



UNITED STATES DEPARTMENT OF THE INTERIOR
FISH AND WILDLIFE SERVICE
Valley City Wetland Management District
11515 River Road
Valley City, ND 58072
701-845-3466

Application and Bid Form for Haying Privileges

Name _____ Application Date _____
Address _____ Telephone No. _____
City, Zip Code, and County _____
Email (optional) _____

The U.S. Fish and Wildlife Service (Service) is planning to allow approximately 122 acres of standing hay to be cut on 4 Waterfowl Production Areas (WPAs) in the Valley City Wetland Management District. Bids will be accepted immediately and opened at **1pm, Monday, July 21, 2025**. You may mail your bid(s) to the address above or email them to Marissa_Kirby@fws.gov.

Pre-inspection of units is encouraged. Successful bidders will be notified by telephone no later than July 22nd and issued a Special Use Permit. Following receipt of the signed permit, the Service will allow **cutting to begin on August 1st**. Hay and equipment must be **REMOVED from the fields by September 1**.

Please write your bid in the table on the other side of this form. If you bid on more than one hay unit, please rank the hay units in priority order by circling a number in the "Bid Priority" column for each unit, 1 being your highest priority and 5 being your lowest.

If you are the high bidder on your first priority hay unit, we will issue you a permit to cut the hay on that unit. If you are the high bidder on units that you ranked lower than your number one priority, you will be offered the opportunity to hay the units you ranked lower than number one if there are no other bidders for those units.

If there are other bidders on the units you ranked lower than number one, the next highest bidder on the unit will be given the opportunity to hay the unit at the price that the bidder submitted, provided that bidder has not been successful on other units.

We will calculate the final bill using the acres provided on the bid sheet and map. Actual acres you are able to be hay may be less than what is shown on the map, so please bid accordingly.

If you have any questions, please contact Marissa Kirby, Assistant District Manager, at 701-840-3327 or Marissa_Kirby@fws.gov. Our phone number and address can be found above.

Please sign and date below the bid table on the back of this form and submit to our office at the address above by the bid opening.

WPA Hay Unit	Bid price/acre	Bid Priority				
Utke-Little (Cass County) T137N. R55W. Sec 12 14 Acres		1	2	3	4	5
Stoney Slough-4 (Barnes County) T137N. R54W. Sec 4 12 Acres		1	2	3	4	5
Bilkre- S1/2 (Barnes County) T137N. R56W. Sec 4 76 Acres		1	2	3	4	5
Tolstad- S1/2 (Barnes County) T142N. R60W. Sec 15 20 Acres		1	2	3	4	5

Bidder's Signature _____ Date: _____