



# United States Department of the Interior



## FISH AND WILDLIFE SERVICE

Sheldon – Hart Mountain National Wildlife Refuge Complex  
Post Office Box 111  
Lakeview, Oregon 97630

In Reply Refer to:

February 18, 2014

Dear Interested Party,

Beginning in late summer 2014, the U.S. Fish and Wildlife Service (Service) plans to remove approximately 450 feral horses from the Sheldon National Wildlife Refuge, located in northwestern Nevada. In support of this effort, the Service is soliciting proposals from qualified individuals, organizations or companies willing to enter into contracts with us to be paid to identify and place horses in long-term adoptive homes.

We have identified your organization as a potentially interested vendor. For your reference, attached is a detailed Request for Proposals Scope of Work that outlines the services we are seeking and the requirements of a contract. If you are interested in submitting a proposal/bid package, to obtain the full solicitation, please visit the Federal Business Opportunities and FedConnect websites at <https://www.fbo.gov> and <https://www.fedconnect.net>. The solicitation will be available February 18, 2014 with bid proposals due on March 19, 2014. The solicitation can be found by searching for solicitation number F14PS00185 or “Sheldon” in the keyword field.

To bid on the contract you will need to have or obtain a DUNS number (see <http://fedgov.dnb.com/webform>), be registered in the System for Award Management (see [www.sam.gov](http://www.sam.gov)), and complete Online Representations and Certifications (ORCA) at [www.bpn.gov](http://www.bpn.gov). Questions regarding the contracting process and how to submit a bid should be directed to: Shannon Blackburn, Contracting Officer, at 503-872-2825 or [shannon\\_blackburn@fws.gov](mailto:shannon_blackburn@fws.gov).

If you are not interested but know of others that might be, please forward this information as you deem appropriate and/or have the interested party visit <http://www.fws.gov/sheldonthartmnt/Sheldon/horseburro.html>. For technical questions related to the Scope of Work, please contact Brian Day, Refuge Manager, Sheldon National Wildlife Refuge (775-941-0199, [brian\\_day@fws.gov](mailto:brian_day@fws.gov)) or John Kasbohm, Project Leader, Sheldon-Hart Mountain National Wildlife Refuge Complex (541-947-3315 ext. 230, [john\\_kasbohm@fws.gov](mailto:john_kasbohm@fws.gov)).

Thank you in advance for any assistance you can provide to help locate qualified vendors and ensure the successful adoption of Sheldon horses.

Sincerely,

John W. Kasbohm  
Project Leader

attachment: Request for Proposals, Sheldon-Hart Mountain NWRC Feral Horse and Burro Adoption