



United States Department of the Interior
FISH AND WILDLIFE SERVICE
Detroit Lakes Wetland Management District
1732 North Tower Road
Detroit Lakes, Minnesota 56501-7959
(218) 847-4431
www.fws.gov/midwest/DetroitLakes/



The Detroit Lakes Wetland Management District (WMD) is offering, to all eligible applicants, an opportunity to enter into a Cooperative Agricultural Agreement (CAA) to conduct haying on Hamden Slough National Wildlife Refuge and various Waterfowl Production Areas. Haying will be used to manage the grassland habitat and improve conditions for nesting waterfowl. Information regarding site specific treatments can be found on the following *Notice of Cooperative Agriculture Opportunity*.

In order to be considered, applicants must complete the Commercial Activities Special Use Permit Application (FWS Form 3-1383-C), read and accept the Special Conditions, fill out the attached Bid Sheet (FWS Form 3-1384) and return all paperwork to the Detroit Lakes WMD office.

If selected, the successful cooperator will be issued a Special Use Permit for 2026.

Information on the haying units and bid forms can be accessed at the following website:

<https://www.fws.gov/refuge/detroit-lakes-wetland-management-district>

Instructions for applying:

- On the Commercial Activities Special Use Permit Application, complete numbers **2-11, 21 and sign 31**.
- Review the *Notice of Cooperative Agricultural Opportunity* specifically noting haying timing and other information specific to the units.
- Complete and sign/date the *Haying Bid Sheet*.
- Review and agree to *Special Conditions* portion of the *Haying Bid Sheet*.
- By July 20, 2026, return all of the information to:
Detroit Lakes WMD
Attn: Haying Bid
1732 North Tower Road
Detroit Lakes, MN 56501
- **All applications must be received no later than 3:00pm on July 20, 2026**

Selection Criteria:

Successful applicants will be selected using the following selection criteria.

- Total amount of bid.
- Raking of area to remove litter.

Both successful and unsuccessful applicants will be contacted by July 24, 2026.

For more information or questions please contact:

Kylie LaBelle at 218-997-9374.



BID SHEET
National Wildlife Refuge System

Detroit Lakes Wetland Management District
1732 North Tower Road
Detroit Lakes, Minnesota 56501-7959
(218) 847-4431 or (218) 997-9374
https://www.fws.gov/refuge/detroit_lakes_wmd/



APPLICANT INFORMATION:

Name (Proposal Submitter): _____

Partner Name (if applicable): _____

Name of Business or Farm: _____

Mailing Address: _____

Tax ID #: _____ Phone Number: _____ ☐ Work ☐ Cell

E-mail Address: _____

BID INFORMATION:

Write your bid amount for the corresponding Unit(s) in the space(s) provided below. If you are not bidding on a particular unit, leave that space blank or write N/A.

Unit Name: Hamden Unit A (85 Ac.)

I will rake hay unit prior to baling:

Bid Amount (\$/acre): _____

yes _____ no _____

Unit Name: Hamden Unit B (211 Ac.)

I will rake hay unit prior to baling:

Bid Amount (\$/acre): _____

yes _____ no _____

Unit Name: Hamden Unit C (96 Ac.)

I will rake hay unit prior to baling:

Bid Amount (\$/acre): _____

yes _____ no _____

Unit Name: Hamden Unit D (47 Ac.)

I will rake hay unit prior to baling:

Bid Amount (\$/acre): _____

yes _____ no _____

Unit Name: Marks WPA (196 Ac.)

I will rake hay unit prior to baling:

Bid Amount (\$/acre): _____

yes _____ no _____

Unit Name: Spieker NTP 1 & 2 (121 Ac.)

I will rake hay unit prior to baling:

Bid Amount (\$/acre): _____

yes _____ no _____

Unit Name: Anderson WPA Annex (31 Ac.)

I will rake hay unit prior to baling:

Bid Amount (\$/acre): _____

yes _____ no _____

I have read and, if selected, agree to the permit conditions listed in the bid package. The U.S. Fish and Wildlife Service reserves the right to reject any or all bids.

Date: _____

NOTICES

All information you provide will be considered in reviewing this application. False, fictitious, or fraudulent statements or representations made in the application may be grounds for revocation of the permit and may be punishable by fine or imprisonment (18 U.S.C. 1001).

PRIVACY ACT STATEMENT

Authority: The information requested is authorized by the National Wildlife Refuge System Administration Act (16 U.S.C. 668dd-ee) and the Refuge Recreation Act (16 U.S.C. 460k-460k-4).

Purpose: To collect the applicant's information to process permits allowing for commercial activities such as: guiding hunters, anglers or other outdoor users; commercial filming; agriculture; rental of cabins and trapping while on the National Wildlife Refuge System.

Routine Uses: The information will be used by the refuge's administrative office for processing Commercial Activity Special Use permits. More information about the routine uses maybe found in the Systems of Records Notice, FWS-5 National Wildlife Refuge Special Use Permits.

Disclosure: Providing the information is voluntary. However, submission of information is required to process and approve commercial activity usage on the National Wildlife Refuge System.

PAPERWORK REDUCTION ACT STATEMENT

We are collecting this information subject to the Paperwork Reduction Act (44 U.S.C. 3501) to evaluate the qualifications, determine eligibility, and document permit applicants and to respond to requests made under the Freedom of Information Act and the Privacy Act of 1974. The information that you provide is required to obtain or retain a benefit; however, failure to provide all required information is sufficient cause for the U.S. Fish and Wildlife Service to deny a permit. False, fictitious, or fraudulent statements or representations made in the application may be grounds for revocation of the Special Use Permit and may be punishable by fine or imprisonment (18 U.S.C. 1001). According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor and a person is not required to respond to a collection of information unless it displays a currently valid OMB control number. OMB has approved this information collection and assigned control number 1018-0102.

ESTIMATED BURDEN STATEMENT

The public reporting burden for this information collection varies based on the requested specific refuge use. We estimate the relevant public reporting burden for the Commercial Activity Special Use Permit Application form to average 1 hour per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Service Information Clearance Officer, U.S. Fish and Wildlife Service, 5275 Leesburg Pike, MS: AMAD-ARM-PPM, Falls Church, VA 22041-3803, or via email to Info_Coll@fws.gov. Please do not send your completed form to this address.

Detroit Lakes WMD/Hamden Slough NWR
Notice of Cooperative Agriculture Opportunity

Unit Name:

County:

Section:

Management
Activity:

Township:

N.

Range:

W.

Acres:

Dates:

Animals:

AUMs:

General Unit Description:

Management Objectives:

Management Specifications:

Other Information:



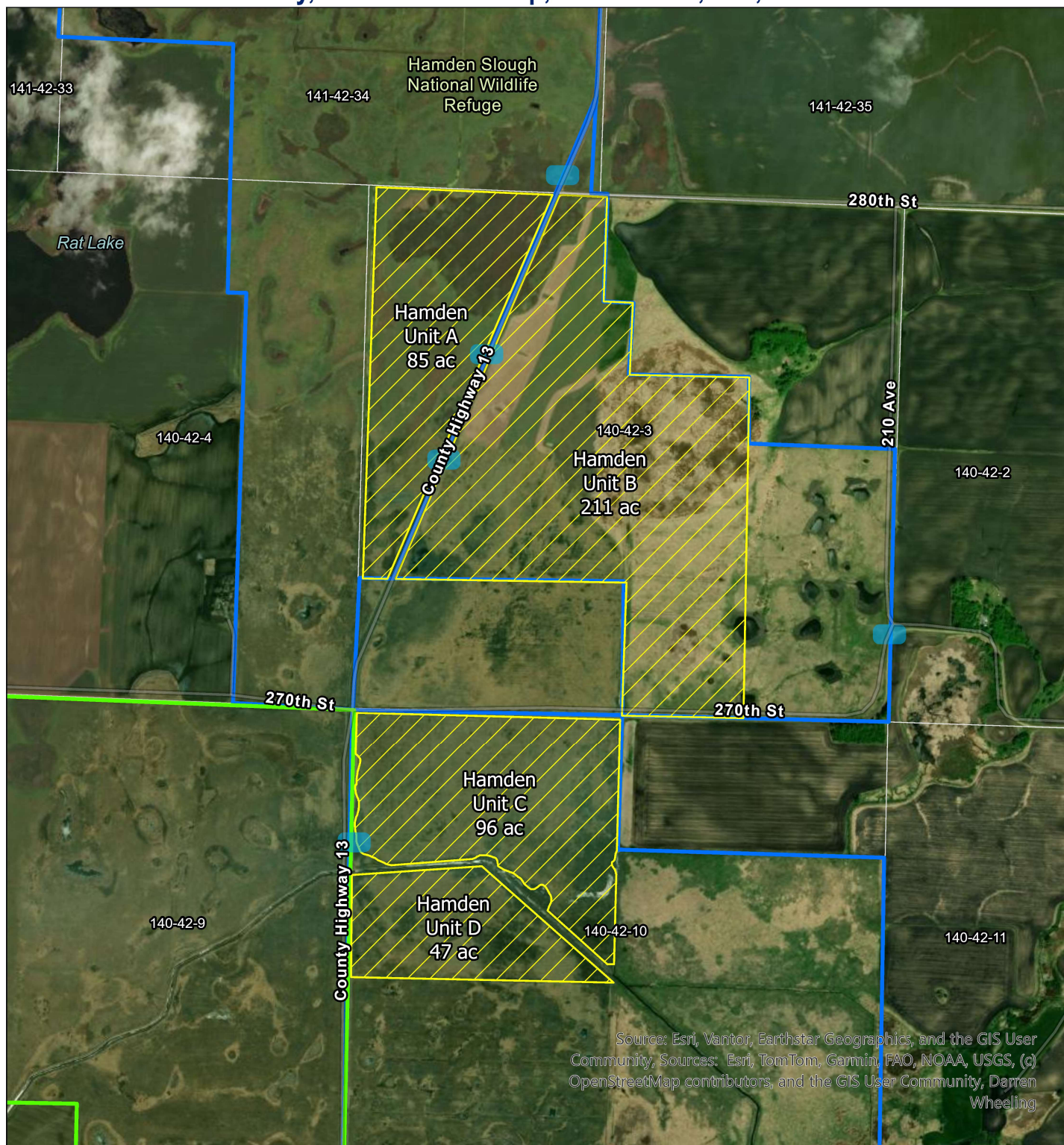
U.S. Fish & Wildlife Service

Hamden Slough National Wildlife Refuge

Haying Units A, B, C, and D

Becker County, Hamden Township, Section 140, T42, R3 and 10

Datum: NAD 83



- Haying
- Remnant
- Hamden Slough NWR
- NTP
- WPA
- Approach

0 0.13 0.25 0.5 Miles

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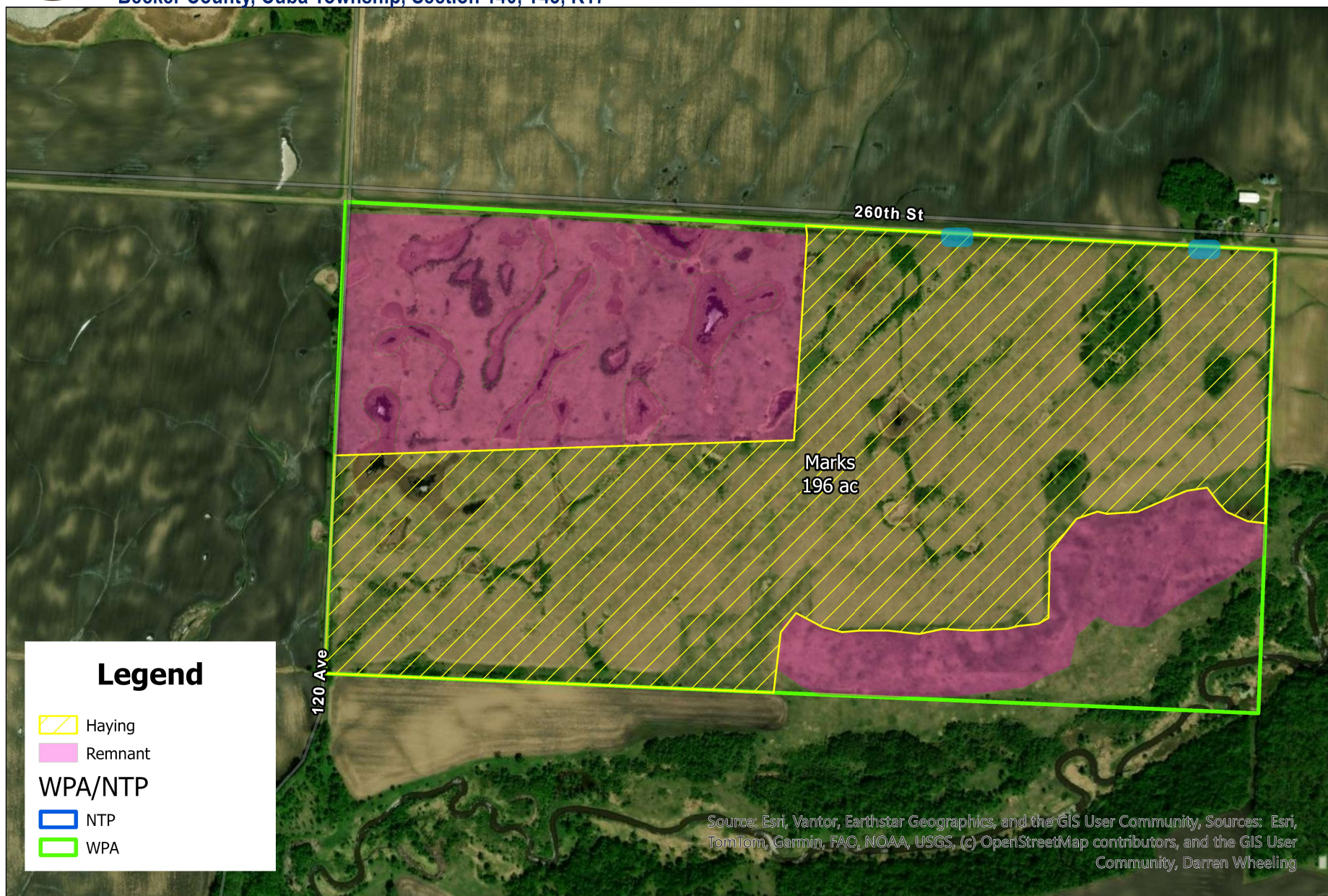
U.S. Fish & Wildlife Service

Marks Waterfowl Production Area

Haying Unit

Becker County, Cuba Township, Section 140, T43, R17

Datum: NAD 83



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0 0.08 0.16 0.24 Miles



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Notice of Cooperative Agriculture Opportunity

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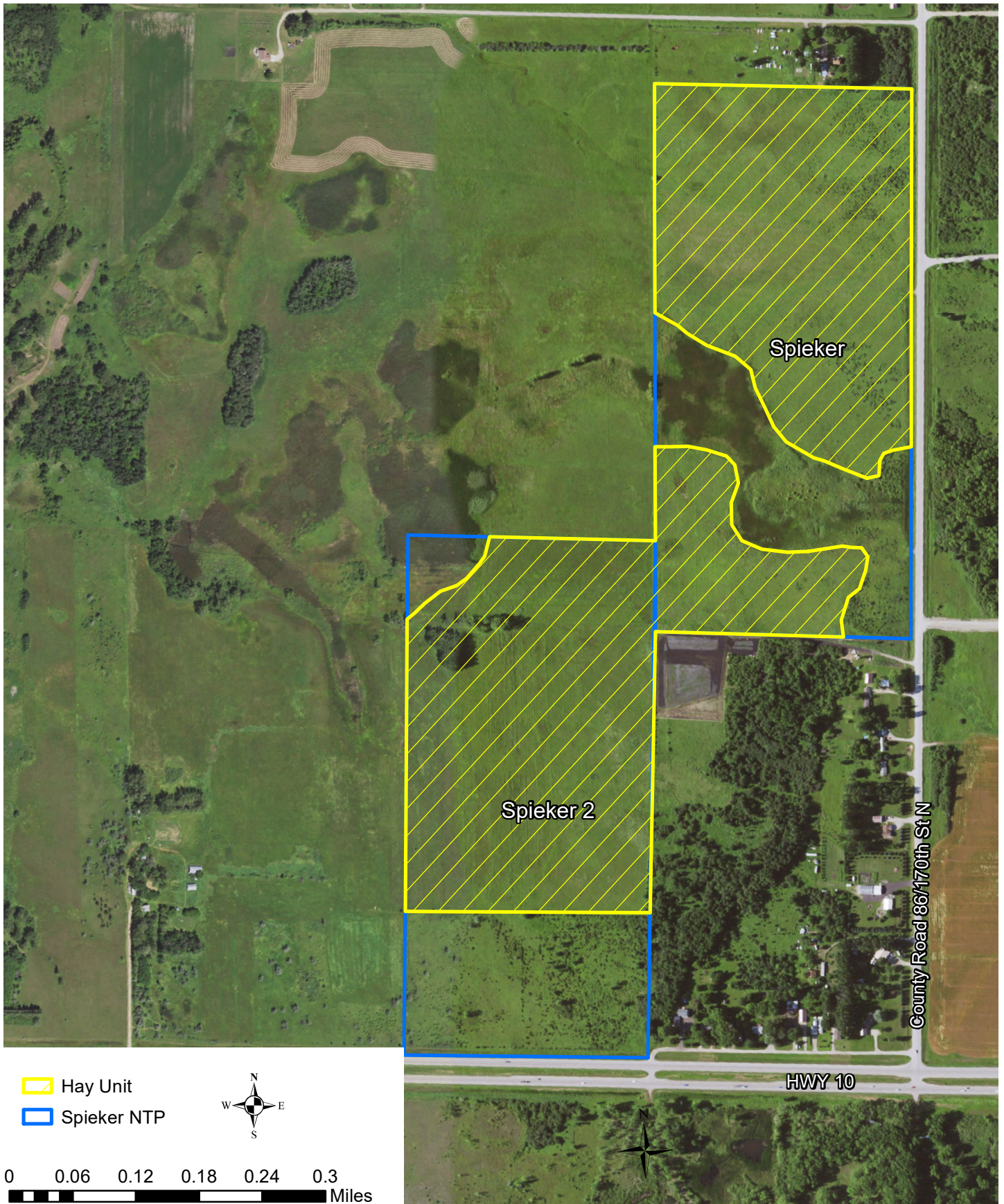
U.S. Fish & Wildlife Service

Spieker 1 & 2 Northern Tallgrass Prairie Refuge

Riverton Township Section 2

T.139N., R.46W., Section 2

Clay County, Minnesota



Detroit Lakes WMD/Hamden Slough NWR
Notice of Cooperative Agriculture Opportunity

Unit Name:

County:

Section:

Management
Activity:

Township:

N.

Range:

W.

Acres:

Dates:

Animals:

AUMs:

General Unit Description:

Management Objectives:

Management Specifications:

Other Information:



U.S. Fish & Wildlife Service

Anderson Waterfowl Production Area

Annex Haying Unit

Becker County, Detroit Township, Section 139, T41, R7

Datum: NAD 83



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0 0.035 0.07 0.11 Miles



**HAYING SPECIAL CONDITIONS
DETROIT LAKES WETLAND MANAGEMENT DISTRICT**

1. Haying operations may begin on August 1 unless otherwise stated.
2. All bales and equipment must be removed from the site by September 1. Failure to remove hay and equipment will result in the loss of future bidding privileges and/or a violation notice with a fine unless prior arrangements have been made with the refuge manager.
3. All equipment for haying must be clean and free of invasive species plant material, including seeds, before entering any Refuge, WPA, or Service easement. The Refuge Manager reserves the right to inspect and deny the use of any equipment/vehicle/etc. that appears to contain invasive species plant material or seeds.
4. Vehicle travel to and from the hay areas should be limited to one trail. Excessive rutting or soil disturbance will be the cooperator's responsibility to repair.
5. Any fences or gates which are altered for access must be repaired/replaced to their original condition. Close all gates when bales are removed from the unit.
6. Small diameter brush and saplings should be included in cut area.
7. Acreages are approximate and will vary depending on wetland expansion, noxious weeds, rocky areas, rough areas, and equipment capabilities. **Actual acres will be used to calculate the bill for collections.**
8. Failure to pay bill will result in loss of future bidding privileges, and you will be subject to late fees and/or Collections.
9. In cases where no bids were received for units, applicants that were interested may be contacted after the bid opening.

ANY VIOLATION OF THE ABOVE REGULATIONS MAY RESULT IN THE IMMEDIATE CANCELLATION OF HAY PERMIT AND FORFEITURE OF FUTURE HAY BIDDING PRIVILEGES.

THE U.S. FISH AND WILDLIFE SERVICE RESERVES THE RIGHT TO REJECT ANY OR ALL BIDS.

Permittee: _____ Date: _____

Issuing Official: _____ Date: _____