
COLLECTION OFFICER DESIGNATION FORM

The person listed below is hereby designated as Collection Officer
at _____
(station name or office)

effective _____.
(date)

CERTIFICATION

This is to certify that you have been advised as to the duties and responsibilities; the procedures and requirements as stated in 261 FW and 263 FW; and, as appropriate and necessary, you have been furnished adequate safeguarding facilities.

(Signature of Regional B&F officer)

This is to certify that I have been advised as to the duties and responsibilities; the procedures and requirements as stated in 261 FW and 263 FW; and, as appropriate and necessary, I have been furnished adequate safe-guarding facilities.

(Type) (Name and Title)

(Signature and Date)

Original - Regional Finance officer
cc - Collection Officer