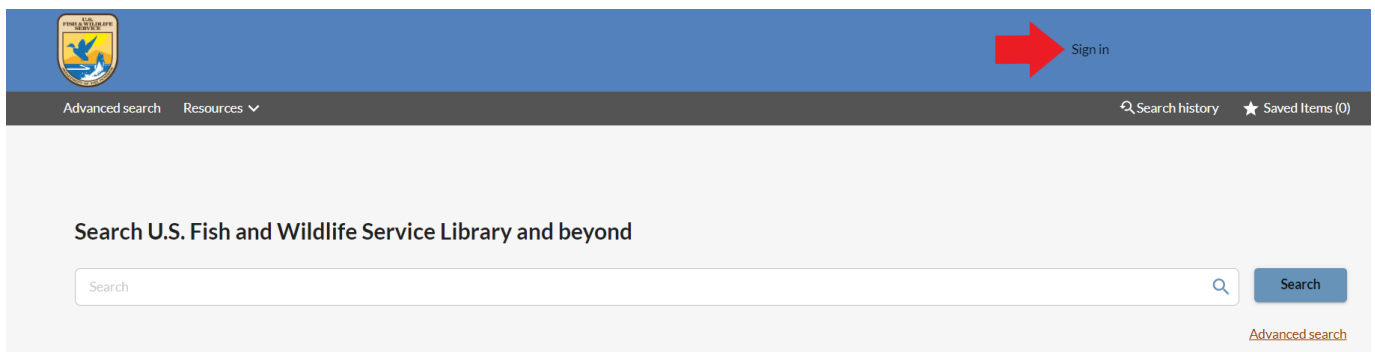


SOP: Access to the USFWS Library for Native American Fish and Wildlife Partners

Setting Up Your Account

1. Individual members and Member Tribes of the Native American Fish and Wildlife Society will be granted a library username upon the creation or renewal of their membership.
2. Individual member usernames will be your first name and last name separated by an underscore (i.e. jane_smith). Member Tribe usernames are acronyms based on the Tribe name. Inquire with NAFWS or the USFWS Library to confirm your username if you have any questions.
3. To set your password for the first time, navigate to fwslibrary.on.worldcat.org/discovery. This is the USFWS Library Catalog. Click "Sign in" in the upper righthand corner.



4. From the Sign In page, click "Set/Reset Password."


A screenshot of the Sign In page. The page has a blue header with the USFWS logo. Below the header is a "SIGN IN" link. Underneath is a form with two input fields: "User Name*" and "Password*". Below the form are two buttons: "SIGN IN" and "SET/RESET PASSWORD". The "SET/RESET PASSWORD" button is highlighted with a red rectangular border. At the bottom of the page is a "CANCEL" link.

5. Enter your username, and an email with instructions will be sent to the email address associated with your account.



Request New Password

To reset your password, enter your user name below. If we recognize your user name, an email with instructions will be sent to your email address on file. Once your password is reset, your current password will no longer be accepted.



REQUEST NEW PASSWORD

Accessing Resources

1. Navigate to library.fws.gov, the public website for the USFWS Library
2. There are two ways to use the library's resources- [browsing](#), or [searching](#):

Browsing

1. Under the Begin Your Research tab, click any of the databases you would like to explore (exceptions: EBSCO Databases, HeinOnline, and JSTOR which are DOI Library databases)

HOME	BEGIN YOUR RESEARCH	FWS SCIENTIFIC JOURNALS	LIBRARY TUTORIALS	REQUEST AN INTERLIBRARY LOAN
	<div><div>Journals</div><div>Climate Science Collection</div><div>Ecological Collection</div><div>Fish and Aquatic Collection</div><div>Full List of Subscriptions</div><div>Ornithological Collection</div><div>Media</div><div>Audio</div><div>Images</div><div>Maps</div><div>Videos</div></div>	<div><div>Science Databases</div><div>BioOne</div><div>Birds of the World</div><div>Data.gov</div><div>EBSCO Business Source Elite</div><div>EBSCO Databases - Social Science Indexes & more</div><div>HeinOnline</div><div>JSTOR</div><div>Web of Science 1985-Present</div></div>	<div><div>USFWS Publications</div><div>FWS Scientific Journals</div><div>Biological Technical Publications</div><div>Cooperator Science Series</div><div>Refuge Planning</div><div>Oral History Transcripts</div><div>Species Reports</div><div>Reference Management</div><div>Zotero</div></div>	<div><div>About</div><div>Staff</div><div>Location</div><div>FAQs</div></div>

2. You will be prompted to sign in with your library account. Click the "Library Patron Login" button.



U.S. Fish and Wildlife Service Library

FWS Employee PIV Login

Library Patron Login

For NCTC Guests and NAFWS Patrons
Contact Library@FWS.gov for new accounts

3. Next, sign in with your username and password. You will be redirected to the resource automatically.



SIGN IN

1

User Name*

User Name

2

Password*

3

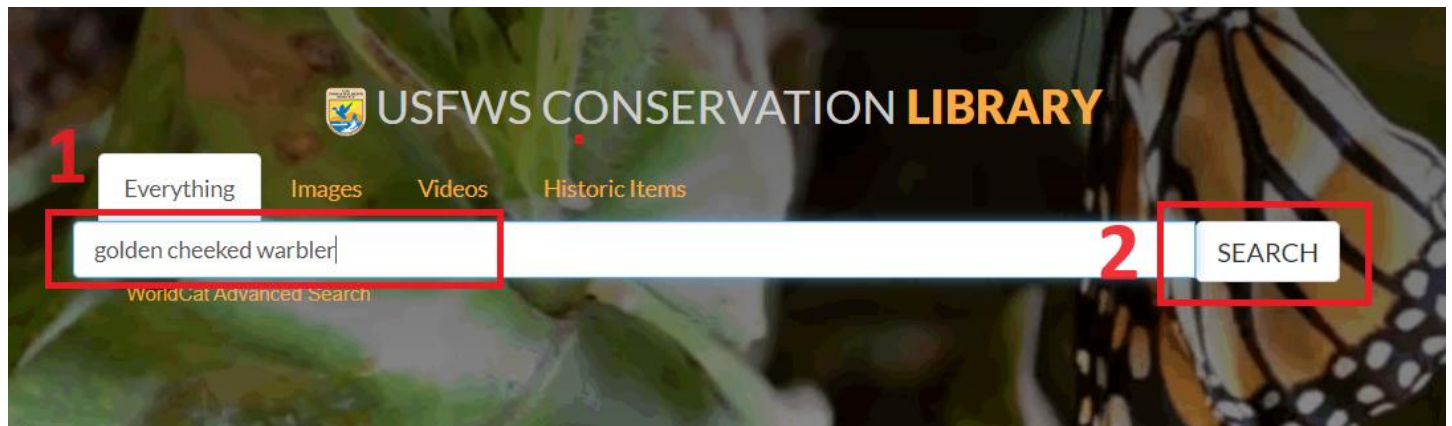
SIGN IN

SET/RESET PASSWORD

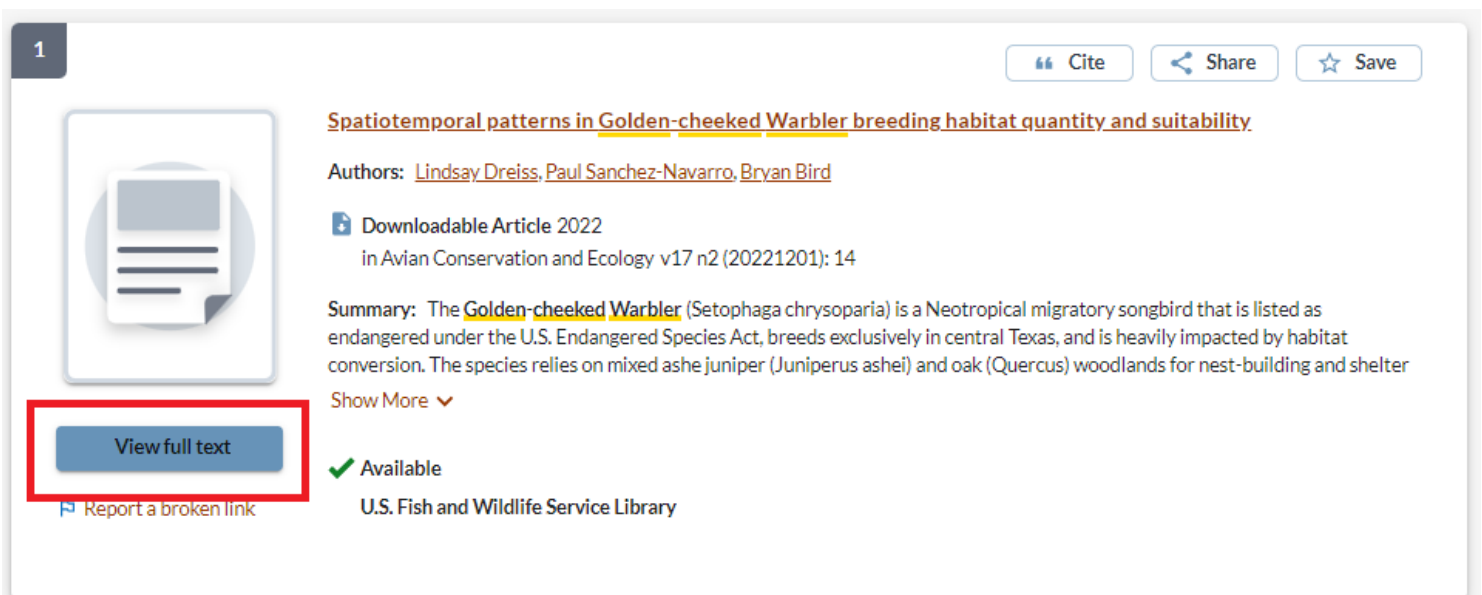
CANCEL

Searching

1. Enter your search terms (i.e. keywords, a title, an author, a publication title) into the search bar under the “Everything” tab. Click “Search”



2. View your search results. Items available through the library will have a green checkmark on the catalog record. Once you find a result you'd like to see, click the “View full text” or “Access online” button.



3. You will be prompted to sign in with your library account. Click the “Library Patron Login” button.



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SIGN IN

1

User Name*

User Name

2

Password*

3

SIGN IN

SET/RESET PASSWORD

CANCEL

General Authentication Information

- You will remain authenticated for 2 hours once logged in.
- The session will automatically time out after 2 hours of inactivity or will end when you close/quit your browser.

Issue Reporting and Assistance

- For issues with broken links or for interlibrary loan assistance, please email library@fws.gov