

## Amendment to a U.S. Fish and Wildlife Service Manual Chapter

<b>Series:</b> Occupational Safety and Health
<b>Part 240:</b> Safety Program
<b>Chapter 7:</b> Accident Investigation and Reporting, dated 11/16/2011
<b>Amendment Number:</b> 1
<b>Purpose:</b> This amendment updates 1. The policy to conform with the Occupational Safety and Health Administration (OSHA) rule on reporting in-patient hospitalized personnel, which it published in 2015; and 2. The chain of responsibilities for reporting fire shelter deployments.

### Actions:

1. Under section 7.4A(1)(b), which defines what a serious accident involves, change the following sentence from:

“(b) Three or more people hospitalized overnight,”

to:

“(b) One or more people formally admitted to the in-patient service of a hospital or clinic for care or treatment,”

2. Under Table 7-2: Responsibilities for Accident Investigations and Reports, add the following subsection and re-letter the subsection under it:

Table 7-2: Responsibilities for Accident Investigations and Reports	
These employees....	Are responsible for...
<b>F. Regional Fire Management Coordinators</b>	Ensuring that employees report fire shelter deployments or fire entrapments (other than for training purposes) to the Deputy Chief of Fire Operations, National Fire Management Branch.

3. Under section 7.7C(1)(b), which defines Regional Safety Office responsibilities, change the following sentence from:

“(b) The Fire Operations, National Fire Management Branch if it’s wildland fire related.”

to:

“(b) The Deputy Chief of Fire Operations, National Fire Management Branch if it’s wildland fire-related.”

/sgd/ Stephen Guertin  
DEPUTY DIRECTOR

Date: November 2, 2017