

Quick Guide for U.S. Fish and Wildlife Service Importation Program Responsibilities and Contact Information

Fish & Aquatic Conservation Program (FAC)

Telephone: 703-358-2019

Email: fishhealth@fws.gov

Responsibilities:

- Works with foreign counterparts to ensure imports have been tested and found not to contain specific viruses and pathogens.
- Certifies the aquatic animal health inspector, in the country of import origin, using the **Title 50 Certifying Official Form** (FWS Form 3-2273). This inspector performs and signs the **U.S. Title 50 Certification Form** (FWS Form 3-2274), which is a fish health certificate.
- Receives the **Title 50 Importation Request Form** (FWS Form 3-2275).
- Evaluates the fish health certificate.
- Issues an official "Letter of Authorization" to the importer.

Office of Law Enforcement (OLE)

Telephone: 703-358-1949

Email: lawenforcement@fws.gov

Responsibilities:

- Issues **U.S. Import/Export License** (FWS Form 3-200-3).
- Issues a **Designated Port Exemption Permit** (FWS Form 3-200-2)
- Processes the Import/Export Declaration Package.
- Approves, or denies, the importation request at the designated Service port of entry.

Division of Management Authority (DMA)

Telephone: 1-800-358-2104

Email: managementauthority@fws.gov

Responsibilities:

- Issues CITES and ESA permits, if necessary.