



## NOTICE TO THE WILDLIFE IMPORT/EXPORT COMMUNITY



December 15, 2006

**Subject: Service Requirements for Processing Consolidated Freight**

**Background:** A recent memorandum distributed by the Office of Law Enforcement, Port of New York addressed the processing of consolidated freight. This bulletin clarifies that November 27, 2006 memorandum titled "Fee Schedule Change."

**Guidance:** Under U.S. Fish and Wildlife Service (Service) regulations, an import or export represents a transaction between two parties. The Service declaration (Form 3-177), and all accompanying documents, including any required permits may show only one importer and one exporter.

In some situations, wildlife shipments may be consolidated for transport under one waybill. Such consolidated freight may constitute one shipment or multiple shipments for Service declaration purposes. We treat consolidated freight as a single Service shipment only when the declaration, invoice, permits, and other required paperwork identify a single entity as an importer and a single entity as an exporter. The invoice must clearly reflect that the importer or exporter is the only consignee or consignor. The importer or exporter, as appropriate, must be the import/export license holder and designated port exemption permit holder and pay any required user fees when such a license or permit is required. In addition, the importer or exporter is responsible for any violations and potential fines or penalties.

Consolidated freight that constitutes multiple importers and/or exporters is not treated as a single Service shipment even if the consolidation is under one waybill. We require a declaration for each shipment, and each declaration must identify one specific importer and one specific exporter.

**Contact:**

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