

**MOTOR VEHICLE/EQUIPMENT OPERATOR SAFETY TRAINING REQUIREMENTS**

Operation of any type of motor vehicle or motor equipment is prohibited without the successful completion of the safety training listed below and as specified in other applicable Service policies (e.g., [243 FW 1-6](#) and [321 FW 1](#)). All training must be properly documented for employees and volunteers in the Department of the Interior's learning management system (i.e., [DOI Learn](#)).

Type of Vehicle or Equipment		Initial Training / Licensing Requirements	Refresher Training
A.	Motor Vehicle	As required for State license & applicable Regional policy for Defensive Driver (DD)* or Driver Improvement Training	State license renewal, Regional DD training requirements, involvement in an accident, improper operation
B.	15-Passenger Van	As required for State license & applicable Regional policy for DD* or Driver Improvement Training	State license renewal, Regional DD Training requirements, involvement in an accident, improper operation
C.	Light Duty Motor Equipment	2-hour, manufacturer/experienced instructor program	Every 3 years, involvement in an accident, improper operation
D.	Heavy Duty Motor Equipment**	8-hour Service program (or its approved equivalent) for each category	Every 3 years for each category, involvement in an accident, improper operation
E.	Off-Road Utility Vehicle (ORUV)**	Minimum of 6-hour Service program (or its approved equivalent)	Every 3 years, involvement in an accident, near-miss incident, improper operation
F.	Powered Industrial Truck (PIT)	Training per 29 CFR 1910.178; 243 FW 1, 243 FW 4, and 321 FW 1	Refresher required when assigned to different type of PIT, PIT-related accident, or improper operation. <hr/> Every 3 years, operation must be evaluated and documented using FWS Form 3-2479.

**\*Defense Driving (DD) Training** - If your Region requires DD training, you must successfully complete an approved course (e.g., National Safety Council's Defensive Driving course) in accordance with Regional policy to operate motor vehicles on official duty.

**\*\*Heavy Equipment/ORUV Refresher Training Schedule (provided here as a reference and for historical reasons):**

(1) 2012 – employees who received initial heavy equipment/ORUV training from 1980 -1995 to complete the online refresher training within calendar year.

(2) 2013 - employees who received initial heavy equipment/ORUV training from 1996 - 2001 to complete the online refresher training within calendar year.

(3) 2014 - employees who received initial heavy equipment/ORUV training from 2002 - 2011 to complete the online refresher training within calendar year. The 3-year cycle will begin to include employees initially trained in 2011.