



Windom Wetland Management District
49663 County Road 17, Windom, MN 56101



2023 HAYING BID INVITATION FORM

ATTENTION COOPERATORS

Haying will be used to reduce vegetation litter in preparation for grassland restoration and to enhance/manage grassland habitat to improve conditions for nesting waterfowl. The haying bid package including maps of each site can be found on the District website:

<https://www.fws.gov/refuge/windom-wetland-management-district>

The U.S. Fish and Wildlife Service's Windom Wetland Management District (District) is now accepting bids for haying on the following Waterfowl Production Areas (WPA):

Blixseth WPA (62 Acres): Cottonwood County, MN, Great Bend Township, Section 33

Dovray WPA (47 Acres): Murray County, MN, Dovray Township, Section 17

Graham Lake WPA (67 Acres): Nobles County, MN, Graham Lake Township, Section 20

Halls Lake WPA (222 Acres): Freeborn County, MN, Manchester Township, Section 19 & 30

Holy Trinity WPA (75 Acres): Jackson County, MN, Hunter Township, Section 34

Jack Creek WPA (72 Acres): Nobles County, MN, Graham Lake Township, Section 29

Lake Julia WPA (18 Acres): Murray County, MN, Dovray Township, Section 25 & 26

Minnesota WPA (109 Acres): Jackson County, MN, Sioux Valley Township, Section 31

Minnesota Lake WPA (57 Acres): Faribault County, MN, Lura Township, Section 12

Pierce Lake WPA (67 Acres): Martin County, MN, Rolling Green Township, Section 28

Sioux Forks WPA (98 Acres): Jackson County, MN, Minneota Township, Section 19

Talcot Lake WPA (90 Acres): Murray County, MN, Belfast Township, Section 26

Two Island WPA (60 Acres): Freeborn County, MN, Manchester & Bancroft Township, Section 24 & 19

Ulbricht WPA (47 Acres): Jackson County, MN, Rost Township, Section 21



BID SHEET
National Wildlife Refuge System

Windom Wetland Management District
49663 County Road 17 Windom, MN 56101



Please fill out one Bid Sheet (next page) for each unit you want to bid. Return the signed and dated bid sheet along with the signed 2023 Windom WMD Haying Regulations to the Windom Wetland Management District.

Bids are to be at the District Headquarters Office no later than 4:00pm, July 21st, 2023.

Windom Wetland Management District
49663 County Road 17
Windom, MN 56101
Phone: 507-831-2220
Fax: 507-831-5524
Email: todd_hauge@fws.gov

You can mail, fax, email, or walk in bids. Bids will be opened and the permittee selected by Tuesday, July 25th, 2023.

Cooperators will be selected through an open and competitive process. Haying permits will be awarded to the highest bid per acre for each unit.

Cooperators are required to rake all units to remove as much vegetation as possible. Haying can begin after August 1st and must be completed by September 1st. All bales must be removed by September 15, 2023.

The bid price includes all costs associated with haying the units including, haying, raking, baling, and removal. Depending on the condition of the site, the amount of hayable acres may change. Conditions on the ground may result in some adjustment of the actual acreage. Final bills will be established after the area is cut.

Abbreviations: ac = acres



BID SHEET
National Wildlife Refuge System

Windom Wetland Management District
49663 County Road 17 Windom, MN 56101



APPLICANT INFORMATION:

Name (Proposal Submitter): _____

Partner Name (if applicable): _____

Name of Business or Farm: _____

Mailing Address: _____

Phone Number: _____ ☐ Work ☐ Cell

E-mail Address: _____

BID INFORMATION:

Write your bid amount for the corresponding Unit in the space provided below. If you are bidding on more than one unit complete a sheet for each unit.

Unit Name: _____

Bid Amount (\$/acre): _____

Haying Bid: \$ _____ per acre X _____ acres = total \$\$ _____

I have read and, if selected, agree to the 2023 haying regulations listed in the bid package. The U.S. Fish and Wildlife Service reserves the right to reject any or all bids.

Signature: _____ Date: _____

ADDITIONAL INFORMATION

- a. 2023 Windom WMD Haying Regulations. (see attached)
- b. A SPECIAL USE PERMIT will be written for the successful bidder, and will need to be signed and approved before haying can start.
- c. Cutting can begin after August 1st and must be completed before September 1st.
- d. All bales must be removed within 15 days of cutting and no later than September 15.
- e. The areas to be cut are designated on the attached maps. Actual conditions on the ground may result in some adjustment of the actual acreage. Final bill will be established after the area is cut.

Contact: Todd Hauge with questions at 507-822-0326 or todd_hauge@fws.gov. Fax 507-831-5524

Ask before you bid, not afterwards.



BID SHEET
National Wildlife Refuge System

Windom Wetland Management District
49663 County Road 17 Windom, MN 56101



NOTICES

All information you provide will be considered in reviewing this application. False, fictitious, or fraudulent statements or representations made in the application may be grounds for revocation of the permit and may be punishable by fine or imprisonment (18 U.S.C. 1001).

PRIVACY ACT STATEMENT

Authority: The information requested is authorized by the National Wildlife Refuge System Administration Act (16 U.S.C. 668dd-ee) and the Refuge Recreation Act (16 U.S.C. 460k-460k-4).

Purpose: To collect the applicant's information to process permits allowing for commercial activities such as: guiding hunters, anglers or other outdoor users; commercial filming; agriculture; rental of cabins and trapping while on the National Wildlife Refuge System.

Routine Uses: The information will be used by the refuge's administrative office for processing Commercial Activity Special Use permits. More information about the routine uses maybe found in the Systems of Records Notice, FWS-5 National Wildlife Refuge Special Use Permits.

Disclosure: Providing the information is voluntary. However, submission of information is required to process and approve commercial activity usage on the National Wildlife Refuge System.

PAPERWORK REDUCTION ACT STATEMENT

We are collecting this information subject to the Paperwork Reduction Act (44 U.S.C. 3501) to evaluate the qualifications, determine eligibility, and document permit applicants and to respond to requests made under the Freedom of Information Act and the Privacy Act of 1974. The information that you provide is required to obtain or retain a benefit; however, failure to provide all required information is sufficient cause for the U.S. Fish and Wildlife Service to deny a permit. False, fictitious, or fraudulent statements or representations made in the application may be grounds for revocation of the Special Use Permit and may be punishable by fine or imprisonment (18 U.S.C. 1001). According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor and a person is not required to respond to a collection of information unless it displays a currently valid OMB control number. OMB has approved this information collection and assigned control number 1018-0102.

ESTIMATED BURDEN STATEMENT

The public reporting burden for this information collection varies based on the requested specific refuge use. We estimate the relevant public reporting burden for the Commercial Activity Special Use Permit Application form to average 1 hour per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Service Information Clearance Officer, U.S. Fish and Wildlife Service, 5275 Leesburg Pike, MS: AMAD-ARM-PPM, Falls Church, VA 22041-3803, or via email to Info_Coll@fws.gov. Please do not send your completed form to this address.



United States Department of the Interior

FISH AND WILDLIFE SERVICE
Windom Wetland Management District
49663 County Road 17
Windom, MN 56101
Phone: (507) 831-2220



2023 WINDOM WMD HAYING REGULATIONS

1. The U.S. Fish and Wildlife Service reserves the right to modify or terminate the Special Use Permit (SUP) if habitat conditions warrant.
2. A SUP will be written for 2023 and must be approved before any haying activity can take place.
3. Cutting should be completed as soon as possible after August 1st and before September 1st.
4. The Permittee will be required to rake unit to remove as much vegetation as possible.
5. All bales must be removed within 15 days of cutting and no later than September 15th.
6. Areas to be cut are designated on the site maps. Actual conditions on the ground may result in some adjustment of the final acreage. Final bill will be based off actual acres cut.
7. All liability relating to haying and removing bales from the units including all persons working for the permittee, whether related, hired or as a partner is strictly that of the permittee as listed on the SUP.
8. All equipment for haying must be clean and free of invasive species plant material including seeds before entering any Refuge, Waterfowl Production Area (WPA), or Service easement. The Refuge Manager reserves the right to inspect and deny the use of any equipment/vehicle etc. that appears to contain invasive species plant material or seeds.
9. The Permittee must ensure sites conditions are dry enough, so equipment does not leave ruts or cause damage. The permittee will be responsible for repairing any ruts or damage.
10. Subletting is not allowed, unless approved by the Refuge Manager. Partnering with another cooperator will only be allowed if the original permittee is unable to hay the unit by the desired dates. If partnering is allowed, the initial permittee will be solely responsible for the total payment, management, liability, and all special conditions of the perm.

Permittee Signature _____ Date _____



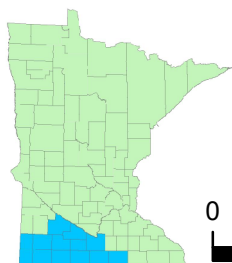
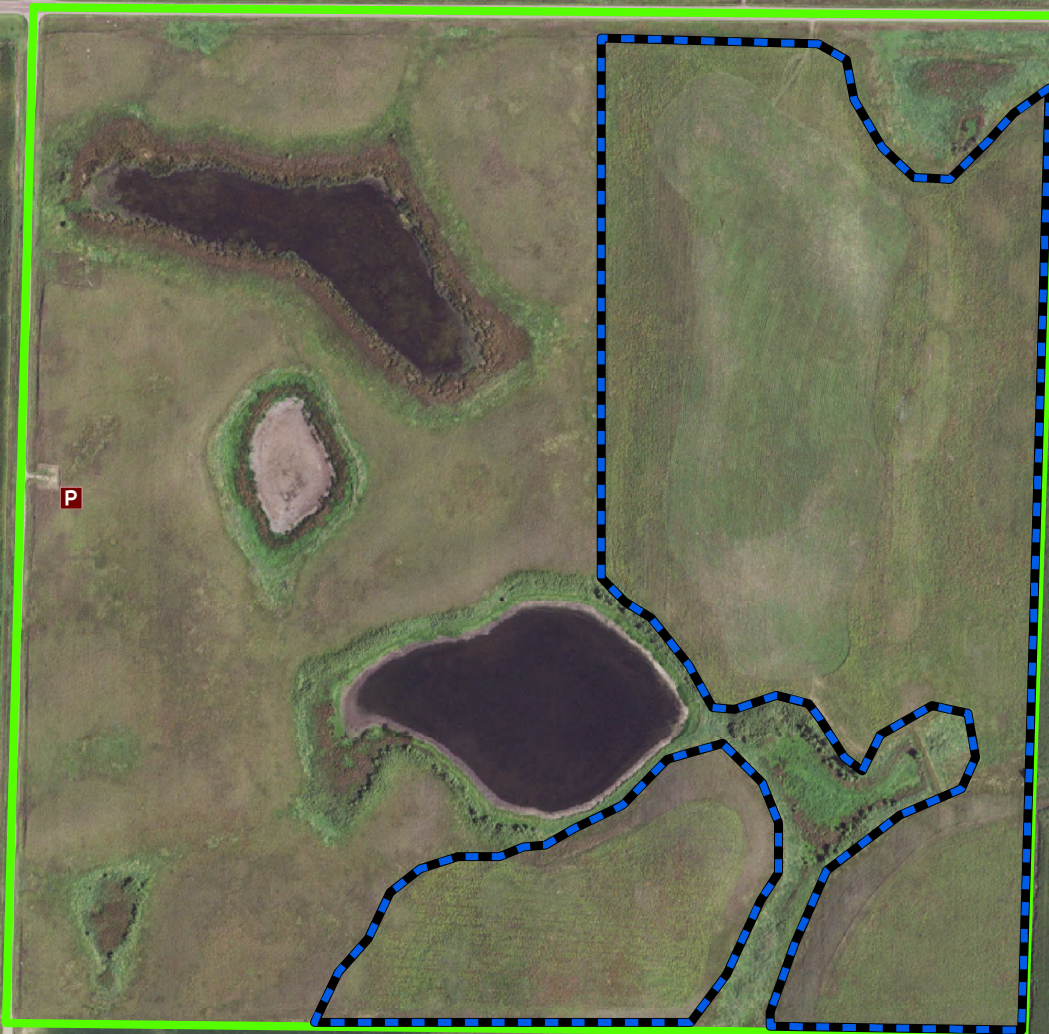
U.S. Fish & Wildlife Service

Windom Wetland Management District

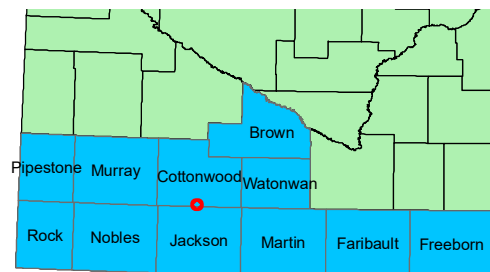
Blixseth WPA

Total Acres: 160.0

Total Area Hayed
Approximately 62 Acres
Cottonwood County
Great Bend Township
(T105N R36W)
Section 33 NW1/4



- USFWS_WPA
- Boardstop
- Trail
- Road
- Docks-Public
- Kiosks
- Monument
- Observation Deck
- Parking Lot
- Haying Area





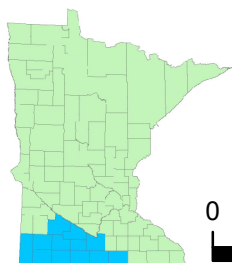
U.S. Fish & Wildlife Service

Windom Wetland Management District

Dovray WPA

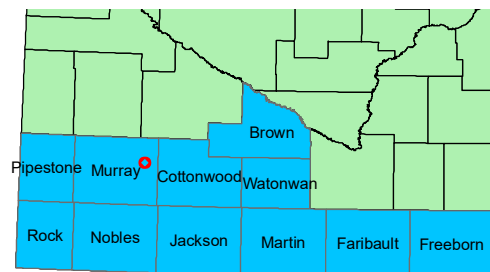
Total Acres: 80.0

Total Area Hayed
Approximately 47 Acres
Murray County
Dovray Township
(T107N R39W)
Section 17 S1/2SW1/4



0 0.15
Miles

- USFWS_WPA
- Boardstop
- Trail
- Road
- Docks-Public
- Kiosks
- Monument
- Observation Deck
- Parking Lot
- Haying Area



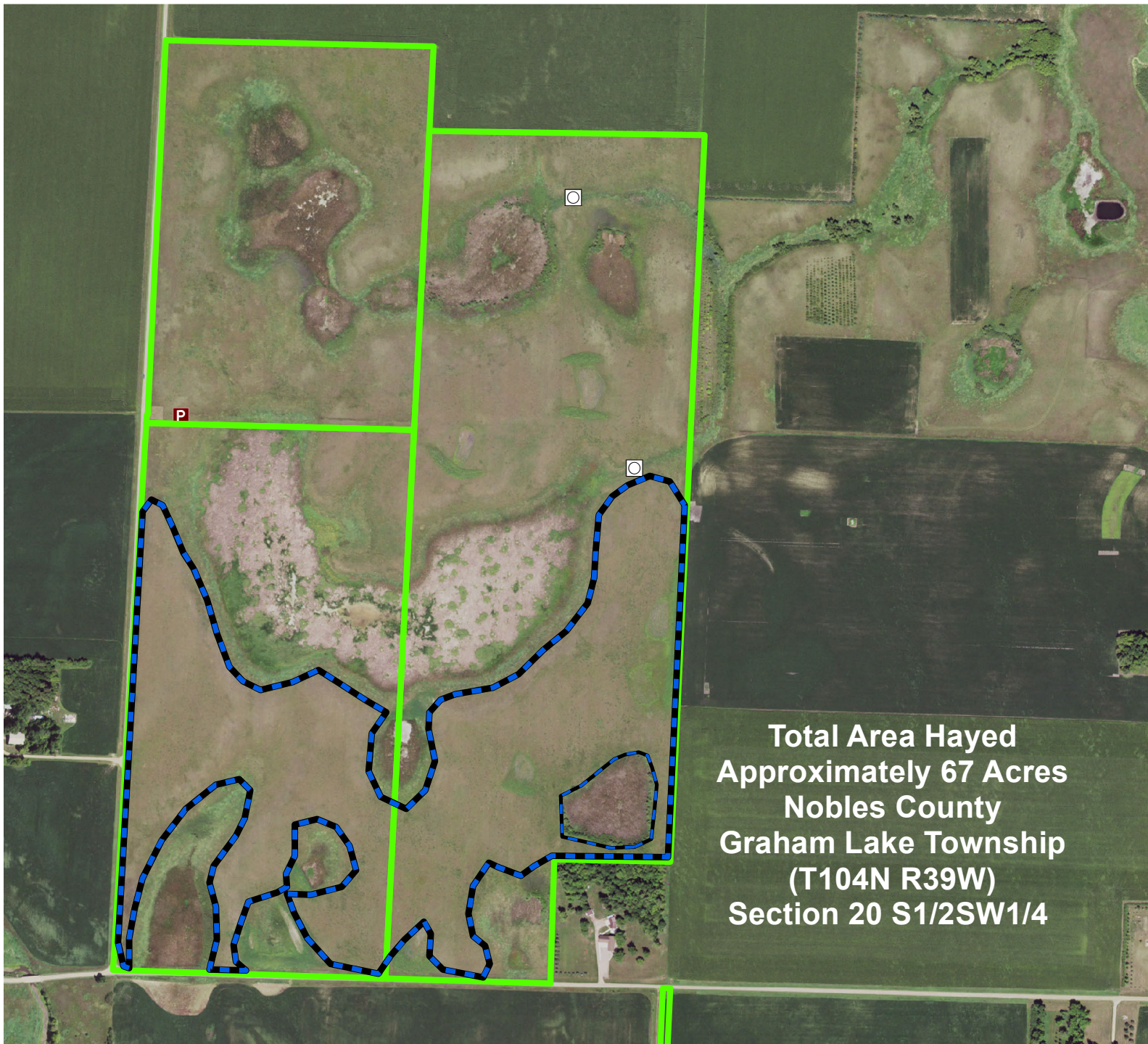


U.S. Fish & Wildlife Service

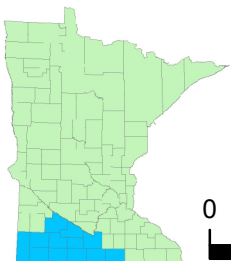
Windom Wetland Management District

Graham Lake WPA

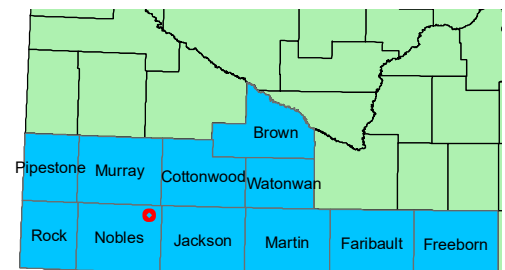
Total Acres: 245.0



Total Area Hayed
Approximately 67 Acres
Nobles County
Graham Lake Township
(T104N R39W)
Section 20 S1/2SW1/4



- USFWS_WPA
- Boardstop
- Trail
- Road
- Docks-Public
- Kiosks
- Monument
- Observation Deck
- Parking Lot
- Haying Area



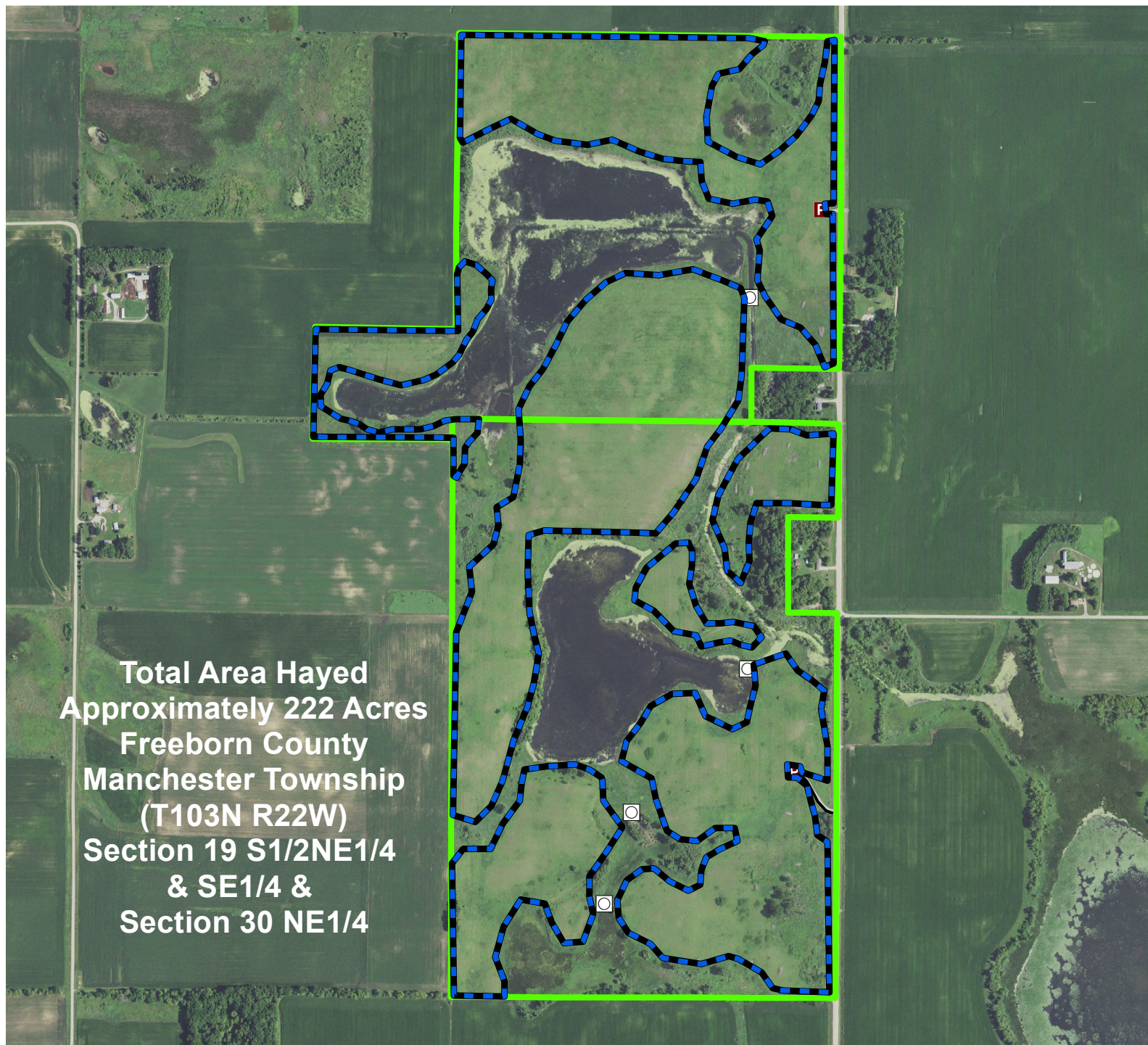


U.S. Fish & Wildlife Service

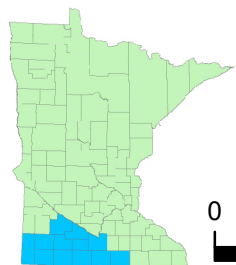
Windom Wetland Management District

Halls Lake WPA

Total Acres: 405.30

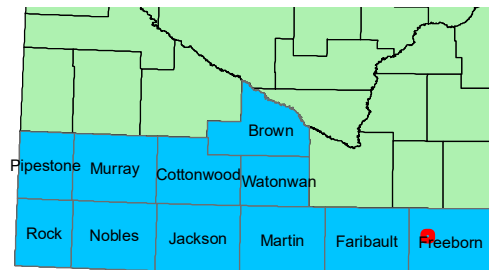


Total Area Hayed
Approximately 222 Acres
Freeborn County
Manchester Township
(T103N R22W)
Section 19 S1/2NE1/4
& SE1/4 &
Section 30 NE1/4



Miles

- USFWS_WPA
- Boardstop
- Trail
- Road
- Docks-Public
- Kiosks
- Monument
- Observation Deck
- Parking Lot
- Haying Area



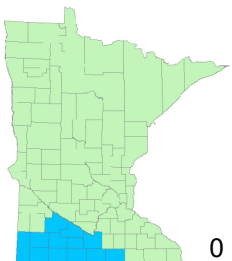
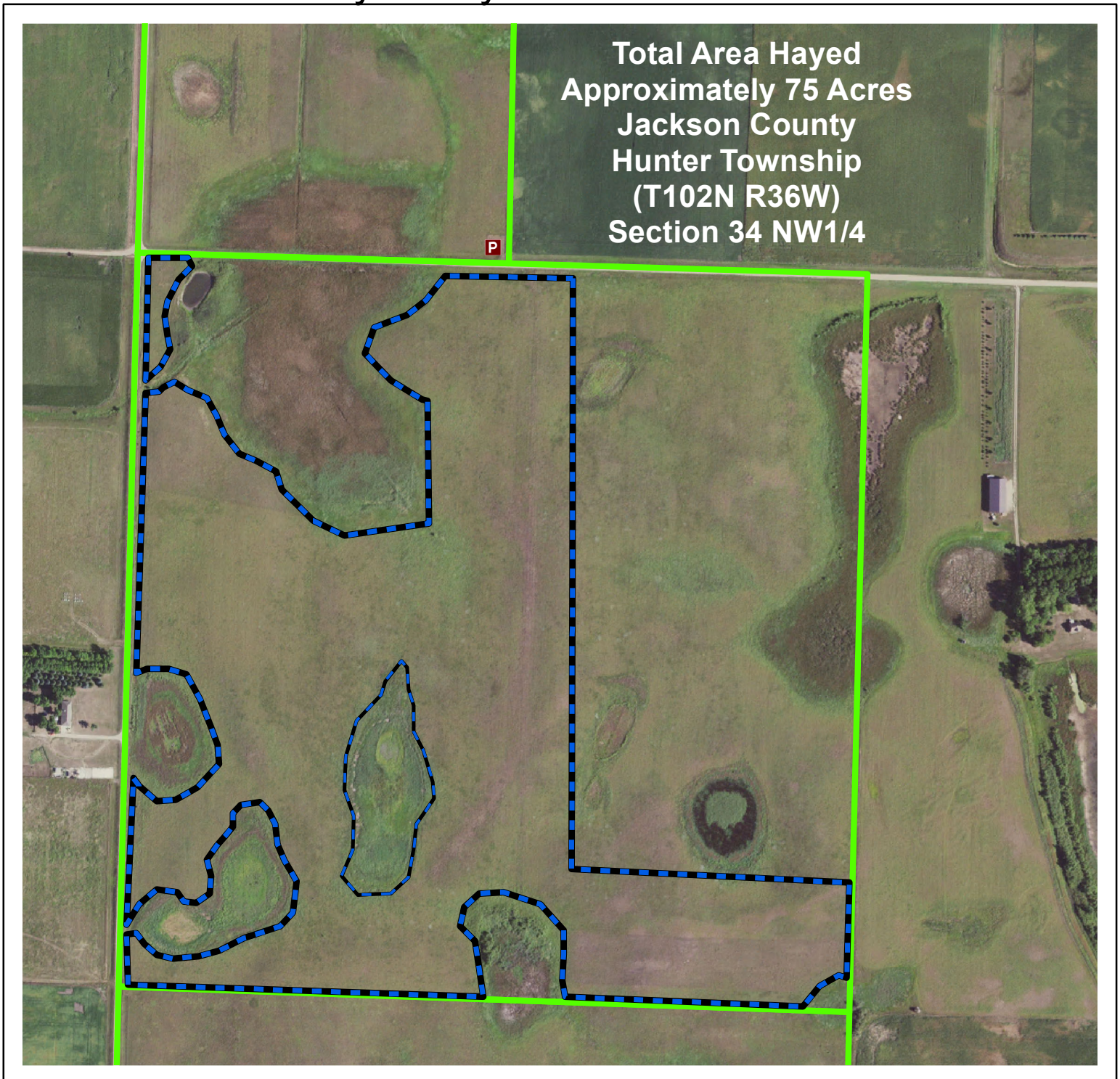


U.S. Fish & Wildlife Service

Windom Wetland Management District

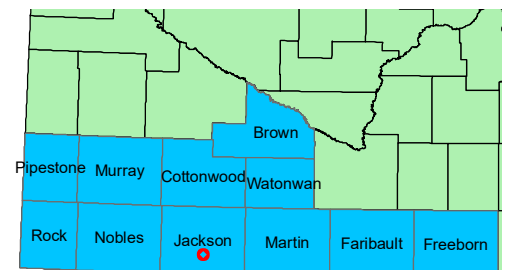
Holy Trinity WPA

Total Acres: 318.80



Miles

- USFWS_WPA
- Boardstop
- Trail
- Road
- Docks-Public
- Kiosks
- Monument
- Observation Deck
- Parking Lot
- Haying Area



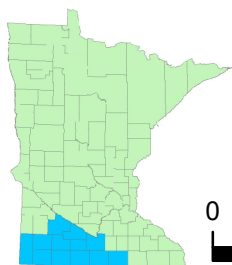
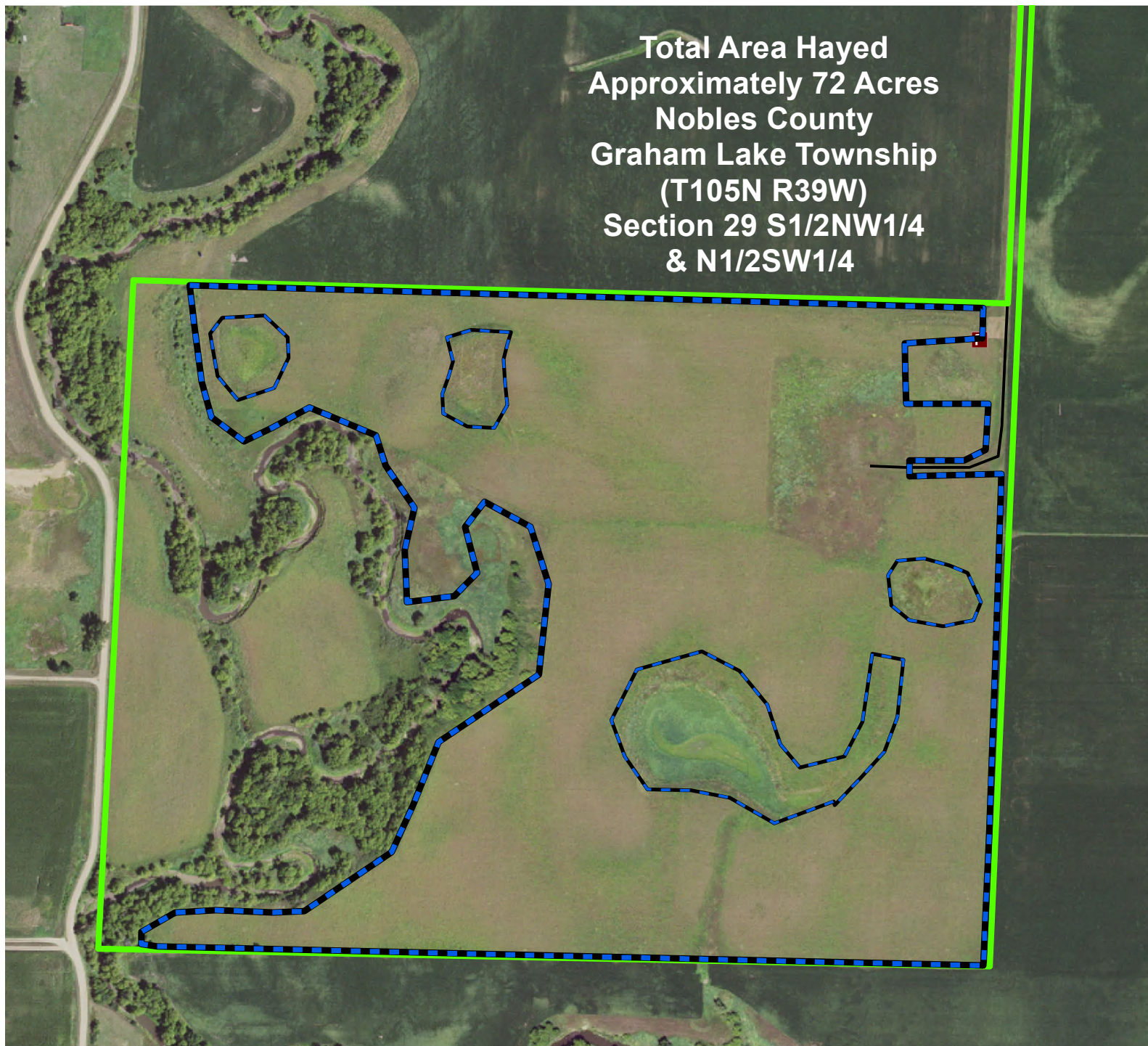


U.S. Fish & Wildlife Service

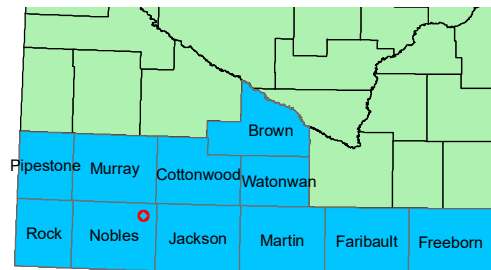
Windom Wetland Management District

Jack Creek WPA

Total Acres: 121.75



- USFWS_WPA
- Boardstop
- Trail
- Road
- Docks-Public
- Kiosks
- Monument
- Observation Deck
- Parking Lot
- Haying Area



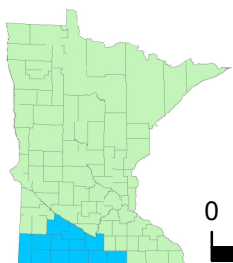
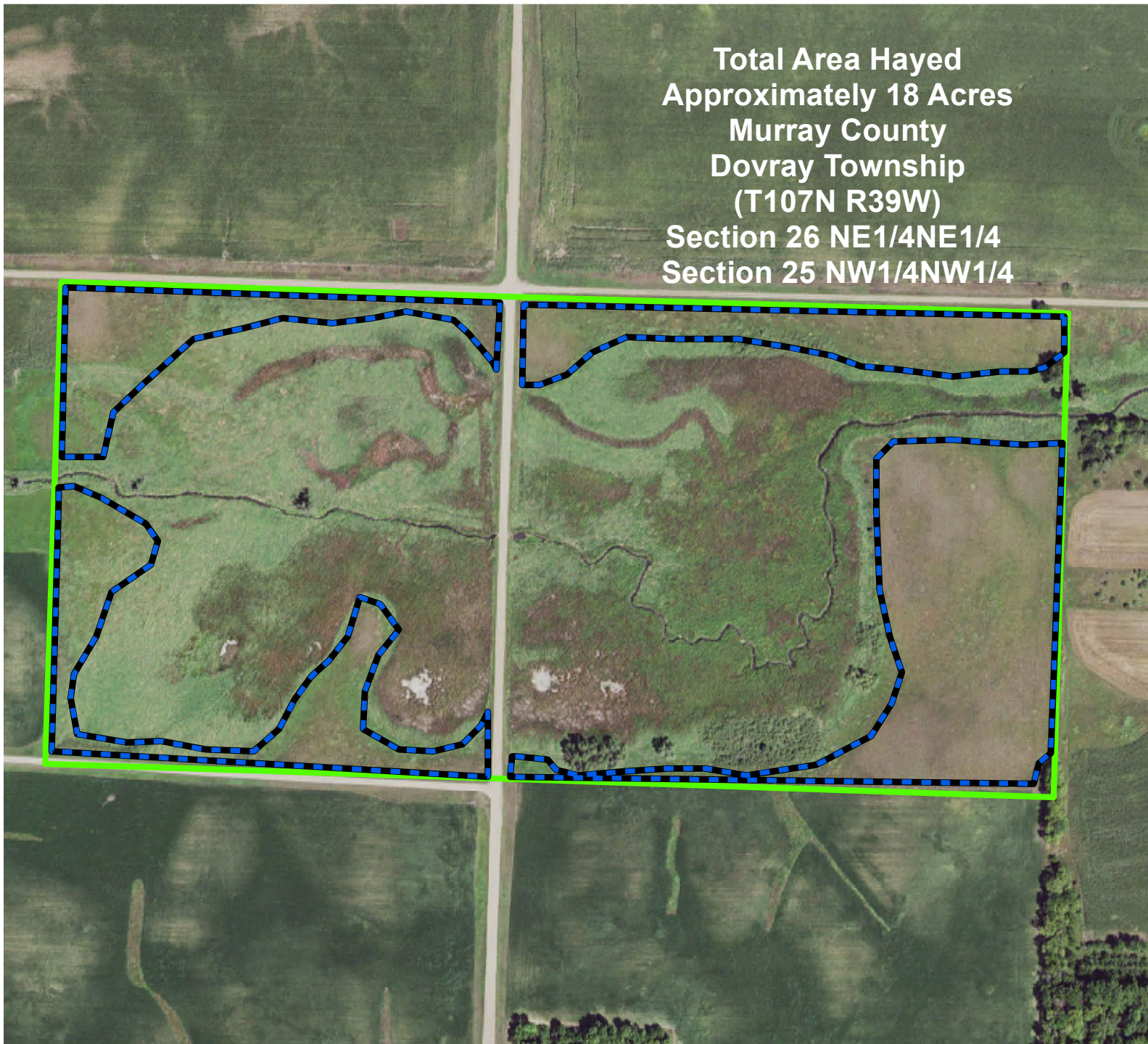


U.S. Fish & Wildlife Service

Windom Wetland Management District

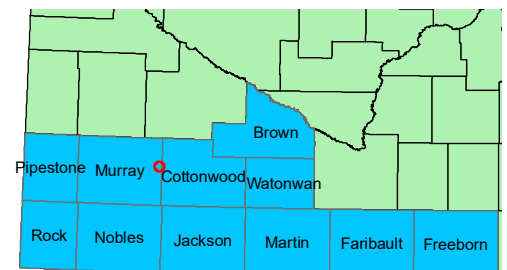
Lake Julia WPA

Total Acres: 63.89



0 0.15
Miles

- USFWS_WPA
- Boardstop
- Trail
- Road
- Docks-Public
- Kiosks
- Monument
- Observation Deck
- Parking Lot
- Haying Area



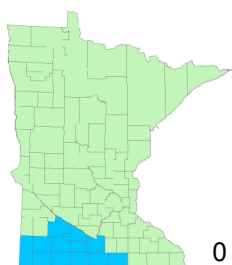
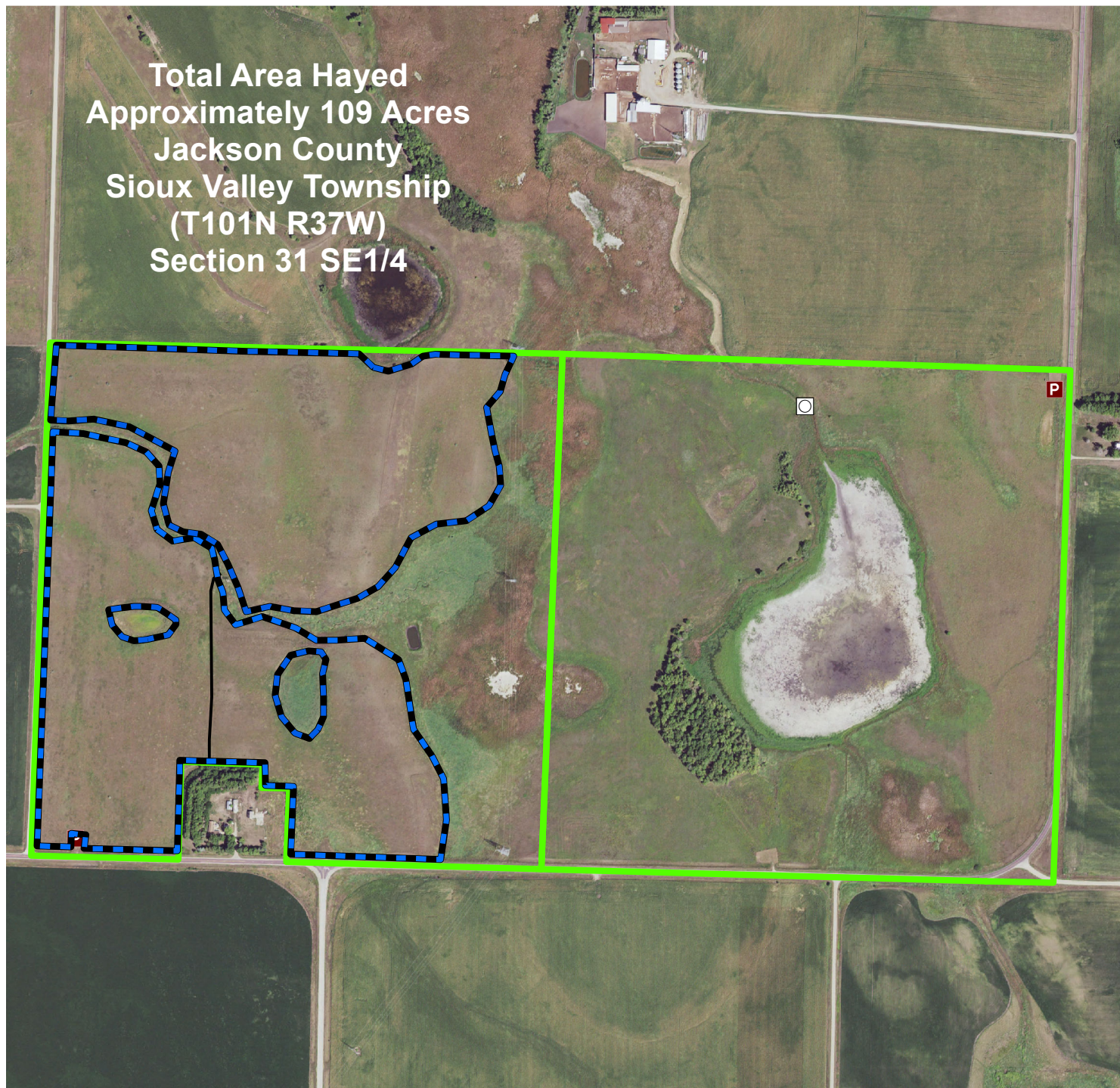


U.S. Fish & Wildlife Service

Windom Wetland Management District
Minnesota WPA

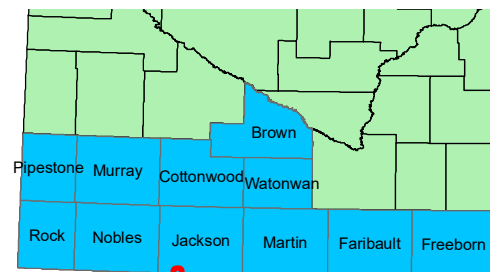
Total Acres: 313.78

Total Area Hayed
Approximately 109 Acres
Jackson County
Sioux Valley Township
(T101N R37W)
Section 31 SE1/4



0 0.35
Miles

- USFWS_WPA
- Boardstop
- Trail
- Road
- Docks-Public
- Kiosks
- Monument
- Observation Deck
- Parking Lot
- Haying Area

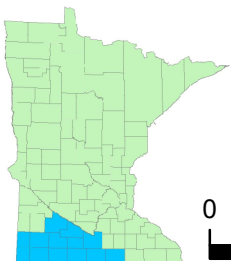
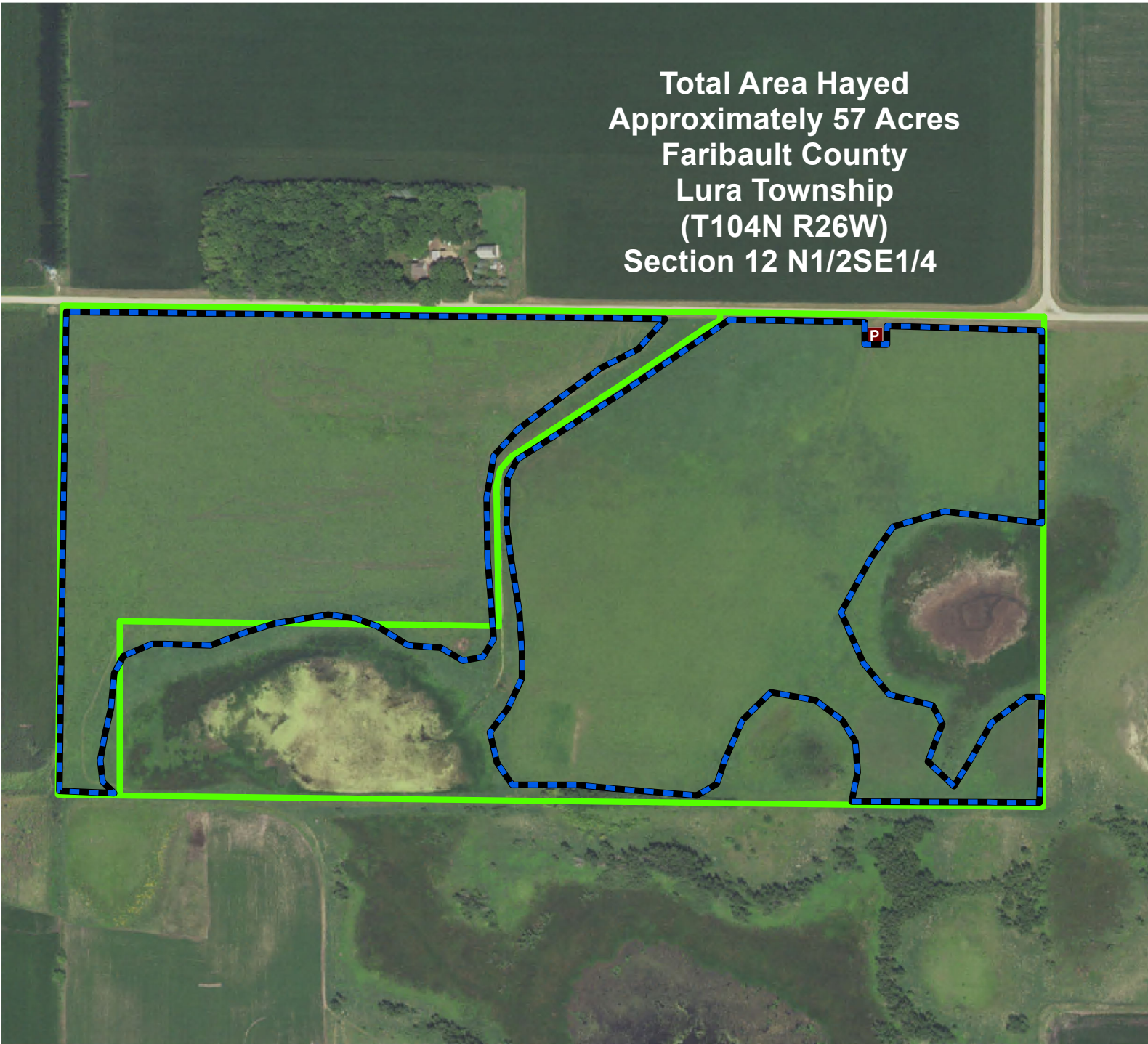




U.S. Fish & Wildlife Service

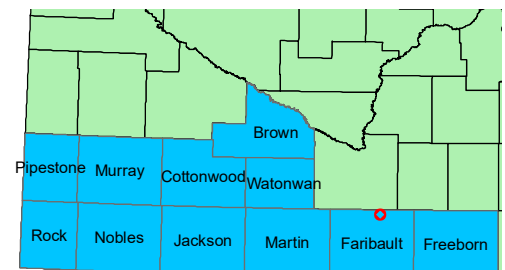
Windom Wetland Management District
Minnesota Lake WPA Total Acres: 80.0

Total Area Hayed
Approximately 57 Acres
Faribault County
Lura Township
(T104N R26W)
Section 12 N1/2SE1/4



0 0.15
Miles

- USFWS_WPA
- Boardstop
- Trail
- Road
- Docks-Public
- Kiosks
- Monument
- Observation Deck
- Parking Lot
- Haying Area



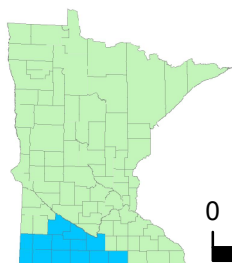
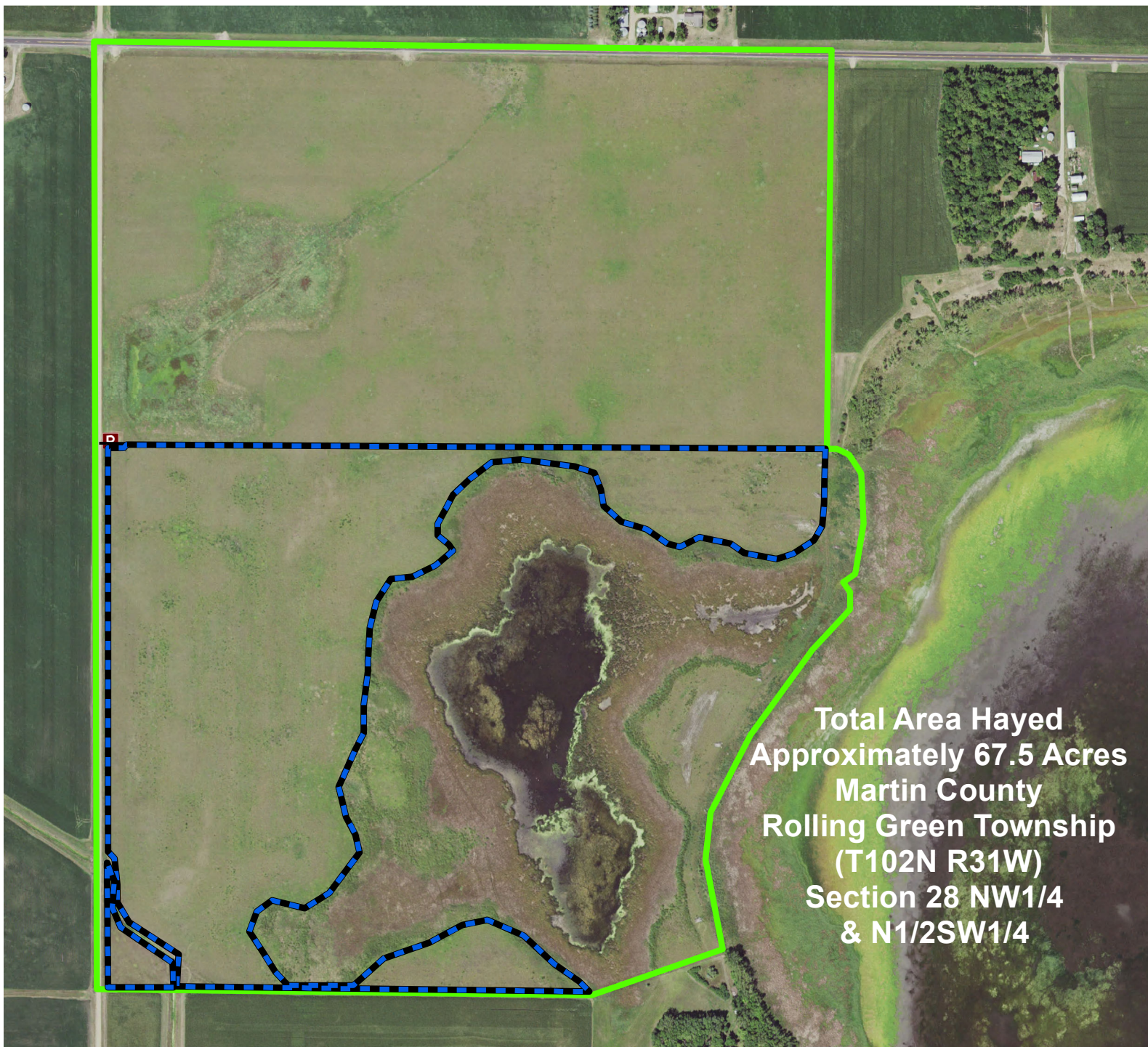


U.S. Fish & Wildlife Service

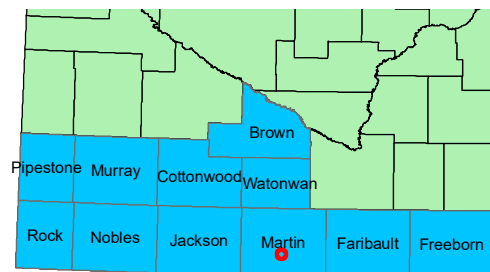
Windom Wetland Management District

Pierce Lake WPA

Total Acres: 263.0



- USFWS_WPA
- Boardstop
- Trail
- Road
- Docks-Public
- Kiosks
- Monument
- Observation Deck
- Parking Lot
- Haying Area



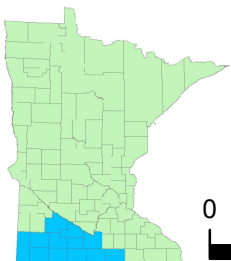
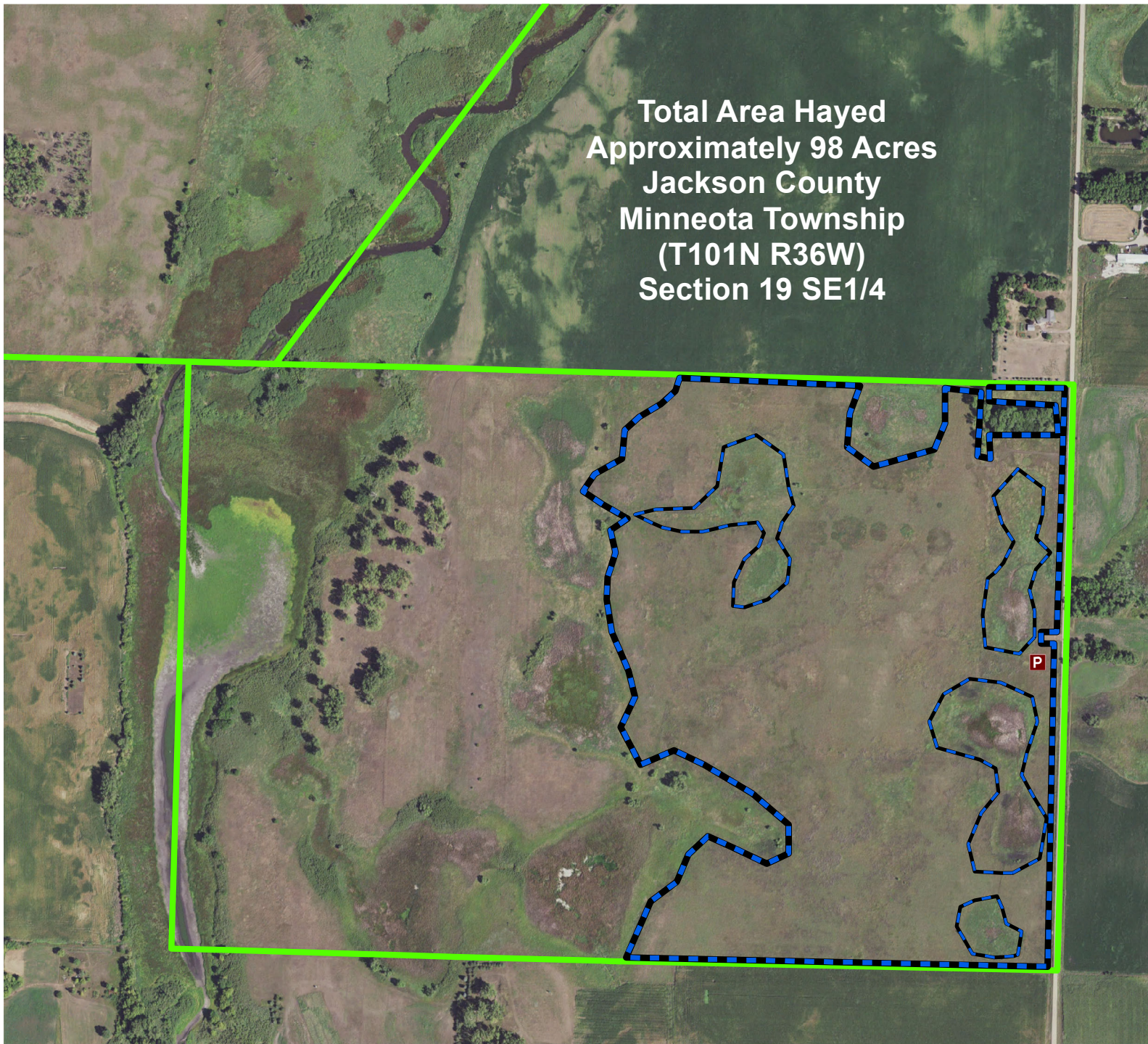


U.S. Fish & Wildlife Service

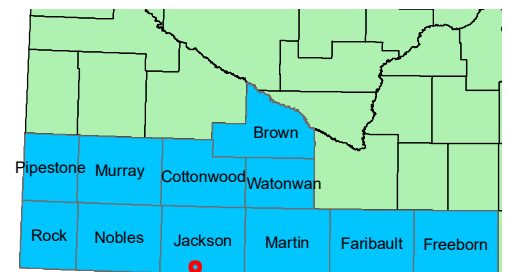
Windom Wetland Management District

Sioux Forks WPA

Total Acres: 994.15



- USFWS_WPA
- Boardstop
- Trail
- Road
- Docks-Public
- Kiosks
- Monument
- Observation Deck
- Parking Lot
- Haying Area





U.S. Fish & Wildlife Service

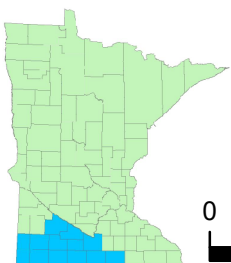
Windom Wetland Management District

Talcot Lake WPA

Total Acres: 160.0

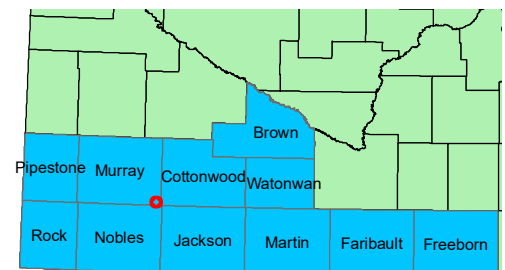


Total Area Hayed
Approximately 90 Acres
Murray County
Belfast Township
(T105N R39W)
Section 26 SW1/4



0 0.25
Miles

- USFWS_WPA
- Boardstop
- Trail
- Road
- Docks-Public
- Kiosks
- Monument
- Observation Deck
- Parking Lot
- Haying Area



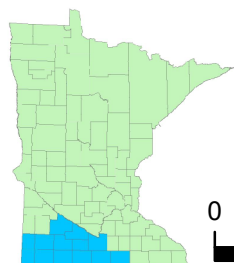
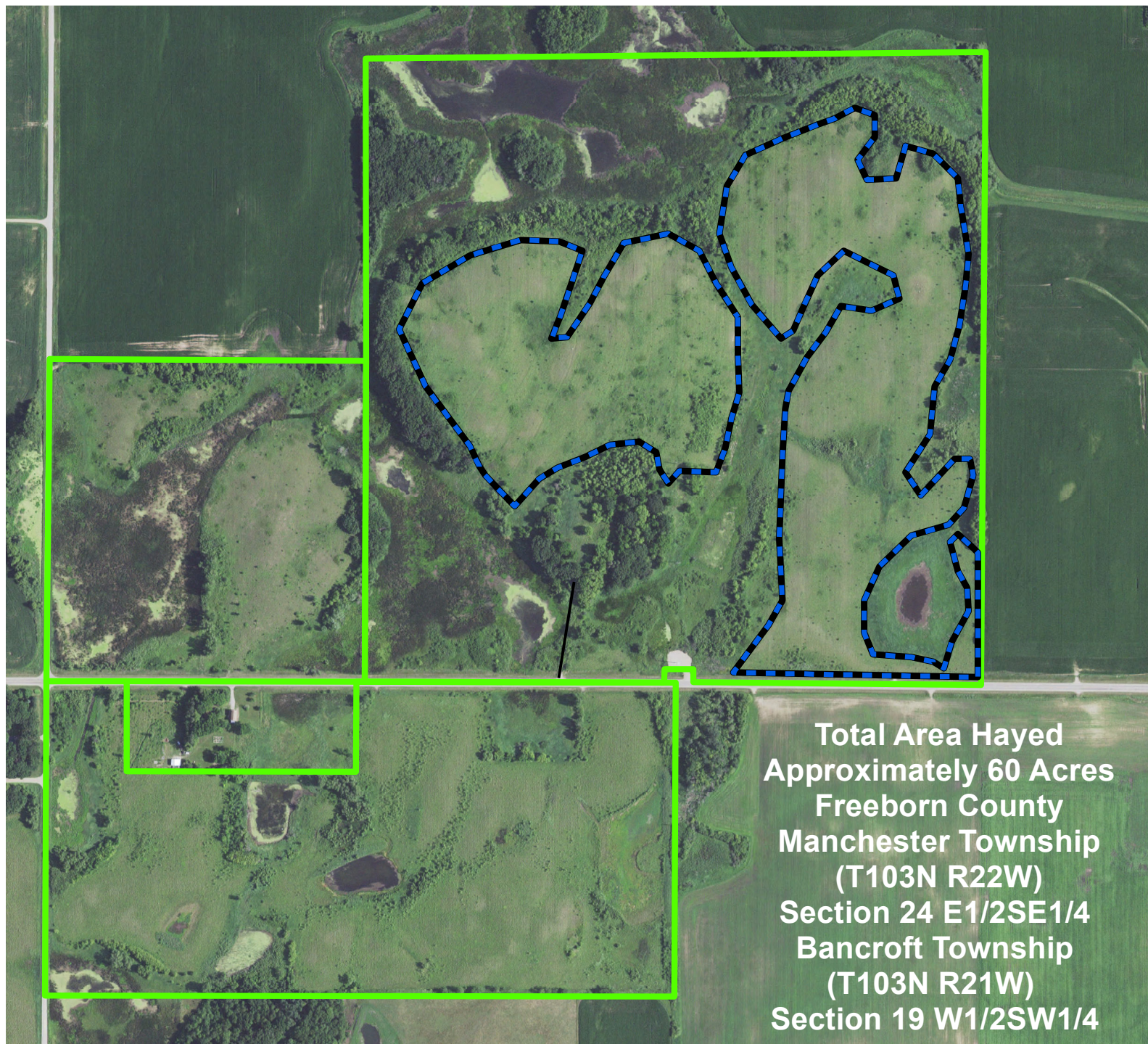


U.S. Fish & Wildlife Service

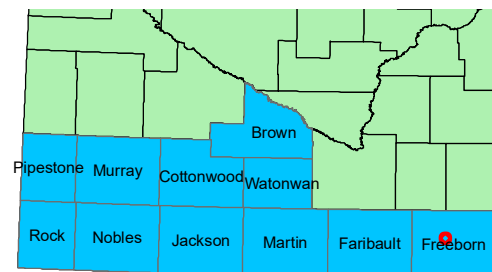
Windom Wetland Management District

Two Island WPA

Total Acres: 268.66



- USFWS_WPA
- Boardstop
- Trail
- Road
- Docks-Public
- Kiosks
- Monument
- Observation Deck
- Parking Lot
- Haying Area





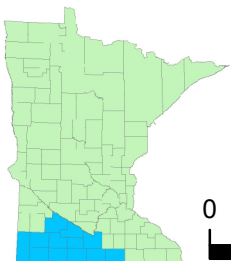
U.S. Fish & Wildlife Service

Windom Wetland Management District

Ulbricht WPA

Total Acres: 80.0

Total Area Hayed
Approximately 47 Acres
Jackson County
Rost Township
(T102N R37W)
Section 21 W1/2NE1/4



0 0.2
Miles

- USFWS_WPA
- Boardstop
- Trail
- Road
- Docks-Public
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- Observation Deck
- Parking Lot
- Haying Area

