



United States Department of the Interior

FISH AND WILDLIFE SERVICE  
Togiak National Wildlife Refuge  
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**Prospectus and Request for Proposals**

**INVITATION FOR PROPOSALS  
TO CONDUCT  
COMMERCIAL SPORTFISH GUIDING SERVICES  
WITHIN AREAS OF THE TOGIAK NATIONAL WILDLIFE REFUGE**

Issued by: Refuge Manager  
Togiak National Wildlife Refuge

Date: January 9, 2026

Location: Dillingham, Alaska

Submittal: **Sealed proposals must be postmarked or hand delivered to the address indicated below by March 10, 2026**

Togiak National Wildlife Refuge  
P.O. Box 270  
Dillingham, Alaska 99576.  
Attention: Refuge Manager

For More Information: Contact the Refuge Manager at the address above or by telephone at (907) 802-2578 weekdays 8:00 AM to 5:00 PM.

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**PROSPECTUS FOR COMMERCIAL SPORT FISH GUIDE SERVICES  
TOGIAK NATIONAL WILDLIFE REFUGE, ALASKA**

**I. INTRODUCTION**

The Togiak National Wildlife Refuge (Refuge), located in southwestern Alaska, is offering opportunities for sport fishing guides to provide commercial services on Wilderness lakes within Refuge Management Unit 13A and 13B, and on the Kulukak River within Refuge Management Unit 2 consistent with the Public Use Management Plan (PUMP). The Refuge will award special use permits through a competitive selection process. Pursuant to Title 50 CFR 36.41(e)(10), the Offering is for a five-year permit with an opportunity for non-competitive renewal for an additional five years upon showing that the permit holder has complied with all applicable permit terms and conditions and has a satisfactory record of performance. Applicants are advised to carefully read this prospectus and the attached sample permit (Appendix B) in their entirety before responding.

**Unit Offerings:**

Offering 1: Guided Fly-in Sport Fishing – Wilderness Lakes (Units 13A and 13B)

Offering 2: Guided Fly-in/Motorboat Based Sport Fishing – Kulukak River (Unit 2)

Offering 3: Guided Fly-in/Motorboat Based Sport Fishing – Kulukak River (Unit 2)

The objectives of this prospectus are to provide public opportunities to visit wilderness and non-wilderness areas of the refuge for different types of guided sport fishing through a reasonable variety of quality guided services and ensure that sport fishing uses are compatible with the refuge's purposes, resources and management objectives.

A Public Use Management Plan (PUMP) and Environmental Assessment (EA) were prepared to analyze the need for these services and were approved in 1991. An updated PUMP and EA were completed in 2010. The plan identifies that guiding services would provide beneficial recreation opportunities to the public consistent with the management direction for the refuge. The PUMP and EA including related Decision Notices shall, by reference, be a part of this prospectus.

The PUMP, EA and Decision Notices identify various management concerns for Togiak Refuge. Proposals will be reviewed based on management direction, existing U.S. Fish and Wildlife Service policy, and the evaluation criteria identified in Section VI. Copies of the PUMP, EA and Decision Notices are available from the Togiak National Wildlife Refuge Office.

Permit holders cannot sublet any part of an authorized use area and are prohibited from subcontracting clients with any other guide without prior written authorization from the Refuge Manager. Special Use Permits awarded under this prospectus are subject to published regulations as provided in 50 CFR, Subchapter C, The National Wildlife Refuge System. All applicants are responsible for making their own investigations as to the economic feasibility of any proposal, facts about the area, and estimates of potential business opportunity. It will be the responsibility

of all permit holders selected under this prospectus to adhere to all permit conditions and work diligently to minimize conflicts with other users.

For additional information contact the Refuge Manager, Togiak National Wildlife Refuge at P.O. Box 270, Dillingham, Alaska, 99576; or at (907) 802-2578 8:00 AM to 5:00 PM weekdays.

## **II. AREA DESCRIPTION**

On December 2, 1980 Congress passed the Alaska National Interest Lands Conservation Act (ANILCA). This law designated about 4.1 million acres of public lands as the Togiak National Wildlife Refuge. The northern 2.3 million acres of the refuge comprise the second largest wilderness area in the National Wildlife Refuge System. The eastern boundary of the refuge is about 330 air miles southwest of Anchorage, Alaska. The refuge is bordered on the north by Yukon Delta National Wildlife Refuge and on the east by Wood-Tikchik State Park.

### **Refuge Resources**

The refuge contains a variety of landscapes, including glacial valleys, tundra uplands, lakes, wetlands, sand and gravel beaches, rugged mountains and coastal cliffs. The Kanektok, Goodnews, and Togiak drainages provide habitat necessary for five species of Pacific salmon that spawn in the refuge. The refuge also supports populations of rainbow trout, lake trout, grayling, pike, Dolly Varden and Arctic char which are important resources to local residents and visitors. At least ten raptor species use the refuge, including peregrine falcons and bald and golden eagles. Over 30 species of mammals are present including brown bear, caribou, moose, and lynx. Walrus, Steller's sea lions, and harbor seals inhabit the Bering Sea shoreline. The refuge's lagoons, estuaries, wetlands, and lakes are also heavily used by migrating waterfowl.

### **Refuge Purposes**

In Section 101 of ANILCA, Congress made clear its intent to preserve within conservation system units in Alaska, including the Togiak Refuge, "nationally significant" scenic, wilderness, recreational, wildlife and other values for the benefit of present and future generations. Section 101 further states that "it is the intent of Congress in this Act to preserve . . . wilderness resource values and related recreational opportunities including but not limited to hiking, canoeing, fishing and sport hunting, within large arctic and subarctic wildlands and on free-flowing rivers."

Section 303(6)(B) of ANILCA sets forth the following major purposes for which Togiak Refuge was established and shall be managed:

- (i) to conserve fish and wildlife populations and habitats in their natural diversity including, but not limited to, salmonids, marine birds and mammals, migratory birds and large mammals (including their restoration to historic levels);
- (ii) to fulfill the international treaty obligations of the United States with respect to fish and wildlife and their habitats;
- (iii) to provide, in a manner consistent with purposes set forth in subparagraphs (i) and (ii), the

opportunity for continued subsistence uses by local residents; and

(iv) to ensure, to the maximum extent practicable and in a manner consistent with the purposes set forth in subparagraph (i), water quality and necessary water quantity within the refuge.

The Wilderness Act of 1964 (Public Law 88-577) creates additional purposes for the approximately 2.4 million acre Togiak Wilderness Area. These areas are to be managed “for the use and enjoyment of the American people in such manner as will leave them unimpaired for future use and enjoyment as wilderness, and so as to provide for the protection of these areas, the preservation of their wilderness character, and for the gathering and dissemination of information regarding their use and enjoyment as wilderness.”

For more information about Togiak Refuge, visit the Refuge webpage at <http://togiak.fws.gov>.

## **Local Communities**

The Togiak Refuge essentially surrounds the communities of Quinhagak, Goodnews Bay, Platinum, Manokotak, Togiak, and Twin Hills. These communities (and others nearby) are heavily dependent upon subsistence resources including the fish resources sought by sport anglers. Decisions made by the U.S. Fish and Wildlife Service in the PUMP were designed to reduce conflicts between sport anglers and subsistence users as well as those among sport anglers using different means of transportation.

## **III. DEFINITIONS**

**Fish and Wildlife Service (Service).** U.S. Department of Interior, Fish and Wildlife Service, Togiak National Wildlife Refuge.

**Boat storage site.** A site on refuge lands where a guide is authorized by special use permit to keep boats during the season of use. A small tent camp may also be authorized for a guide or guides to remain overnight to watch the boats and for emergency shelter for clients. Clients are not to remain overnight under normal circumstances.

**Commercial recreational uses.** Recreational uses of lands, waters, and resources for business or financial gain; includes guided sport fishing, guided and outfitted sport hunting, other guided recreation, and air taxi services.

**Controlling Interest.** In the case of a corporation, it means an interest, beneficial or otherwise, of sufficient outstanding voting securities or capital of the business, so as to permit exercise of final managerial authority over the actions and operations of the corporation, or election of a majority of the Board of Directors of the Corporation. Controlling interest in the case of a partnership, limited partnership, joint venture or individual entrepreneurship, means a beneficial ownership of or interest in the entity so as to permit the exercise of final managerial authority over the actions and operations of the entity. In other circumstances, controlling interest means any arrangement under which a third party has the ability to exercise general management authority over the actions or operations of the business.

**Employee.** A person who works directly for the Applicant for wages or other salary compensation in providing visitor services and is covered by the State of Alaska workmen's compensation regulations.

**Non-commercial recreational uses.** Recreational uses of lands, waters and resources not for business or financial gain; includes sport fishing and hunting, floating, camping, hiking, photography and sightseeing.

**Operations Plan.** A narrative description of the proposed commercial fishing operation which contains all information required in Form A of this prospectus, and which will be included as part of the special use permit describing operations.

**Ordinary high water mark.** The mark along the bank or shore up to which the presence and action of the non-tidal water are so common and usual, and so long continued in all ordinary years, as to leave a natural line impressed on the bank or shore and indicated by erosion, shelving, changes in soil characteristics, destruction of terrestrial vegetation, or other distinctive physical characteristics [from 11 Alaska Administration Code 53.900 (23)].

**Party Size.** The number of people (including guides, clients, pilots, and any other employees of the permit holder) who are authorized to be in a use area, by the terms of a special use permit.

**Permit Holder or Permittee.** An **individual** who is selected through this prospectus and who is issued a special use permit.

**Primitive tent camps.** Portable camps, normally consisting of small tents, that are used by non-guided and guided visitors. They usually remain in place for one to two days and are then disassembled and moved to another location on the river. Nothing is left in place when the camp is moved.

**Proposal.** A document which identifies a proposed operations plan and addresses specific criteria as identified through a prospectus. The terms **Application** and **Proposal** are used interchangeably and mean the same thing.

**Prospectus.** A document the agency uses in soliciting competition to award commercial visitor services on a refuge.

**Shorelands.** Land belonging to the State which is covered by non-tidal water that is navigable under the laws of the United States up to the ordinary high-water mark as modified by accretion, erosion, or reliction (from Alaska Statute 38.05.965).

**Special Use Permit (Permit).** A U.S. Fish and Wildlife Service authorization required for all commercial uses of refuge lands and waters.

**Sport Fishing Guide.** A commercial operator who accompanies sport fishing clients in the refuge for either day or overnight trips.

**Subcontracting.** Any activity in which the Permittee provides financial or other remuneration to anyone other than employees to conduct the specific commercial services authorized by the U.S. Fish and Wildlife Service. The Permittee's primary authorized activities must be conducted in a genuine employer/employee relationship where the source of all remuneration for services provided to clients is from the Permittee. Subcontracting does not apply to booking services or authorized secondary services provided to clients in support of the Permittee's primary authorized activities (e.g. a guide paying a marine or air taxi operator to transport clients).

**Subletting.** Any activity in which the Permittee receives financial or other remuneration in return for allowing another commercial operator to conduct any of the Permittee's authorized activities in the Permittee's use area.

**Subsistence Uses.** The customary and traditional uses by rural Alaska residents of wild, renewable resources for direct personal or family consumption as food, shelter, fuel, clothing, tools, or transportation; for the making and selling of handicraft articles out of non-edible byproducts of fish and wildlife resources taken for personal or family consumption; and for barter, or sharing for personal or family consumption; and for customary trade (from Section 803 of Alaska National Interest Lands Conservation Act).

**Temporary base camps.** Serves as the center of operations and overnight accommodation for guides and clients. They usually remain in place for the full season of use (90 to 120 days) but may be removed within 48 hours. They generally consist of larger tents than primitive camps and often have tent platforms and/or other rigid floors. A typical camp would include several large guest tents, a cook tent, and a few smaller tents for staff use, showers, waste disposal, storage, etc. In some cases, smaller camps that include only 4 or 5 tents and related facilities are used by a lodge to fly clients for overnight visits of a few days. The primary distinction between temporary base camps and primitive tent camps is the period of occupancy.

**Use Area.** An area designated by the U.S. Fish and Wildlife Service and offered to a commercial operator to provide guided sport fishing services for the public.

**Use day.** One calendar day (24 hours), or portion thereof, for each person using the refuge. Used as a measure of human use. Also called a visitor day. Includes use of the refuge by guides, clients, and any other individuals associated with the permit holder for any part of one day (24-hour period from midnight to midnight).

Example: One river guide, an assistant and 4 clients float into the refuge at 8:00 a.m. on September 1, spend the night and leave at 2:00 p.m. on September 2. That equals 12 use days (4 clients + 2 guides x 2 days = 12 use days)

#### IV. OFFERINGS

Three offerings are described below. An individual or a business may apply for one or all of the offerings. However, it is the intent of the Fish and Wildlife Service to have more than one operator permitted in each management unit, and for different operators to be issued permits for offerings two and three. This limitation includes other sport-fish guide businesses you have any partnership or ownership interest in. If an applicant is selected to receive a permit for offerings two and three, the winning applicant will have to choose one of those offerings to accept. The next selected applicant would then be offered the remaining permit.

#### Wilderness Lakes Description (Units 13A and 13B)

These units contain all lakes in the Bristol Bay drainage (Unit 13A) and the Kuskokwim Bay drainage (Unit 13B) that are within the Wilderness portion of the Togiak National Wildlife Refuge. They include the following:

##### Bristol Bay Lakes (Unit 13A)

1. Heart Lake
2. High Lake
3. Upper Togiak Lake
4. Togiak Lake
5. Ongivinuck Lake
6. Pungokekuk Lake
7. Gechiak Lake
8. Nenevok Lake
9. Unnamed lakes within the unit

##### Kuskokwim Bay Lakes (Unit 13B)

1. Kagati Lake
2. Ohnlik Lake
3. Kanuktik Lake
4. Nagugun Lake
5. Kukaktlim Lake
6. Middle Fork Lake
7. Goodnews Lake
8. Arolik Lake
9. Canyon Lake
10. Unnamed lakes within the unit

The lakes within the two management subunits may contain all or some of the following resident fish; Dolly Varden, Arctic char, lake trout, rainbow trout, grayling, and northern pike.

#### Kulukak River (Unit 2) Description

**The Kulukak River** is approximately 38 miles in length. The river channel is generally narrow (less than 50 feet), except in the lower five miles where the width may exceed 100 feet. Within two miles of Kulukak Bay, the river resembles an extension of the bay during periods of high tide. The lower river channel banks are steep-sided, undercut, and vegetated with grass, willows, and alders. The river can easily be accessed by motorboat for the lower five miles. Above that point, the river becomes braided and shallow between deep pools. The best sport fishing occurs along the lower river, where back channels, sloughs, and deep tidal pools provide holding water for fish. The Kulukak River supports spawning populations of Chinook, chum, coho, pink, and sockeye salmon, and char. Escapements of salmon are low by Bristol Bay standards, although substantial for a river of this size. Chinook and coho salmon are highly sought-after sport fish. Char are the only known resident fish species present in the Kulukak River. However, resident species probably include grayling, whitefish, and sculpin.

### **Offering Number 1: Guided Fly-in Sport Fishing - Wilderness Lakes (Units 13A and 13B)**

Term of Permit(s): **January 1, 2027 - December 31, 2031 (5 years)**

Permit(s) are offered for guided fly-in, day-use sport fishing under the following requirements:

1. Party size will not exceed eight people (includes guides, clients, pilots, etc.) at one time;
2. No more than one visit per lake, per week, per permit holder will be authorized;
3. Landings are not authorized if other parties are visible on the lake or lake shore except on Togiak, Goodnews, and Kagati lakes; and
4. Storage of fuel, equipment, and boats will not be authorized.

Float trips on the Izavieknik River (also known as Swischen River) between Upper Togiak and Togiak lakes (Unit 13A) will be allowed. Trip length on the Izavieknik River and Togiak Lake is limited to three camping nights. Guided float boat or motorboat access to the other rivers within this unit or the refuge is not authorized. There are no limits on the number of guides who may be authorized to operate in Unit 13. It is the intent of the refuge to authorize several fly-in operators so long as the total use does not exceed the guidelines listed above. In competing, the applicant must specify the maximum and minimum number of use days requested for each lake. Use days must be in units of 10.

### **Offering Number 2: Guided Fly-in/Motorboat Sport Fishing - Kulukak River (Unit 2)**

Term of the permit: **January 1, 2027 - December 31, 2031 (5 years)**

One permit is offered for guided, fly-in/motorboat sport fishing use on the Kulukak River. One permit holder will be authorized no more than two motorboats with a maximum party size of six people (includes guides, clients, pilots, etc.) from July 1 through August 1 and eight people the remainder of the season. **A temporary base camp and boat storage site will be authorized on refuge land adjacent to the river.** Two boats will be allowed at the storage site. **Overnight camping for clients at the temporary base camp is limited to one consecutive night** (except during emergencies). Due to the possibility of stream bank erosion and safety concerns, outboard motors will not exceed 40 horsepower on the river above the tidally influenced area (River Mile 2).

### **Offering Number 3: Guided Fly-in/Motorboat Sport Fishing - Kulukak River (Unit 2)**

Term of the permit: **January 1, 2027 - December 31, 2031 (5 years)**

One permit is offered for guided, fly-in/motorboat sport fishing use on the Kulukak River. One permit holder will be authorized no more than two motorboats with a maximum party size of six people (includes guides, clients, pilots, etc.) from July 1 through August 1 and eight people the remainder of the season. **A boat storage site will be authorized on refuge land adjacent to the river.** Two boats will be allowed at the storage site. **Overnight camping at the boat storage site is limited to guide personnel** (except in emergencies). Due to the possibility of stream bank erosion and safety concerns, outboard motors will not exceed 40 horsepower on the river above the tidally influenced area (River Mile 2).

## **V. SPECIAL REQUIREMENTS AND CONSIDERATIONS**

### **Minimum Requirements**

**Items that must be submitted with the application in order to be evaluated:**

- Current Alaska sport fish guide license.
- Applicant must submit an affidavit that affirms the applicant's financial ability to perform according to the operations plan.

**Items that do not have to be submitted with the application, but which must be submitted prior to permit issuance:**

- Current Alaska sport fishing business license.
- Applicant shall show proof of liability insurance (\$300,000 each occurrence, \$500,000 aggregate) with the U.S. Fish and Wildlife Service named as co-insured. Insurance does not have to be purchased prior to applying.
- Applicant or camp manager must possess a current first aid and CPR certification prior to issuance of the special use permit, and maintain currency through the authorized use period.
- Current Alaska sport fish guide license for all river guides who will be conducting sport fishing guiding activities as part of the proposal.

### **Use Records**

The permit holder will be required to submit to the Refuge Manager an annual guide use report showing the actual number of clients and client use days, applicable dates, and the number of each species caught and harvested, and other data required by special conditions of the special use permit by November 15 of each calendar year. This report shall be certified by the permit holder as being complete and accurate.

### **Fees**

Fees are required for commercial use of refuge lands. Holders of special use permits awarded under this prospectus will be required to pay a \$100 administrative fee for each permit, and annual client use day fees in accordance with Service regional policy. In addition, the holder of the permits issued under offering two and three will also be assessed a \$250 reserved site fee annually.

### Performance Evaluations

Permit holders will be checked periodically to determine compliance with the permit conditions and operations plan. Evaluations will be based upon compliance inspections, discussions with clients, etc. The permit holder will be advised of deficiencies and any required remedial actions. The Service reserves the right to require a list of clients that you have guided in the last three years including full names, contact information, dates guided, and waters fished. A client list does not need to be provided at this time.

### Total Allowable Use

The Service anticipates the use allowed under the refuge permit will remain the same throughout the permit term, however it is not guaranteed. Use may be adjusted annually by the Service, if necessary due to regulation changes, subsistence needs, environmental or resource concerns, or other management needs which may warrant adjustment. Pursuant to 50 CFR 36.41(h) the refuge manager may suspend, revoke, or reasonably restrict the terms of a permit for nonuse.

### Obligation of Use

Holders of permits are obligated to provide the public with the service authorized by the permit. External factors outside the control of the permit holder, such as the general guiding market, economic fluctuations and weather may have an adverse effect on the ability of the holder to make full use of the assigned use. Where such factors can be determined in advance, the holder shall give written notification to the Service sufficiently in advance of such use to allow waiver of the holder's obligation to exercise all or part of the assigned amount. Permits not consistently utilized by the holder may be cancelled by the Service and made available to other Permittees.

### Ownership/Authorization

If the applicant is other than an individual, (e.g., corporation, partnership, or other type of business), the application must include proof of ownership including the names of all corporate officers and all major stock holders (if applicable). This information must be in sufficient detail for the Service to be able to clearly determine who the controlling interest is (See III. DEFINITIONS - Controlling Interest).

### Fuel Storage

Permit holders will be required to follow guidelines established in the Service's Regional Fuel Storage Policy (R7-4), which addresses fuel spill prevention/containment at fuel storage locations on Service lands, and follow additional conditions or restrictions required in the refuge special use permit.

## General Terms

1. The government reserves the right not to award portions or all of some use areas being offered; extend the date for receiving the proposals; and to reject any or all proposals.
2. Applications containing false or incomplete information may be rejected by the Service. If a permit has been issued based on false or incomplete information, it may be terminated at any time.
3. The Service will use the information submitted in the original applications to rank applicants and award permits. However, the Service also reserves the right to contact all applicants for any offering for additional information, or to evaluate other sources of information prior to award.
4. Soliciting business or conducting a commercial enterprise on a national wildlife refuge is prohibited except as authorized by a special use permit (50 CFR 27.97). Successful applicants will be issued special use permits authorizing and governing use and occupancy of refuge lands under the National Wildlife Refuge System Administration Act (16 U.S.C. 668dd-668ee) and the Refuge Recreation Act (16 U.S.C. 460k-3). Such uses are subject to fees established by the Service. Permits issued in response to this prospectus will only authorize commercial sport fish guiding activities. Conducting other commercial activities (i.e., incidental guiding for small game/waterfowl hunting) will be prohibited without the prior written approval of the Refuge Manager.
5. The permit does not authorize use of lands conveyed to Alaska Native Corporations, or other private or State lands.
6. Any oral statement by any representative of the government, modifying or changing any conditions of this prospectus is an expression of opinion only and confers no right upon any applicant.
7. If a contradiction exists between conditions in the prospectus or sample permit and the conditions in the permit holder's special use permit, the conditions in the special use permit will govern.
8. The permit holder's operation plan, as amended and accepted by the Service, will be incorporated as a special condition of the permit. By accepting the permit, the holder must conduct his/her commercial guiding operations in adherence with the plan of operations, as well as other permit conditions. Any deviation from the permit conditions or approved operations plan requires prior written approval from the Refuge Manager.
9. All costs incurred by the applicants for items submitted for this prospectus shall be the sole responsibility of the applicant.

## Freedom of Information Act

Applications (proposals) received by the Service are subject to the Freedom of Information Act at 5 U.S.C. § 552 (FOIA). The U.S. Department of Interior FOIA office is responsible for processing the public's request for information pursuant to FOIA. If an applicant believes they must include confidential commercial or financial information in their application/proposal and that information is exempt from disclosure under FOIA, we recommend that the applicant include an attachment with the following statement at the beginning of every section they wish to have withheld from disclosure:

"The information specifically identified on pages \_\_, \_\_, \_\_, etc., of this proposal constitutes confidential commercial and financial information which the applicant believes to be exempt from disclosure under the Freedom of Information Act. The applicant requests that this information not be disclosed to the public, except as may be required by law."

Information included in the proposals relating to personal privacy such as social security numbers, home telephone numbers, dates of birth, and some types of information within official law enforcement reports are protected from disclosure under the Privacy Act [5 U.S.C. § 552(a)] and FOIA and will be withheld.

Examples of other types of information generally exempted from release under FOIA include names of Service ranking panel members, client addresses and phone numbers official background reports documenting history of violations or convictions for applicant, applicant's employees, and/or current and proposed business partners associated with the guide operations (e.g. "Any Persons Report" from the Alaska Department of Public Safety).

Requests for information not pertaining to the applicant must be submitted to the FOIA office directly. FOIA information can be located at <https://www.foiaonline.gov> or the government-wide portal at <https://www.foia.gov>.

## VI. SELECTION OF SUCCESSFUL APPLICANTS

A panel comprised of Service employees will evaluate all properly completed and submitted applications pursuant to CFR 50 § 36.41(e). Proposals are scored using scoring factors and guidance developed by the Service for each of the criteria listed below. After scoring and ranking all applications for an offering, the ranking panel will recommend a list of the “best qualified applicants” to be considered for final selection for that offering. The refuge manager will make the final selections for the offerings within the refuge that he/she manages. The refuge manager may either limit his/her selection to the list of best qualified applicants recommended by the ranking panel, or consider all applicants for the offering that meets the minimum qualifications. The refuge manager will base his/her final selection on the results of the ranking panel evaluations, the manager’s own examination of the applications, interviews of the applicants, client references, and other records or sources of information (e.g., permit files) that can document the applicant’s performance and qualifications.

Evaluations will be based on the following criteria (190 points total):

1. Quality of proposed operation and business plan.  
(Form A - Maximum 30 points)
2. Applicant’s demonstrated general and specialized guide experience.<sup>1</sup>  
(Form B - Maximum 30 points)
3. Ability to provide a high-quality sportfish guiding service to the public.  
(Form C - Maximum 30 points).
4. Knowledge of Refuge including Unit applied for and ability to communicate information to clients.  
(Form D - Maximum 20 points)
5. Safety training, safety equipment and safety plan.  
(Form E - Maximum 30 points)
6. History of compliance with State and federal fish, game, guiding, and permitting requirements, laws, and regulations.  
(Form F, Maximum 30 points)
7. Description of Property, Equipment and Accessories. (Form G, Maximum 20 points)

<sup>1</sup> If the applicant is not an individual, (e.g., a corporation), the evaluation will be based upon the experience of the person(s) who directly manages the guiding business. In any case only one person’s experience will be evaluated.

## VII. INSTRUCTIONS: HOW TO SUBMIT PROPOSALS

All proposals must be submitted in writing to:

Refuge Manager  
Togiak National Wildlife Refuge  
P.O. Box 270  
Dillingham, Alaska 99576

All proposals must be postmarked, or hand delivered to the address above on or by March 10, 2026. An original and two copies of the complete application package(s) must be submitted for each offering. Proposals must be submitted in sealed envelopes and must be signed by the individual submitting the proposal. Each sealed envelope shall be clearly marked "Togiak Refuge Guiding Proposal." Each package should be marked with the name, address and telephone number of the applicant. Applications that are mailed must be sent by certified or registered mail, return receipt requested.

Incomplete proposals will not be returned to the applicant for more information. Material submitted with the proposals will not be returned to the applicant. All proposals must be legible, either neatly printed or typed in dark ink. Proposals received after the above deadline will be considered late and will be returned to the sender without evaluation.

The following instructions are provided to help you in completing the enclosed forms in Section **VIII**. The Service will not accept any form of proposal except as specified in the format under Section VIII. Elements of the proposal may be incorporated as conditions of the special use permit.

Proposals shall include:

An affidavit signed by the applicant that affirms the applicant's financial ability to perform according to the operations plan.

Application Cover Sheet (Page 16). By signing this form, the applicant attests that all information provided with the application is true and complete and authorizes the Service to verify any information provided. The form also contains a checklist for the applicant to verify that all required forms have been completed and are attached.

Application for Offering. Enclose the applicable application form(s) for each Offering applied for (Pages 17-20).

Form A - Proposed Operation and Business Plan. Information on this form should describe the full service offered to the public, even if only a portion of that service is in the refuge. Information on this form will be used to determine what impact the proposed operation will have on other refuge visitors, including subsistence users, and local residents. Information on this form will be used to determine what impacts the proposed operation will have on the refuge (including fish, wildlife, habitats and wilderness character within the Wilderness).

Form B - Guiding history. Information on this form should demonstrate the applicant's ability and experience in this or related fields and that they possess the qualifications required to best meet the public need..

Form C - Ability to Provide a High Quality Sport Fish Guide Service to the Public. Use this form to describe your ability to provide a high quality and available guiding service. Guiding philosophy, educational curriculum, educational affiliation, employee/client training and/or orientation etc. should be discussed in this section. Include information that demonstrates the proposal is compatible with existing management direction for the area and provides the best service to the public should be included.

Form C - Knowledge of Togiak National Wildlife Refuge Resources. Use this form to describe your knowledge of important refuge resources and wilderness values including those in the Unit being applied for. Describe your knowledge of the Service, the Togiak National Wildlife Refuge and the purpose for which it was established and goals and objectives.

Form D – Knowledge of the TNWR Resources: Use this form to describe your knowledge of the Refuge or similar public lands, and how aspects of your guided sport fishing services support agency mission(s). Information on this form will also be used to rate applicants ability to effectively communicate information about Togiak National Wildlife Refuge, its goals and objectives, public use management, the specific management unit, and, where appropriate, wilderness values and management.

Form E – Safety Record, Training, Plan, Equipment and Method. Information on this form will be used to evaluate your ability to provide clients with safe experience.

Form F - History of Violations. You must report felony or misdemeanor convictions (including forfeiture of collateral and no contest pleas) for violations committed during the last ten years by you, or any of your business partners, or employees, and include pending charges pursuant to the instructions on the form. You must also report convictions and pending charges for any violations committed by individuals who were being guided or accompanied by you or people associated with your guiding business at the time of the violation. If a pending charge results in a conviction, the conviction could be cause to revoke a permit, depending on the nature and severity of such conviction. You must also provide copies of official law enforcement records or background reports of criminal history for you and your business partners, as explained on the form.

Form G - List and Description of Property, Equipment, and Accessories. Use this form to demonstrate that all the equipment and accessories proposed for use in the operation are safe and

adequate for general public service, and that you will be able to meet all applicable federal, State, and local requirements pertinent to their full operation.

### **VIII. INFORMATION REQUIRED**

Please read the following forms carefully. Additional information can be found in Section V. Be sure to provide in writing the information requested under each element in the specified format. Additional pages should be used if extra space is needed. Information beyond the minimum requested will be evaluated. All information is subject to verification by the Service and additional supporting data may be required. Be sure to retain a copy of the application for your records. The Service will not return applications.

**An applicant who knowingly provides false or incomplete information will be disqualified.**

**2025 - APPLICATION COVER SHEET**  
**TOGIAK REFUGE SPORT FISH GUIDING PROSPECTUS – Units 13 and 2**

I certify that the information furnished is true and complete to the best of my knowledge and belief. I authorize the U.S. Fish and Wildlife Service to verify the information furnished herewith.

BY: \_\_\_\_\_  
(Sign in ink as typed or printed below)

\_\_\_\_\_  
(Individual Responsible for Activities)

\_\_\_\_\_  
(Type or print full name)

\_\_\_\_\_  
(Title)

\_\_\_\_\_  
D/B/A

\_\_\_\_\_  
(Date)

Permanent mailing address  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Summer mailing address (if different)  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Telephone Numbers:  
Office \_\_\_\_\_ Cell \_\_\_\_\_  
Email address \_\_\_\_\_

Telephone Numbers:  
Office \_\_\_\_\_ Cell \_\_\_\_\_  
Email address \_\_\_\_\_

**Enclosed is one original and two copies of your proposal addressing the following:**

**Forms A - G (for each offering applied for):**

- |  |   |
|--|---|
| <input type="checkbox"/> <b>Form A</b> - Proposed Operation and Business Plan  | <input type="checkbox"/> Application for Offering 1 |
| <input type="checkbox"/> <b>Form B</b> – Experience and Guiding History  | <input type="checkbox"/> Application for Offering 2 |
| <input type="checkbox"/> <b>Form C</b> – Ability to Provide a High-Quality Guide Service   | <input type="checkbox"/> Application for Offering 3 |
| <input type="checkbox"/> <b>Form D</b> – Knowledge of TNWR Resources and Ability to Communicate  |   |
| <input type="checkbox"/> <b>Form E</b> – Safety Training, Safety Equipment and Safety Plan   |   |
| <input type="checkbox"/> <b>Form F</b> – History of Violations and Accidents   |   |
| <input type="checkbox"/> <b>Form G</b> - Description of Property, Equipment and Accessories  |   |
| <input type="checkbox"/> <b>Affidavit</b> Affirmation of the applicant's financial ability to perform according to the applicant's proposal and operation plan. (Any format is acceptable) |   |

## APPLICATION FOR OFFERING NUMBER 1 (Page 1 of 2)

### **Offering Number 1: Guided Fly-in Sport Fishing - Wilderness Lakes (Units 13A and 13B)**

Term of Permit(s): **January 1, 2026 - December 31, 2031 (5 years)**

Permits are offered for guided fly-in, day-use sport fishing under the following requirements:

1. Party size will not exceed eight people (includes guides, clients, pilots, etc.) at one time;
2. No more than one visit per lake, per week, per permit holder will be authorized;
3. Landings are not authorized if other parties are visible on the lake or lake shore except on Togiak, Goodnews, and Kagati lakes; and
4. Storage of fuel, equipment, and boats will not be authorized.

Float trips on the Izavieknik River (also known as Swischen River) between Upper Togiak and Togiak lakes (Unit 13A) will be allowed. Trip length on the Izavieknik River and Togiak Lake is limited to three camping nights. Guided float boat or motorboat access to the other rivers within this unit is not authorized.

There are no preset limits on the number of guides who may be authorized to operate in Unit 13. It is the intent of the refuge to authorize several fly-in operators so long as the total use does not exceed the guidelines listed above.

The applicant must specify the maximum and minimum number of use days requested for each lake. Use days must be in units of 10.

## APPLICATION FOR OFFERING 1 - (Page 2 of 2)

For those lakes on which you would like to guide, please indicate the minimum and maximum numbers of use days you would like. Please make your proposal in multiples of 10 use days.

Lakes:	Minimum Number Use Days:	Maximum Number Use Days:
1. Heart Lake	_____	_____
2. High Lake	_____	_____
3. Upper Togiak Lake	_____	_____
4. Togiak Lake	_____	_____
5. Ongivinuck Lake	_____	_____
6. Pungokekuk Lake	_____	_____
7. Gechiak Lake	_____	_____
8. Nenevok Lake	_____	_____

### Kuskokwim Bay - Unit 13B

1. Kagati Lake	_____	_____
2. Ohnlik Lake	_____	_____
3. Kanuktik Lake	_____	_____
4. Nagugun Lake	_____	_____
5. Kukaktlim Lake	_____	_____
6. Middle Fork Lake	_____	_____
7. Goodnews Lake	_____	_____
8. Arolik Lake	_____	_____
9. Canyon Lake	_____	_____

Float Trips on  
Izavieknik River (use days) \_\_\_\_\_

Unnamed Lakes: For unnamed lakes, indicate a letter (e.g., Lake A) on a map and enclose the map with your proposal.

Unnamed Lake A	_____	_____
Unnamed Lake B	_____	_____
Unnamed Lake C	_____	_____
Unnamed Lake D	_____	_____

Applicant's Name : \_\_\_\_\_

## APPLICATION FOR OFFERING NUMBER 2

### **Offering Number 2: Guided Fly-in/Motorboat Sport Fishing - Kulukak River (Unit 2)**

Term of the permit: **January 1, 2026 - December 31, 2031 (5 years)**

One permit is offered for guided, fly-in/motorboat sport fishing use on the Kulukak River. One permit holder will be authorized no more than two motorboats with a maximum party size of six people (includes guides, clients, pilots, etc.) from July 1 through August 1 and eight people the remainder of the season. A temporary base camp/boat storage site will be authorized on refuge land adjacent to the river. Two boats will be allowed at the storage site. Overnight camping for clients at the temporary base camp is limited to one consecutive night (except during emergencies).

Due to the possibility of stream bank erosion and safety concerns, outboard motors will not exceed 40 horsepower on the river above the tidally influenced area (River Mile 2).

Applicant's Name : \_\_\_\_\_

## APPLICATION FOR OFFERING NUMBER 3

### **Offering Number 3: Guided Fly-in/Motorboat Sport Fishing - Kulukak River (Unit 2)**

Term of the permit: **January 1, 2026 – December 31, 2031 (5 years)**

One permit is offered for guided, fly-in/motorboat sport fishing use on the Kulukak River. One permit holder will be authorized no more than two motorboats with a maximum party size of six people (includes guides, clients, pilots, etc.) from July 1 through August 1 and eight people the remainder of the season. A boat storage site will be authorized on refuge land adjacent to the river. Two boats will be allowed at the storage site. Overnight camping at the boat storage site is limited to guide personnel (except during emergencies).

Due to the possibility of stream bank erosion and safety concerns, outboard motors will not exceed 40 horsepower on the river above the tidally influenced area (River Mile 2).

Applicant's Name : \_\_\_\_\_

## **FORM A - Proposed Operations Plan**

### **(Maximum points 30)**

Provide in narrative form a description of the services you propose to offer. Be sure to explain the services for each offering for which you are applying. This narrative should, at minimum, address the type and extent of services offered including:

- Dates of operation
- Trip itinerary(s)
- Fish species and method of fishing proposed
- Maximum number of clients proposed annually; note: This should not exceed the number per day, week, or season as outlined in the prospectus
- Location of temporary campsite and/or boat storage site – for Offerings 2 and 3 (marked on USGS 1:63,360 scale maps)
- Provisions to minimize impacts on refuge resources and visitors including subsistence and sport anglers.
- Provisions for dealing with human waste, garbage, and fire prevention
- Access points and mode(s) of transportation proposed within the area
- Number, type, capacity and use of watercraft
- Number, type, capacity and use of aircraft
- Do you have private property associated with offered services?
- Services provided by others (referral of clients, transportation, food services, etc., give specific details)
- Business practices such as payment options, reservation, cancellation and refund policies, and acknowledgment of risk forms. You may submit copies of current advertisement brochures and promotional material provided to the public that reflects current business practices.

Please also include your ability to minimize impacts of the proposed operation plan on other refuge visitors, regarding the following:

- Other user groups (noise, crowding, etc.)

- Campsites, camp maintenance and campfire safety (if applicable)
- Human waste and garbage disposal
- Bear avoidance
- Fish cleaning and disposal
- Subsistence users

Please examine your proposed operation and state how you will minimize resource damage within the refuge. At a minimum, please address your ability to minimize impacts regarding the following:

- Campsites, camp maintenance (if applicable)
- Human waste and garbage disposal
- Bear avoidance
- Fish cleaning and disposal
- Fuel storage (amount proposed to be stored, containment type, spill response plan - if applicable)
- Refuge resources
- Wilderness values
- Stream bank protection
- Fish mortality (methods and tackle used for catch and release fishing) Additional information will be considered.

***Attach additional sheets as necessary. Additional information is considered.***

## FORM B - Guiding History

**(Maximum points 30)**

Use the table below and/or a narrative to list the number of years you or your business (under current management) has operated in each of the eight categories listed in the table (you may duplicate and add additional pages as necessary.) For the first five categories include copies of the permit for each year of guiding to verify your permit history. If the experience described is for more than one person, use a separate form or narrative for each person. The table is optional but may assist the rating panel to accurately assess your experience. If you use a narrative, please divide it into the eight categories listed in the table.

<b>Guiding History</b>			
<b>Type of guiding</b>	<b>Specify Years and "G" or "M" (G = Guide only, M = Manager) (Examples: 1997-2003 G or 2005 M)</b>	<b>Average number of use days guided that year</b>	<b>Specify land manager or location (Examples: Togiak Refuge, Wood-Tikchik State Park, Kenai River)</b>
1. Experience <b>under permit</b> sport fish guiding in Togiak Refuge - Unit 13 (Wilderness Lakes)			
2. Experience <b>under permit</b> sport fish guiding in Togiak Refuge - Unit 2 (Kulukak River)			
3. Experience <b>under permit</b> sport fish guiding outside Units 13 or 2 but within Togiak Refuge			
4. Experience <b>under permit</b> sport fish guiding in any other National Wildlife Refuge			
5. Experience <b>under permit</b> sport fish guiding on other areas (State, Federal, Tribal, other)			
6. Experience sport fish guiding adjacent to Togiak Refuge <b>where a permit was not required</b>			
7. Experience sport fish guiding in other areas <b>where a permit was not required</b>			
8. Experience other than sport fish guiding that you believe is relevant			

## **FORM C - Ability to Provide a High-Quality Sport Fish Guiding Service to the Public (Maximum points 30)**

Provide in narrative form a description of the service(s) you propose to offer. Use this form to describe your ability to provide a high quality and available guiding service. Guiding philosophy, educational curriculum, educational affiliation, employee/client training and/or orientation etc. should be discussed on this form. Anything that demonstrates the proposal is compatible with existing management direction for the area and provides the best service to the public should be included.

This narrative, at minimum, should address the type and quality of services, including:

- Business practices such as proposed client rates; payment options; reservation and refund policies, acknowledgment of risk forms. Submit current advertisement leaflets, client price lists, contract forms, business charter, promotional material, or other literature which you have that reflects your business practices
- Mode(s) of transportation proposed within the area
- Guide/client ratio per trip
- Provisions for physically impaired clients
- Describe drinking water supplies and method of treatment (if appropriate)
- Methods and facilities for food, fish, and gear storage
- Description of temporary camps (if appropriate)
- Type(s) of visitor briefing or interpretive/educational program

*Attach additional sheets as necessary. Additional information will be considered.*

**FORM D - Knowledge of Togiak National Wildlife Refuge Resources and Ability to Communicate  
Refuge Information  
(Maximum points 20)**

Use this section to demonstrate your knowledge of the Service, specifically the Togiak National Wildlife Refuge and include the purpose for which it was established, goals and objectives and how this information would be communicated to their clients. Briefly describe your knowledge of Refuge resources, wilderness values, including fisheries, wildlife, subsistence uses, and include the specific refuge planning units for which you are applying, and how you obtained this knowledge. Be specific and include the names of the person(s) in your organization with the knowledge if on behalf of a corporation not an individual.

Information on this form will also be used to rate applicants' knowledge and ability to effectively communicate information about Togiak National Wildlife Refuge, its goals and objectives, public use management, the specific management unit, and, where appropriate, wilderness values and management.

- Describe all briefings or other methods for communicating the information to your clients prior to their arrival at your operation, while staying at your operation, during their visit to Togiak NWR or after their trip is complete.
- List any equipment or products used in these efforts (such as brochures, websites, newsletters...).
- List any training or education you or your staff has had to assist with these education efforts.
- Describe any other efforts you take to educate your clients about the refuge or to improve their understanding of the values and resources protected by the refuge.
- Describe your knowledge, experience and ability to teach fishing, and catch and release techniques (if applicable).

*Attach additional sheets as necessary. Additional information will be considered.*

**FORM E – Safety Record, Training, Plan, Equipment and Methods**  
**(Maximum points 30)**

1) List accidents, incidents, and safety related violations that were required to be reported to any federal, state, or local government [e.g. The Federal Aviation Administration (FAA), the U.S. Coast Guard (USCG), The National Transportation Safety Board (NTSB)] for all safety violations, accidents and/or incidents involving you or your guiding, outfitting or transporting operation that have occurred since March 10, 2016, If other services are available to clients whose actions may reflect on your business (e.g. contracted air transporters, acquaintances providing services to your clients even without being contracted), provide a summary and explanation of reported safety violations, accidents or investigations related to these activities.

If any investigations were conducted by any federal, state, or local government for any safety violations, accidents and/or incidents involving you or your guiding, outfitting, or transporting operation that have occurred since March 10, 2016,, and a report was made of the investigation, you must submit a copy of the report. Please request this information early to ensure your proposal will be complete. If records cannot be obtained from the agency involved, describe the accident, incident or violation in detail and provide the name and telephone number of the person you contacted who informed you that the record could not be provided. Agencies typically do not provide reports unless there are records of such accidents, incidents, violations or enforcement actions.

**Example:**

a) FAA reports may be obtained by writing a letter to FAA, P.O. Box 25082, Oklahoma City, Oklahoma 73125, Attention: AVN 124. The letter must include the full name of the person the records are being requested for, certificate numbers, return address, stipulate that you request records for accidents, incidents and enforcement actions occurring since January 1, 2006, and be signed. A minimum of ten working days is required to receive this information. For more information on obtaining FAA records, you may call the FAA at (405) 954-3261.

b) Information on how to obtain USCG reports may be received by calling their 17th Coast Guard District legal office at (907) 463-2050. Their address is: Commander (dl), 17th Coast Guard District, P.O. Box 25517, Juneau, Alaska 99802-5517.

2) List all safety related training that you, your partners, and your employees have taken (e.g., advanced first aid, ETT, EMT, arctic survival, wilderness first aid/medicine, cold water survival, etc.). Also describe any relevant experience/training in actual rescue or survival operations or programs, hunter safety programs, etc. Give dates of training or participation and indicate if certification is current (if applicable). Note: successful applicants are required to submit a copy of current first aid and CPR certification prior to operating under any permit issued under this prospectus. Assistant guides must also have current first aid and CPR certification but need not provide a copy with this application.

## **FORM E – Safety Record, Training, Plan, Equipment and Methods (Continued)**

- 3) Describe your emergency preparedness or safety plan. List emergency communications equipment and address your plans, if any, in the event of mechanical failures, or other types of accidents/incidents. State the approximate age and condition of any listed equipment.
- 4) List all safety related equipment and supplies, in addition to the communications equipment listed above. State the approximate age and condition of any listed equipment.
- 5) Describe methods of bear protection and familiarity with camping, cooking, fishing, fish cleaning, and trash management in brown bear habitat.

*Attach additional sheets as necessary. Additional information will be considered.*

**FORM F - History of Violations and Accidents**  
**(Maximum 30 pts)**

1) Since March 10, 2016, have **you** or any of your former, current or proposed business partners that were, are, or will be associated with your guiding business:

- been convicted, forfeited collateral, or pled nolo contendere to any guiding, outfitting or transporting offense;
- had a guiding license or privilege suspended or revoked;
- been administratively penalized for violation of any federal regulations or special use permit condition while operating or being associated with a business holding a special use permit from the U.S. Fish and Wildlife Service or any other federal agency;
- been convicted of violating any state or local laws related to hunting or fishing (including commercial fishing)?

Are you or any of your **former, current or proposed business partners** who were, are, or will be associated with your guiding business, under pending charges for any violation associated with guiding, transporting, or outfitting business on any federal or state lands, in Alaska or elsewhere.

If the answer to any of these questions is yes, list each incident and give the name of the person, place of occurrence and name/address of the law enforcement agency and/or court involved (you may provide an explanation).

2) Since March 10, 2016, have any of your **employees** while in your employment or **employees of contractors while performing a service for you** under a permit from the U.S. Fish and Wildlife Service or any other federal agency:

- been convicted, forfeited collateral, pled nolo contendere;
- had a guiding license or privilege suspended or revoked;
- been administratively penalized for violation of any federal regulations, or special use permit conditions while operating under a special use permit with the U.S. Fish and Wildlife Service or any federal agency;
- been convicted of for violating any state or local laws related to hunting, fishing (including commercial fishing), outfitting, transporting, or guiding?

Do any current or proposed employees, **or contractors**, have any charges for any violation as described above presently pending? If the answer to **any of** these questions is yes, list each incident and give the name of the person, place of occurrence and name/address of the law enforcement agency and/or court involved (you may provide an explanation, including how you handled the situation).

3) Since March 10, 2016, has any **client** been convicted, forfeited collateral, pled nolo contendere, or is now under pending charges for any violation that occurred while being guided or accompanied by you or individuals associated with your guiding business? If yes, list each incident and give the name of the person, place of occurrence and name/address of the law enforcement agency and/or court involved (and provide explanation, if you desire).

## FORM F - History of Violations (continued)

4) Attach copies of official background reports documenting history of violations or convictions for yourself, and all current and proposed business partners associated with your guide operations. You and each of your business partners must obtain a copy of an “Any Persons Report” from the Alaska Department of Public Safety (i.e., Alaska State Troopers) on or after March 10, 2016, and specify that hunting, fishing and guiding related records (i.e., “**Fish and Wildlife Report**”) be included. Information on Alaska “walk-in” locations can be found on-line at <http://www.dps.state.ak.us/Statewide/background/walkin.aspx>. A mail-in request form may be obtained by contacting the Department of Public Safety at (907) 269-5767 or download the request form at <http://www.dps.state.ak.us/statewide/backgorund>. You must provide a copy of these background reports for yourself and all partners identified in your application to be considered for a refuge permit and you are responsible for any required report cost. If desired, you may provide an explanation of any item that appears on your “Any Persons Report” or “Fish and Wildlife Report.”

*Attach additional sheets as necessary.*

**FORM G – Description of Property, Equipment and Accessories**  
**(Maximum 10 points)**

- **Property:** Include a detailed description of any private lands (if any) which are to be used as part of your operation including a copy of the lease, contract, or other instrument that authorizes your use of private lands. Applicants who own facilities in the area which will be used to support their proposed operations plan should describe the facilities and submit written documentation for proof of ownership and date it was constructed/acquired. Also submit a USGS topographical map with the location of the facilities marked.
- **Equipment and Accessories:** This information should be presented in tabular or narrative form and should list quantity, quality, age and type of equipment such as aircraft, boats, other vehicles, radio equipment, major camp equipment, first aid equipment, survival equipment, and other accessories which are available for use in the proposed operation. Indicate if equipment meets applicable Federal, State or local regulations (e.g., FAA, USCG) and provide all applicable boat or plane registration numbers.

*Attach additional sheets as necessary. Additional information will be considered.*



## COMMERCIAL ACTIVITIES SPECIAL USE PERMIT APPLICATION

### National Wildlife Refuge System



Refuge Name: **Togiak National Wildlife Refuge**

Address: **P.O. Box 270**

Attn: (Refuge Official) **Stan Culling**

E-Mail: **stan\_culling@fws.gov**

Phone #: **907-842-8400**

**For Official Use Only:**

Approved Permit #:

Station #: **Togiak NWR - 74535**

Permit Term: from  to

**Note: We do not require all information for each use. See instructions at the end of the notice and contact the refuge to determine applicability of a particular item.**

1a) Identify the type of Permit you are applying for: **New**  **Renewal**  **Modification**  **Other**

1b) Have you applied, or do you intend to apply, to any other refuges for this same activity? **Yes**  **No**

1c) If yes, which refuges?

### Applicant Information

2) Full Name:  3) Title:

4) Business Name:

5) Physical Address:

City/State/Zip:

6) Mailing Address: (if different than above)

City/State/Zip:

7) Business Phone #:  8) Business Fax #:

9) E-mail:  10) Business Tax ID #:

11a) Within the past 5 years, has the company (entity), its owners, or any employees who have or will be expected to operate on the refuge, been convicted, pled nolo contendere, forfeited collateral, or are currently under charges for any violations of any State, Federal, or local law, or regulations related to fish and wildlife or permit activities? **Yes**  **No**

11b) If you answered "YES" to question #11a, provide the individual's name, date of charge, charge(s), location of incident, court, and action taken for each violation.

12) List **known** assistants/subcontractors/subpermittees: (Only required if the assistants/subcontractors/subpermittees will be operating on the refuge without the permittee being present. If unknown at time of application we may require this under "special conditions" to permit before approval.)

Name/Business	Address	Phone #

### Activity Information:

13a) Choose a Commercial Activity:  Guided Recreation  Audio/Visual Recording  Recreation Events  Cabins  Transportation Services  Agricultural Use  Marine Salvage/Storage  Mineral Lease  Other

13b) Specify Type of Activity if 'Other' was chosen:

**Note: Depending on the activity for which you are requesting a permit, we may ask you for the following activity information. Please contact the refuge where the activity is being conducted to determine what information is required.**

14) Describe activity by specifically identifying timing (occupancy timeline), frequency, and how the activity is expected to proceed:

15) Specifically identify location(s) and/or attach a map: (GPS location(s) preferred)

16) If drones will be used, describe why the drone is needed and provide specifics on how it will be used:

17) For Guided Operations estimate number of clients if applicable: Per Day  Per Season

18) Inquire with refuge if Plan of Operation is required. Is a Plan of Operation attached? Yes  No  N/A

19) Inquire with refuge if a trip schedule is required. Is a trip schedule attached? Yes  No  N/A

## License/Insurance Coverage/Certification/Permit

**Note: Contact the refuge where the activity is going to be conducted to determine if we will require any type of license(s), insurance(s), certification(s), or permit(s). We may process this Special Use Permit while the applicant obtains them.**

20) List and attach a copy of any **licenses** you have for equipment operation (i.e., aviation or commercial boats), pesticide application(s), transporters, or others, if required:

License Type	Number	Expiration Date

21) List and attach any **insurance coverage(s)** you have such as general liability, aviation, grounding liability, contaminants applicator, medical evacuation, or others, if required:

Insurance Type	Carrier	Expiration Date

22) List and attach any **certifications** you have such as rat free, hull inspections, CPR/First Aid, or others, if required:

Certificate Type	Expiration Date

23) List and attach other Federal, State, or Tribal **permits**, if required:

Permit Type	Permit Number	Expiration Date

## Logistics and Transportation

**Note: We do not require all information for each use. See instructions at the end of the notice and contact the refuge to determine applicability of a particular item.**

24a) Does the activity require personnel to stay overnight on the refuge?    Yes  No  N/A

24b) If yes, list names of personnel involved:

List Names	List Names	List Names	List Names

25) Identify and describe all major equipment/gear and materials needed for activity, if required:

26a) Provide detailed information on the logistics for onsite, intersite, and/or ship-to-shore transportation to or on the refuge, if required:

26b) Provide descriptions, license plate and/or identification numbers of vehicles used for onsite transportation, if required:

Vehicle Type	Plate/I.D./Registration #	Vehicle Type	Plate/I.D./Registration #

26c) Provide descriptions, license plate and/or identification numbers of vehicles used for intersite transportation, if required:

Vehicle Type	Plate/I.D./Registration #	Vehicle Type	Plate/I.D./Registration #

26d) Provide descriptions, license plate and/or identification numbers of vehicles used for ship to shore transportation, if required:

Vehicle Type	Plate/I.D./Registration #	Vehicle Type	Plate/I.D./Registration #

27a) Is fuel cache needed? Yes  No  N/A

27b) Specific location(s) of fuel caches: (GPS Coordinates preferred)

28) Is a Safety Plan attached?  
Yes  No  N/A

## Work and Living Accommodations

29) Specifically describe onsite work and/or living accommodations, including spike camps:

30) Specifically describe on or offsite hazardous material storage or other on or offsite material storage space: (Including on and offsite fuel  
camps)

**Sign, date, and print this form and return it to the refuge for processing. By signing this application, I agree my operations  
will conform to the information I have provided in this application, and I understand that any deviations or changes to this  
information must receive prior written approval.**

31) Signature of Applicant: \_\_\_\_\_ Date of Application: \_\_\_\_\_

## NOTICES

No Members of Congress or Resident Commissioner shall participate in any part of this contract or to any benefit that may arise from it, but this provision shall not pertain to this contract if made with a corporation for its general benefit.

The Permittee agrees to be bound by the equal opportunity "nondiscrimination in employment" clause of Executive Order 11246.

## PRIVACY ACT STATEMENT

**Authority:** The information requested is authorized by the National Wildlife Refuge System Administration Act (16 U.S.C. 668dd-ee) and the Refuge Recreation Act (16 U.S.C. 460k-460k-4).

**Purpose:** To collect the applicant's information to process permits allowing for commercial activities such as: guiding hunters, anglers or other outdoor users; commercial filming; agriculture; rental of cabins and trapping while on the National Wildlife Refuge System.

**Routine Uses:** The information will be used by the refuge's administrative office for processing Commercial Activity Special Use permits. More information about the routine uses maybe found in the Systems of Records Notice, FWS-5 National Wildlife Refuge Special Use Permits.

**Disclosure:** Providing the information is voluntary. However, submission of information is required to process and approve commercial activity usage on the National Wildlife Refuge System.

## PAPERWORK REDUCTION ACT STATEMENT

We are collecting this information subject to the Paperwork Reduction Act (44 U.S.C. 3501) to evaluate the qualifications, determine eligibility, and document permit applicants and to respond to requests made under the Freedom of Information Act and the Privacy Act of 1974. The information that you provide is required to obtain or retain a benefit; however, failure to provide all required information is sufficient cause for the U.S. Fish and Wildlife Service to deny a permit. False, fictitious, or fraudulent statements or representations made in the application may be grounds for revocation of the Special Use Permit and may be punishable by fine or imprisonment (18 U.S.C. 1001). According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor and a person is not required to respond to a collection of information unless it displays a currently valid OMB control number. OMB has approved this information collection and assigned control number 1018-0102.

## ESTIMATED BURDEN STATEMENT

The public reporting burden for this information collection varies based on the requested specific refuge use. We estimate the relevant public reporting burden for the Commercial Activity Special Use Permit Application form (Commercial) to average 4 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Service Information Clearance Officer, U.S. Fish and Wildlife Service, 5275 Leesburg Pike, MS: PRB (JAO/3W), Falls Church, VA 22041-3803, or via email to [Info\\_Coll@fws.gov](mailto:Info_Coll@fws.gov). Please do not send your completed form to this address.

## GENERAL CONDITIONS AND REQUIREMENTS

1) Responsibility of Permittee: The permittee, by operating on the premises, shall be considered to have accepted these premises with all facilities, fixtures, or improvements in their existing condition as of the date of this permit. At the end of the period specified or upon earlier termination, the permittee shall give up the premises in as good order and condition as when received except for reasonable wear, tear, or damage occurring without fault or negligence. The permittee will fully repay the Service for any and all damage directly or indirectly resulting from negligence or failure on his/her part, and/or the part of anyone of his/her associates, to use reasonable care.

2) Operating Rules and Laws: The permittee shall keep the premises in a neat and orderly condition at all times, and shall comply with all municipal, county, and State laws applicable to the operations under the permit as well as all Federal laws, rules, and regulations governing national wildlife refuges and the area described in this permit. The permittee shall comply with all instructions applicable to this permit issued by the refuge official in charge. The permittee shall take all reasonable precautions to prevent the escape of fires and to suppress fires and shall render all reasonable assistance in the suppression of refuge fires.

3) Use Limitations: The permittee's use of the described premises is limited to the purposes herein specified and does not, unless provided for in this permit, allow him/her to restrict other authorized entry onto his/her area; and allows the U.S. Fish and Wildlife Service to carry on whatever activities are necessary for: (1) protection and maintenance of the premises and adjacent lands administered by the U.S. Fish and Wildlife Service; and (2) the management of wildlife and fish using the premises and other U.S. Fish and Wildlife Service lands.

4) Transfer of Privileges: This permit is not transferable, and no privileges herein mentioned may be sublet or made available to any person or interest not mentioned in this permit. No interest hereunder may accrue through lien or be transferred to a third party without the approval of the Regional Director of the U.S. Fish and Wildlife Service and the permit shall not be used for speculative purposes.

5) Compliance: The U.S. Fish and Wildlife Service's failure to require strict compliance with any of this permit's terms, conditions, and requirements shall not constitute a waiver or be considered as a giving up of the U.S. Fish and Wildlife Service's right to thereafter enforce any of the permit's terms or conditions.

6) Conditions of Permit not Fulfilled: If the permittee fails to fulfill any of the conditions and requirements set forth herein, the U.S. Fish and Wildlife Service shall retain all money paid under this permit to be used to satisfy as much of the permittee's obligation as possible.

7) Payments: All payment shall be made on or before the due date to the local representative of the U.S. Fish and Wildlife Service by a postal money order or check made payable to the U.S. Fish and Wildlife Service.

8) Termination Policy: At the termination of this permit the permittee shall immediately give up possession to the U.S. Fish and Wildlife Service representative, reserving, however, the rights specified in paragraph 11 below. If he/she fails to do so, he/she will pay the U.S. Fish and Wildlife Service, as liquidated damages, an amount double the rate specified in this permit for the entire time possession is withheld. Upon yielding possession, the permittee will still be allowed to reenter as needed to remove his/her property as stated in paragraph 11 below. The acceptance of any fee for the liquidated damages or any other act of administration relating to the continued tenancy is not to be considered as an affirmation of the permittee's action nor shall it operate as a waiver of the U.S. Fish and Wildlife Service's right to terminate or cancel the permit for the breach of any specified condition or requirement.

9) Revocation Policy: The Regional Director of the U.S. Fish and Wildlife Service may revoke this permit without notice for noncompliance with the terms hereof, or for violation of general and/or specific laws or regulations governing national wildlife refuges, or for nonuse. It is at all times subject to discretionary revocation by the Director of the Service. Upon such revocation the U.S. Fish and Wildlife Service, by and through any authorized representative, may take possession of said premises for its own and sole use, and/or may enter and possess the premises as the agent of the permittee and for his/her account.

10) Damages: The U.S. Fish and Wildlife Service shall not be responsible for: any loss or damage to property including but not limited to crops, animals, and machinery; injury to the permittee or his/her relatives or to the officers, agents, employees, or any other(s) who are on the premises from instructions; the sufferance from wildlife or employees or representatives of the U.S. Fish and Wildlife Service carrying out their official responsibilities. The permittee agrees to hold the U.S. Fish and Wildlife Service harmless from any and all claims for damages or losses that may arise to be incident to the flooding of the premises resulting from any associated government river and harbor, flood control, reclamation, or Tennessee Valley Authority activity.

11) Removal of Permittee's Property: Upon the expiration or termination of this permit, if all rental charges and/or damage claims due to the U.S. Fish and Wildlife Service have been paid, the permittee may, within a reasonable period as stated in the permit or as determined by the U.S. Fish and Wildlife Service official in charge, but not to exceed 60 days, remove all structures, machinery, and/or equipment, etc., from the premises for which he/she is responsible. Within this period the permittee also must remove any other of his/her property including his/her acknowledged share of products or crops grown, cut, harvested, stored, or stacked on the premises. Upon failure to remove any of the above items within the aforesaid period, they shall become the property of the U.S. Fish and Wildlife Service.

#### INSTRUCTIONS FOR COMPLETING APPLICATION

You may complete the application portion verbally, in person, or electronically and submit to the refuge for review. Note: Please read instructions carefully as not all information is required for each activity. Contact the specific refuge headquarters office where the activity is going to be conducted to determine applicability of a particular item. We may add special conditions or permit stipulations to permit prior to approval.

1a-c) Identify if permit application is for new, renewal, or modification of an existing permit, whether or not you have or will be applying to another refuge for the same activity, and for which refuge(s). Permit renewals may not need all information requested. Contact the specific refuge headquarters office where the activity is going to be conducted to determine applicability of this requirement.

2-9) Provide applicant and/or business full name, organization or business name (if applicable), physical and mailing address, phone, fax, and e-mail.

10) Provide tax identification number of business or individual.

11a-11b) Check box answering the question regarding any violations of State, Federal, or local law, or regulations related to fish and wildlife or permit activities, if required. If **you answered yes to question 11a**, supply the detailed information requested in question 11b. Contact the specific refuge headquarters office where the activity is going to be conducted to determine if we require information on violations of State, Federal, or local law, or regulations related to fish and wildlife or permit activities.

12) Provide the names and addresses of known assistants, subcontractors, or subpermittees. We may require names and address if the assistants, subcontractors, or subpermittees will be operating on the refuge without the permittee being present. Volunteers, assistants, subcontractors, or subpermittees that are accompanied by the permittee need not be identified.

13) Activity type: identify commercial activity type (such as, guided recreation, audio/visual recording, recreational events, agriculture activities such as haying, grazing, crop planting, logging, beekeeping, and other agricultural products, building or occupying cabins, or other commercial uses). Describe other commercial uses if not one of the listed categories. Applicants in Alaska should contact the specific refuge headquarters office where the activity is going to be conducted if you have questions regarding commercial or subsistence activities.

14) Describe Activity: provide detailed information on the activity, including timing and occupancy timeline, frequency, how the activity is expected to proceed, etc. Permit renewals may not need activity descriptions if the activity is unchanged from previous permit. Most repetitive activities do not require an activity description for each visit. Contact the specific refuge headquarters office where the activity is going to be conducted to determine applicability of this requirement.

15) Location: identify specific location (GPS coordinates preferred) if not at a named facility, and/or attach a map with location. Most repetitive activities may not require identification of a location. In addition, permit renewals may not require a location if the activity is essentially unchanged from the previous permit. Contact the specific refuge headquarters office where the activity is going to be conducted to determine if a location is required.

16) If a drone will be used for this activity, describe in detail why the drone is necessary to complete the activity and provide specifics on how the drone will be used.

17) Estimate number of clients per day or per season.

18) Attach a Plan of Operation, if required. Most repetitive activities do not require a Plan of Operations for each visit. In addition, permit renewals may not require a Plan of Operations if the activity is essentially unchanged from the previous permit. Contact the specific refuge headquarters office listed where the activity is going to be conducted to determine if a Plan of Operations is required.

19) Attach trip schedule, if required. Most repetitive activities will require trip schedules for each visit. Contact the specific refuge headquarters office where the activity is going to be conducted to determine if trip schedules are required.

20) Specifically identify types and numbers of licenses and attach a copy, as required. Contact the specific refuge headquarters office where the activity is going to be conducted to determine the types of licenses required, and to coordinate the simultaneous application for multiple types of licenses. We may process this Special Use Permit while licenses are being sought, but we may or may not issue the Special Use Permit until appropriate licenses are obtained.

21) Specifically identify names, types, carriers of insurance, and attach copies if required. Contact the specific refuge headquarters office where the activity is going to be conducted to determine the types of insurance required, and to coordinate obtaining several types of insurance simultaneously with this permit. We may or may not issue this Special Use Permit while other types of insurance are being obtained.

22) Specifically identify types and numbers of other certifications and attach copies if required. Contact the specific refuge headquarters office where the activity is going to be conducted to determine the types of certifications required, and to coordinate the simultaneous application of multiple certifications. We may or may not issue this Special Use Permit while other certifications are being obtained.

23) Specifically identify types and numbers of other State, Federal or tribal permits and attach copies, if required. Contact the specific refuge headquarters office where the activity is going to be conducted to determine the types of permits required, and to coordinate the simultaneous application of multiple State, Federal or tribal permits. We may process this Special Use Permit while other State, Federal or tribal permits are being sought, but we may or may not issue the Special Use Permit until other appropriate State, Federal or tribal permits are obtained.

24a-24b) Provide name(s) of any personnel required to stay overnight, if applicable.

25) Identify all equipment and materials that will be used, if required. Most repetitive activities do not require a list of equipment. In addition, permit renewals may not require a list of equipment if the event is essentially unchanged from the previous permit. Contact the specific refuge headquarters office where the activity is going to be conducted to determine if a list of equipment is required.

26a-26d) Describe and provide vehicle descriptions and license plate or identification numbers of all vehicles, including boats and airplanes, if required. Motor vehicle descriptions are only required for permittee vehicle, and/or if the vehicle will be operated on the refuge without the permittee being present. Motor vehicles that are accompanied by the permittee as part of a group (convoy) activity need not be identified if cleared in advance by refuge supervisor. Specifically describe ship-to-shore, intersite (between islands, camps, or other sites) and onsite transportation mechanisms, and license plate or identification numbers, if required.

27a-27b) Identify specific location(s) of fuel cache(s) (GPS coordinates preferred), if required.

28a-28b) Attach safety plan if required. Contact the specific refuge headquarters office where the activity is going to be conducted to determine if we require a safety plan.

29) Specifically describe onsite work and/or living accommodations, if required. Include descriptions and locations (GPS coordinates preferred) of spike camps or other remote work and/or living accommodations that are not part of the base of operations. Contact the

specific refuge headquarters office where the activity is going to be conducted to determine if we require descriptions of on-site work and/or living accommodations.

30) Specifically describe onsite or offsite hazardous material storage, or other material storage space (including on and offsite fuel caches), if required. Contact the specific refuge headquarters office where the activity is going to be conducted to determine if we require descriptions of hazardous material storage or other on-site material storage.

31) Print the application (if using the fillable version). Date and sign the application and return to refuge for processing. By signing this application, you agree your operations will conform to the information you have provided in this application, and understand that any deviations or changes to this information must receive prior written approval. The refuge official will review and, if approved, fill out a Special Use Permit, sign, and return a copy to you for signature and acceptance.

**SUPPLEMENTAL INSTRUCTIONS FOR USE OF FORM 3-1383-C FOR  
APPLICATIONS FOR COOPERATIVE AGRICULTURE OPPORTUNITIES ON THE NWRS**

14) Describe how your proposed activity, based on your background, knowledge and experience, meets the objective criteria by which the Service will evaluate your application as outlined in the Service's Notice of Cooperative Agricultural Opportunity (Notice). In addition, if applicable, please identify how your proposed activity is different from the description of the cooperative agricultural opportunity outlined in the Notice.

18) Does not need to be filled out at time of application. However, this section must be filled out, in coordination with the Service, after the opportunity is awarded and before applicant begins any cooperative agricultural on the NWRS.

Logistics and Transportation

24a-30) Do not need to be filled out at time of application. However, these sections must be filled out, in coordination with the Service, after the opportunity is awarded and before applicant begins any cooperative agricultural on the NWRS.

**THIS APPLICATION FORM IS NOT VALID AS A PERMIT  
BUT MAY BE USED AS A REFERENCE DOCUMENT ATTACHED TO THE OFFICIAL PERMIT.  
ONLY OFFICIAL REFUGE PERSONNEL MAY ASSIGN A VALID PERMIT NUMBER AND PERMIT TERM  
TO THIS APPLICATION FORM AFTER THE PERMIT HAS BEEN APPROVED.**

Regional Standard Special Conditions

1. Failure to abide by any part of this special use permit; violation of any refuge related provision in Titles 43 (Part 36) or 50 (Subchapters B and C) Code of Federal Regulations; or violation of any pertinent state regulation (e.g., fish or game violation) will, with due process, be considered grounds for immediate revocation of this permit and could result in denial of future permit requests for lands administered by the U.S. Fish and Wildlife Service. This provision applies to all persons working under the authority of this permit (e.g., assistants). Appeals of decisions relative to permits are handled in accordance with 50 Code of Federal Regulations 36.41.
2. The permittee is responsible for ensuring that all employees, party members, aircraft pilots, and any other persons working for the permittee and conducting activities allowed by this permit are familiar with and adhere to the conditions of this permit.
3. The permittee may not sublet any part of the authorized use area and is prohibited from subcontracting clients with any other guide. The permittee must also be personally present with each client in the refuge designated use area at least once during each contracted hunt.
4. Any problems with wildlife and/or animals taken in defense of life or property must be reported immediately to the refuge manager and/or Alaska Department of Fish and Game, and be salvaged in accordance with State regulations.
5. The permittee and permittee's clients do not have the exclusive use of the site(s) or lands covered by this permit, except for the authorized camp facilities.
6. This permit may be cancelled or revised at any time by the refuge manager in case of emergency (e.g., high fire danger, flooding, unusual resource problems, etc.).
7. The permittee shall notify the refuge manager during refuge working hours in person or by telephone before beginning and upon completion of annual activities allowed by this permit.
8. Prior to beginning any activities allowed by this permit, the permittee shall provide the refuge manager with: (1) proof of comprehensive general liability insurance (minimum \$300,000 each occurrence, \$500,000 aggregate) covering all aspects of operations throughout the annual use period, with the Fish and Wildlife Service named as coinsured; (2) aircraft and other vehicle types to be used, with identification information, if different from the original permit or previous year; (3) changes in names of assistant guides and other employees; and (4) any other changes in information provided in the original permit/proposed operations plan. The Service may, during the life of this permit, conduct a review of insurance requirements to assess adequacy of our current minimum requirements.
9. The permittee is responsible for accurate record keeping and will provide the refuge manager with a comprehensive summary report of the number of clients, and number of client days per activity type by December 31 for all uses during that calendar year unless stated otherwise in the permit. A legible copy of the State's "Hunt Record" for each client will be required in addition to the summary report.
10. Failure to report the actual number of client use days per type of authorized activity by December 31 of each calendar year and annually pay the Service's established fees (client use day and reserved land site) within 30 days after receiving a bill for collection will be grounds for revocation of this permit.
11. This permit authorizes use on State selected lands. If any of these lands are conveyed during the term of this permit, the permittee will no longer be authorized to use those lands until and unless permission is obtained from the Alaska Department of Natural Resources.
12. In accordance with the Archaeological Resources Protection Act (16 U.S.C. 470aa), the removal or disturbance of archeological or historic artifacts is prohibited. The excavation, disturbance, collection, or purchase of historical or archaeological specimens or artifacts on refuge lands is prohibited.

13. Permittees shall maintain their use areas in a neat and sanitary condition. Latrines must be located at least 150 feet from springs, lakes, and streams to avoid contamination of water resources. All property (except cabins and/or tent frames) of the permittee must be removed from refuge lands upon completion of permitted activities.
14. The construction or clearing of landing strips or pads is prohibited. Incidental hand removal of rocks and other minor obstructions may be permitted.
15. The use of off-highway vehicles is prohibited unless specifically authorized in writing in this permit.
16. The operation of aircraft at altitudes and in flight paths resulting in the herding, harassment, hazing, or driving of wildlife is prohibited. It is recommended that all aircraft, except for take-off and landing, maintain a minimum altitude of 2,000 feet above ground level (AGL).
17. All aircraft being used in a commercial guiding operation must have 12" identification numbers in contrasting colors which are readily visible.
18. Motorboat operators must possess a U.S. Coast Guard (USCG) license for all passenger carrying operations, if required by USCG regulations.
19. Construction of cabins or other permanent structures is prohibited.
20. The permittee's operation plan, as amended and accepted by the U.S. Fish and Wildlife Service, is hereby incorporated in its entirety as a special condition. All deviations from the operations plan must receive prior written approval by the Refuge Manager or his designee.
21. Any action by a permittee or the permittee's employees which unduly interferes with or harasses other refuge visitors or impedes access to any site is strictly prohibited. Examples of prohibited acts include, but are not limited to, low flights over camps or persons at less than 500 feet (unless landing) and parking aircraft or placing other objects (rocks, tents, etc.) on any area so as to restrict landing use by other aircraft or persons.

Refuge Specific Special Conditions (Examples only)

1. Equipment caches may be located in approved areas. Contact the refuge manager for approval. The cache will be clearly marked with the permittee's name and will be designed to blend in with the surrounding environment and be bear-proof.
2. Use of gasoline or similar fuel for heating and cooking is encouraged; however, driftwood, standing dead trees and brush may be used for firewood but may not be cut within 200 feet of streams or lake shores.
3. No guiding activities may be conducted within one-half ( $\frac{1}{2}$ ) mile of any sea bird rookery areas prior to August 1, of any year. No guiding activities may be conducted within two (2) miles of Cape Peirce.

I have read special conditions included with this permit and agree to abide by them.

Permittee: SAMPLE ONLY

Date: \_\_\_\_\_

Issuing Officer: SAMPLE ONLY

Date: \_\_\_\_\_

