

Request for Haying Application

Cooperative Agriculture Program

Conservation Haying on J. Clark Salyer National Wildlife Refuge

Date: 1/20/2023

J. Clark Salyer National Wildlife Refuge
McHenry County, North Dakota



Applications Due:
February 28, 2023

Point of Contact:
Gary Williams
Refuge Manager
gary_williams@fws.gov

Haying Opportunities at J. Clark Salyer National Wildlife Refuge

The U. S. Fish and Wildlife Service, J. Clark Salyer National Wildlife Refuge (NWR) is seeking applications from qualified individuals to conduct prescribed haying activities under our Cooperative Agriculture Program. The purpose of the haying program is to manage upland and river bottom habitats to promote and enhance native grass and forb diversity, enhance nesting cover for migratory birds and waterfowl, and reduce invasive species and woody vegetation.

The selected applicant will operate under a Cooperative Agriculture Agreement (CAA) as a “cooperator” with the Service. Under this Agreement, the cooperator will be responsible for providing the equipment and the necessary labor to implement conservation haying on Service lands.

This Agreement does not guarantee haying will be available every year. Availability of haying will depend upon habitat conditions, other management activities, or research needs. We also incorporate rest years into our management plans. Cooperators should expect units will be rested in some years.

Agreements may not exceed 5 years, at which time they must be re-advertised. Applicants may apply for up to 7 units and the units must be listed in order of preference.

Once selected, applicant's refusal to accept a unit or failure to meet obligations of the Agreement may result in immediate termination of the Agreement and the applicant's disqualification from applying for future opportunities.

Applications for the Hay Lottery and Maps showing unit locations will be available at Refuge Headquarters starting February 1, 2023, and the application deadline is February 28, 2023. Refuge staff will be available to answer questions about the haying program throughout February 2023.

How to Apply

To apply, **applicants must complete a Cooperative Haying Application. The applications can be obtained at the J. Clark Salyer National Wildlife Refuge Headquarters or by calling 701-768-2548 starting February 1, 2023.** Applications must be received by COB **February 28, 2023** to be considered.

Application materials may be obtained by the following methods:

1. In person at the J. Clark Salyer NWR Office (address below)
2. By calling the J. Clark Salyer NWR Office at 701-768-2548

Completed applications may be submitted by the following methods:

1. Mail or hand deliver to the J. Clark Salyer NWR Office

J. Clark Salyer NWR – *Haying Applications*

681 Salyer Road

Upham, ND 58789

2. Email completed application materials to Gary Williams, Refuge Manager at gary_williams@fws.gov

How Cooperators Will Be Selected

Applications for haying permits on the J. Clark Salyer National Wildlife Refuge will be accepted from February 1, 2023 through February 28, 2023. Successful applicants will be determined by public lottery at 10:00 AM, March 2nd, 2023, at Refuge Headquarters, located two miles north of Upham, ND. Lottery applicants do not have to be present for the drawing, but everyone is welcome to attend.

To be eligible, you must:

1 Own or lease at least 20 head of livestock when you apply. If you do not own or lease 20 head of livestock as of May 1 of each permit year, your hay unit will be offered to an operator on the alternate list.

2 Be actively farming or ranching.

3 Be at least 18 years of age.

Only one application will be accepted per individual, household, partnership, corporate or family operation.

Misrepresenting facts concerning eligibility will cause rejection of the application.

Hay from refuge hay units cannot be sold.

Applicants may apply for up to 7 Hay Units and must be listed in order of preference.

Maps for each of the Units can be viewed at the Refuge Headquarters. The successful applicant for each unit will be determined by lottery drawing.

Following the unit drawing, if there are any vacant units, they will be filled by drawing from the group of unsuccessful applicants. Applicants will be given a choice of the vacant units in the order drawn until all vacant units are taken.

After all units have been taken, 10 alternates will be drawn. The alternates will be used to fill any vacancies which may occur before the next lottery.

Audience

Farmer/Rancher

Eligibility

Individuals

INFORMATION FOR HAYING PERMIT APPLICANTS

Applications for haying permits on the J. Clark Salyer National Wildlife Refuge will be accepted from February 1, 2023 through February 28, 2023. Successful applicants will be determined by public lottery at 10:00 AM, March 2nd, 2023, at Refuge Headquarters, two miles north of Upham. Lottery applicants do not have to be present for the drawing, but everyone is welcome to attend.

- ❖ To be eligible, you must:
 - 1 Own or lease at least 20 head of livestock when you apply. If you do not own or lease 20 head of livestock as of May 1 of each permit year, your hay unit will be offered to an operator on the alternate list.
 - 2 Be **actively** farming or ranching.
 - 3 Be at least 18 years of age.
- ❖ Only one application will be accepted per individual, household, partnership, corporate or family operation. Misrepresenting facts concerning eligibility will cause rejection of the application.
- ❖ **Hay from refuge hay units cannot be sold.**
- ❖ **Applicants may apply for up to 7 Hay Units and must be listed in order of preference.** Maps for each of the Units can be seen at the Refuge Headquarters. The successful applicant for each unit will be determined by lottery drawing.
- ❖ Following the unit drawing, if there are any vacant units, they will be filled by drawing from the group of unsuccessful applicants. Applicants will be given a choice of the vacant units in the order drawn until all vacant units are taken.
- ❖ After all units have been taken, 10 alternates will be drawn. The alternates will be used to fill any vacancies which may occur before the next lottery. The alternate list will be not used for any emergency or management haying releases.

Maps showing unit locations are available for inspection at refuge headquarters starting February 1, 2023. The application deadline is February 28, 2023. Refuge staff will be available to answer questions about the haying program.

Application blanks are available at the Refuge Headquarters and must be completed and turned in no later than February 28, 2023, to be eligible. A list of all units with maps for each unit will be available at the Refuge Headquarters during the month of February 2023.

Haying permit guidelines are:

1. Haying permits will be issued for the 5-year period, 2023 through 2027. Hay units' range in size from approximately 60 acres to 165 acres with roughly ½ of the unit cut each year.
2. The charge for hay will be based on the North Dakota Field Office of USDA's National Agriculture Statistics Service average cost per acre for non-irrigated hay-land cash rents and values for McHenry County or Bottineau County, North Dakota for years 2023 – 2027 (Data is available annually). 2023 data is not available at this time, but in 2022 the cost was around \$20.00/acre for McHenry County and Bottineau County.
3. All haying permittees will be required to control noxious weeds in their hay unit.
 - All permittees whom conduct noxious weed, cattail, and willow tree control to the maximum extent possible will receive a deduction of up to 50% from their final bill.
 - Failure to control noxious weeds, cattails, or willow trees to the maximum extent possible will result in a lower percentage deduction from the final bill as determined by the Refuge Manager.
 - Failure to make an effort to control noxious weeds, cattails, or willow trees will result in revocation of the permittees special use permit.
4. Cattails have choked wetlands and oxbows in many of the hay units. These must be mowed whenever and wherever possible. There will be no charge for cattails cut.
5. Willows continue to be a concern. If willows are not controlled, the hay meadows will become covered with trees. Willows must be cut wherever and whenever possible.
6. **Haying will take place after August 1st each year and ALL hay bales and equipment must be removed from the refuge by October 15th each year. Failure to remove all bales and equipment by October 15th each year without extenuating circumstances will result in revocation of the special use permit.**
7. Hay unit acreages are approximate, and portions of the unit may be prescribed burned periodically.
8. Hay units are subject to flooding and availability cannot be guaranteed every year.

NOTICE

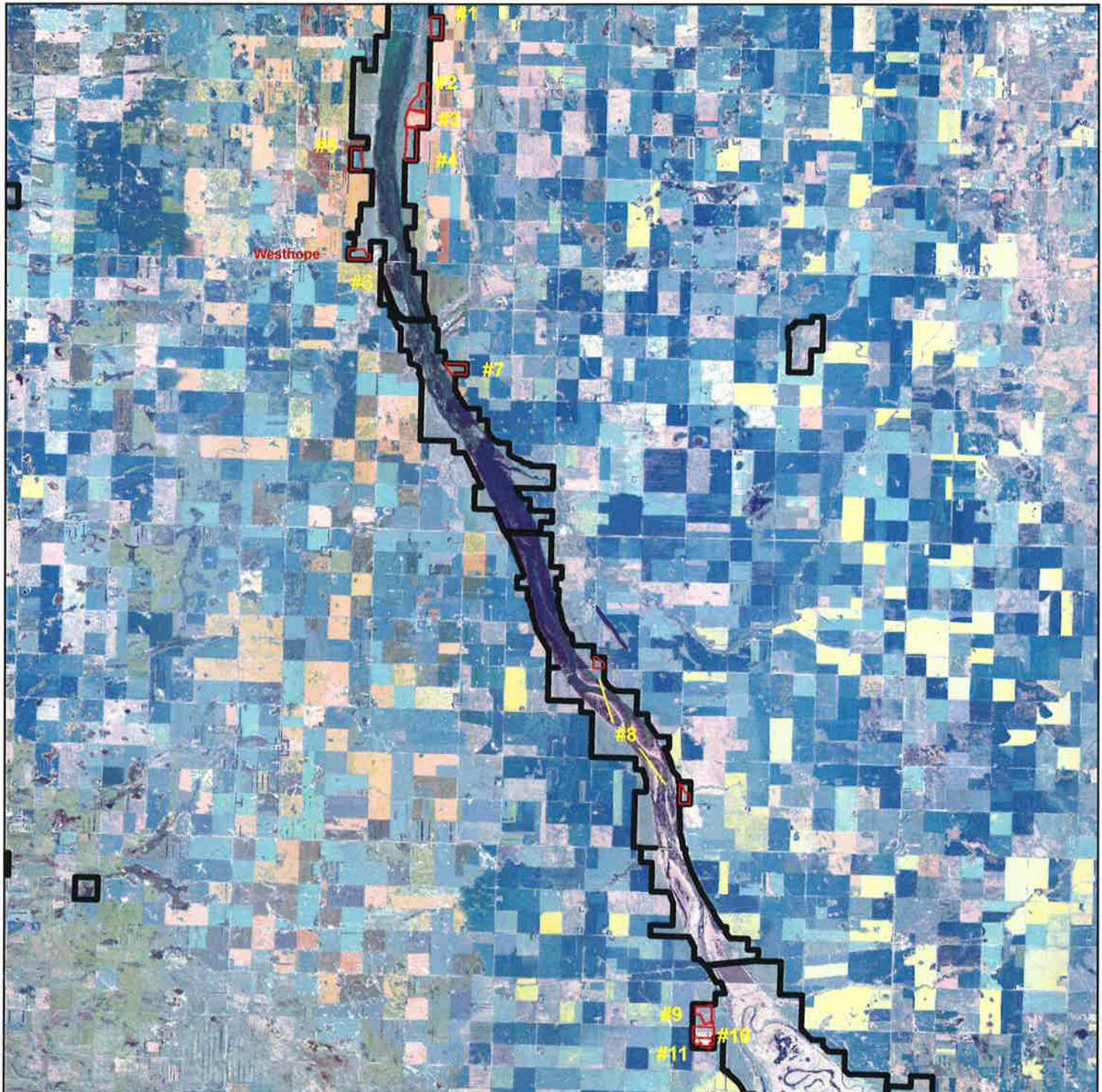
Lottery at J Clark Salyer NWR for Hay Units (Bottineau County)

Application Dates: February 1, 2023 thru February 28, 2023

Drawing: March 2, 2023 at 10:00am



Applications and Detailed Maps of individual hay units are available for viewing from February 1, 2023 through February 28, 2023 at the Refuge Headquarters located 2 miles north of Upham, ND just off Highway 14.



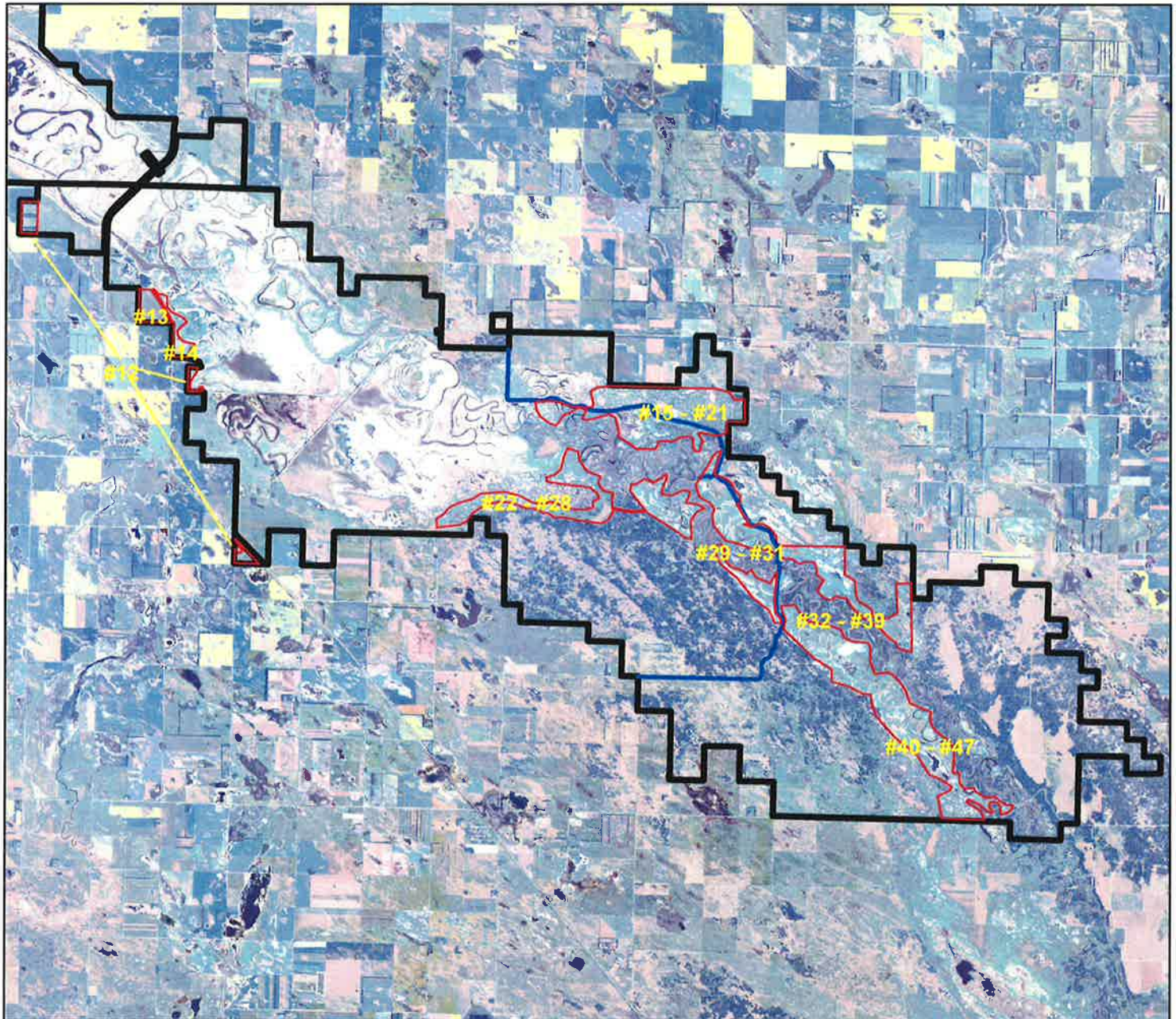
J Clark Salyer NWR
681 Salyer Road
Upham, ND 58789
Phone: 701-768-2548
Headquarters Location: 2 Miles North of Upham on Highway 14



NOTICE

**Lottery at J Clark Salyer NWR for Hay Units (McHenry County)
Application Dates: February 1, 2023 thru February 28, 2023
Drawing: March 2, 2023 at 10:00am**

Applications and Detailed Maps of individual hay units are available for viewing from February 1, 2023 through February 28, 2023 at the Refuge Headquarters located 2 miles north of Upham, ND just off Highway 14.



J Clark Salyer NWR
681 Salyer Road
Upham, ND 58789
Phone: 701-768-2548
Headquarters Location: 2 Miles North of Upham, ND on Highway 14

APPLICATION FOR HAYING PERMIT (2023-2027)

Name _____

Address _____

City, State, Zip _____

Phone (Home): _____

Phone (Cell): _____

***If you receive a Hay Unit, you will need to provide your Social Security Number as it will be needed and required for Final Billing purposes.**

List Hay Meadow Number by Preference:

- 1st Choice: _____
- 2nd Choice: _____
- 3rd Choice: _____
- 4th Choice: _____
- 5th Choice: _____
- 6th Choice: _____
- 7th Choice: _____

- Up to 7 Choices/applicant.

I certify the following: 1. I own or lease at least 20 head of livestock; 2. I am actively farming or ranching; and 3. I am least 18 years of age.

Signature _____

Date _____