(2) of the Endangered Species Act of 1973 (87 Stat. 884, as amended 16 U.S.C. 1531 *et seq.*) is required for those species.

VIEW CONSISTENCY LETTER

CONTINUE

11. Finally, submit project information to USFWS.

Endangered Species Act Review

◀ BACK

EXIT REVIEW

1

Request an official species list

Skipped

2

Evaluate Determination Keys

3

Analyze project (optional)

4

Download documentation

Determination

You have reached a determination of may affect - not likely to adversely affect based on this determination key. Review the guidance below and request USFWS concurrence for this project.

Based on the answers provided, the proposed Action is consistent with a determination of “may affect, but not likely to adversely affect (NLAA)” as outlined in the U.S. Fish and Wildlife Service’s North Dakota Ecological Services Field Office Determination Key.

As the action agency, you may request concurrence for the determination of may affect - not likely to adversely affect for the covered species. The U.S. Fish and Wildlife Service will issue an automated concurrence letter supporting your determination.

The concurrence letter will contain information about the project and the determination key result.

If you think the determination results from this key should be different based on your answers, please contact the local U.S. Fish and Wildlife Service field office.

Do you want to submit this project for USFWS concurrence?

YES, SUBMIT TO USFWS

VIEW / CHANGE ANSWERS

CANCEL