

PennDOT Procedures for Environmental Review

April 14, 2025

- 1) Finalize the PNDI receipt and follow its instructions under the “U.S. Fish and Wildlife Service Response” section*.
 - a) In many cases, the PNDI system can still “clear” your project without sending you to IPaC. The PNDI receipt would say “No Known Impact” for us or may have a measure to sign off on (such as a Phase 1 qualified bog turtle surveyor sign off). This remains unchanged.
 - b) **New Change:** the response may tell you to enter the project into [IPaC \(https://ipac.ecosphere.fws.gov/\)](https://ipac.ecosphere.fws.gov/) to obtain an Official Species List. This means the project is not easily cleared in PNDI and needs further review. Go to Step 2.
- 2) Go to IPaC and enter the project information. Get an Official Species List.
- 3) Depending on the species on this list, you have several options:
 - a) For the Indiana bat, northern long-eared bat, and/or tricolored bat, you can use the FHWA/FTA/FRA DKey. Or you can send in the project as usual to IR1_ESPenn@fws.gov.
 - b) For the bog turtle, send in the project using the programmatic project submittal form. Send to IR1_ESPenn@fws.gov and copy the PennDOT Central Office T&E Coordinator.
 - c) For Ohio River basin mussels, send in the project according to the programmatic mussel biological opinion procedures to IR1_ESPenn@fws.gov.
 - d) For other species, feel free to use the Northeast DKey or send it in to IR1_ESPenn@fws.gov.
- 4) If you send the project in to IR1_ESPenn@fws.gov, make sure to include “PENNDOT” in the email subject line. Include the IPaC project number, PNDI receipt, and usual attachments such as the project description, plans, photos, and biological survey results if available.
- 5) When we create DKeys for our bog turtle and mussel programmatics, we will make sure to let you know!

*Technically you don’t need a PNDI receipt for FWS review, but you need it for PA DEP permitting.