



# Santa Ana National Wildlife Refuge

3325 Green Jay Rd. Alamo, TX 78516  
(956)784-7500



## Field Trip Request Form

Complete and return this form to request a field trip.

### School Trip Guidelines

- Schedule school trips in advance using the scheduling form provided Below.
- The park ranger will assign trails and areas. Large groups will be divided to avoid crowding in any one area.
- A Roster of Students attending fieldtrip is required.
- We can only accommodate up to 60 students per day and an adult/student ratio of at least 1:10 is required for all grade levels.
- Tours are self-guided.
- Santa Ana NWR visitors center is open from 8:00 a.m.- 4:00 p.m.
- There is a picnic area outside the visitor's center. Teachers are encouraged to have their students responsible for removal of trash from the visitor's center, picnic areas, and hiking trails.
- Santa Ana National Wildlife Refuge should be a quiet place to enjoy nature—Please minimize noise footprint, speak softly and silence Mobile devices to enjoy nature's natural sound and animals.
- If someone becomes injured or experiences a Medical Emergency, at least one adult should remain with the student while one adult immediately seeks assistance from staff/volunteers at the visitor center.
- Teacher, we ask your students to not place belongings or to touch any of our display animal exhibits. The exhibits are easily damaged and must be given exceptional care.
- The collection of animals, plants, or other natural materials is not permitted.
- Do not feed wildlife.
- Walk only on designated roads and trails.

### Know your personal and physical limitations.

- Visit in the morning (Daylight- 12 pm) when wildlife is most active. In the summer it is too hot between 10 AM- 4 PM to have students Prone to hot Texas weather.
- It is hot and humid most of the year, be aware that heat exhaustion and stress can occur very rapidly.

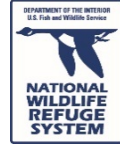
### It is important that students bring:

- Plenty of drinking water
- Snacks (Picnic areas are available)
- Insect repellent
- Sunscreen



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- Sunglasses
- Cap
- Cameras and binoculars are encouraged

## **Students should also wear:**

- Appropriate clothing for the season
- Comfortable walking shoes

## **Facilities:**

- Restrooms are located outside the visitor's center near the picnic area. Please have an adult accompany students to the restrooms.
- The Visitors center bookstore is open from 8:00 a.m.- 4:00 p.m. daily. We ask students to be divided into small groups and there must be an adult supervision for shopping in the gift store.

## **Cancellations/ Modifications:**

- Please call in advance if field trip is cancelled or any modifications So that other groups may be accommodated, please inform visitors center staff of cancellation or modifications as soon as possible.
- If you have any questions or require additional information, please call, (956)784-7500



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## Contact information:

Teacher's name: \_\_\_\_\_ School name: \_\_\_\_\_

Address: \_\_\_\_\_ City \_\_\_\_\_ State: \_\_\_\_ Zip: \_\_\_\_\_

Phone #: \_\_\_\_\_ Email address: \_\_\_\_\_

Please note: Your email address and Phone number will be used for Confirmation/ Itinerary purposes only.

## Field Trip information:

Date of trip: \_\_\_\_\_ Start Time of trip: \_\_\_\_\_ End Time of trip: \_\_\_\_\_

# of students \_\_\_\_\_ # of Teachers & Staff \_\_\_\_\_ Grade \_\_\_\_\_

Please check one:  Tram  Nature Walk  Movie  Picnic area

## **Santa Ana Use ONLY:**

Guides: \_\_\_\_\_

Trail: \_\_\_\_\_ Activity: \_\_\_\_\_

Approved  Cancelled  Signature: \_\_\_\_\_ Date: \_\_\_\_\_