

FEDERAL AID  
NEPA WORKSHEET

NOTE: THIS IS A WORKSHEET TO BE FILLED IN DURING  
PROJECT PLANNING. THIS IS NOT AN EA. BECAUSE  
THIS IS A PLANNING TOOL, YOU SHOULD HANDWRITE  
AND ATTACH INFORMATION.

Section	(Applicable  of EA Outline in which to use information)	
1. What need is causing you to act? (Why do anything?) What is the purpose?	(IA)	
2. What is the context for any action(s)? Background, laws, goals, directives, interrelationships which affect or force your action?	(IB, ID)	
3. Provide a map and general vicinity description.	(IC)	
4. Who cares about this kind of action? Who can help give information? Who can answer questions? What public involvement is needed? Who (groups or individuals) has expressed an interest so far?	(IE)	
5. What are alternative ways of accomplishing the purpose? What are all of my options.	(IIB)	
6. What alternatives can be eliminated? Why?	(IIA)	
7. What, in some detail, are the actions (activities or cause agents) of each remaining viable alternative?		
8. Which resources will be affected by the specific activities of the alternatives? Answer each Yes or No	(IIIA)	
Wildlife_____	Air Quality_____	Economy_____
Vegetation_____	Topography_____	Cultural/Historical Resources _____
Soils_____	Geology_____	Aesthetics_____
Water Quality_____	Sociology_____	Land Use_____

9. For each alternative, list the activities which would have no important effect on the environment. (IIA)

10. Will this project: (IV A, B, C)

(Yes or No)

(A) be performed in any area in which threatened or endangered species are present? \_\_\_\_\_ May it affect the endangered or threatened species. \_\_\_\_\_

(B) potentially affect flood plain or wetland area through development, modification or destruction of these areas? \_\_\_\_\_

(C) be expected to have organized opposition or generate substantial public controversy? \_\_\_\_\_

(D) include the introduction or exportation of any species not presently or historically occurring in the receiving location? \_\_\_\_\_

(E) affect any known archaeological, historical or cultural site or alter the aesthetics of subject area? \_\_\_\_\_

(F) include use of any chemical toxicant? \_\_\_\_\_

(G) impact on any designated or proposed wild or scenic rivers, trails, or wilderness areas? \_\_\_\_\_

(H) result in any discharge which will conflict with Federal or State air or water quality regulations? \_\_\_\_\_

(I) affect any prime or unique farmland, forest land or ecologically critical areas as designated by Federal, State, or local authorities \_\_\_\_\_

(J) require any Federal or State permits? \_\_\_\_\_

11. If all the answers are **No** in the column above, and if the alternatives are entirely within the categorical exclusions, cease the assessment and prepare a categorical exclusions statement identifying the exclusions which apply.

12. If you marked **Yes** to any of the above, what public involvement is required? (ID)

13. What is your public involvement plan? What are state processes for obtaining public input?

14. Describe in detail the resources that would be affected in important ways by the

actions of each alternative (all marked **Ayes** in question 8). Consider only those features of each resource which would be affected by the actions. (IIIB)

15. Describe in detail the impacts on the resources which would result from the important activities under each alternative. (IVB)

Altern. A	Altern. B	Altern. C
1. activity & consequences	1.	1.
2. activity & consequences	2.	2.
3. activity & consequences	3.	3.

16. DECIDE IF ANY OF THESE CONSEQUENCES ARE IMPORTANT ENOUGH TO require an EIS. If so, consult with your Federal Aid Coordinator. If not, continue with this assesment.

17. Prepare a consequence table. This will summarize (in quantified form) the impacts which you described under question 15. (IVC)

EXAMPLE

ALTERNATIVES

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	<u>Vegetation</u>	<u>Water Soils</u>	<u>Wildlife</u>	<u>Historic</u>
Altern. A	_____	_____	_____	_____
Altern. B	_____	_____	_____	_____
Altern. C	_____	_____	_____	_____

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18. List the standards or criteria you will use to make your selection among the alternatives. Standards could be such things as detrimental effects, beneficial results, technologic and economic feasibility, compatibility with goals, directives, laws, etc. (IIC)

19. Based on the standards used above, prepare a comparative matrix showing how the various alternatives will meet your chosen standards. Use the following rating system:

- ++exceeds standards
  - +meets standards
  - 0 neutral
  - does not meet standards
  - B**serious deficit
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ALTERNATIVES	Environmental <u>effects</u>	Technological <u>feasibility</u>	State needs <u>or goals</u>
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Alternative A  
Alternative B  
Alternative C  
Alternative D

20. Discuss which alternative best meets the standards, and select your proposed action or preferred alternative.

THIS COMPLETES YOUR NEPA PLANNING WORK. TO PREPARE YOUR EA, PLACE THIS INFORMATION INTO THE EA FORMAT AS INDICATED BY THE EA OUTLINE SECTION NUMBER ON THE RIGHT-HAND SIDE OF THESE PAGES. IF ALL ACTIVITIES ASSOCIATED WITH THE ALTERNATIVE SELECTED ARE ELIGIBLE FOR CATEGORICAL EXCLUSION, NO EA IS REQUIRED.