

**Amendment  
to a Fish and Wildlife Service Manual Chapter**

<b>Series:</b> Service Directives
<b>Part 011:</b> The Fish and Wildlife Service Manual
<b>Chapter 3:</b> Preparation, Clearance, and Publication of Service Manual Chapters
<b>Amendment Number:</b> 1
<b>Purpose:</b> This amendment replaces Exhibit 3, an example note to reviewers, with a new example. The new exhibit ensures that the authoring program office states the level of controversy associated with the policy. It also gives employees a standard format that will help them to more clearly state the purpose of the surname package.

**Action:**

Replace the existing Exhibit 3 with the attached.

/sgd/ James W. Kurth  
DEPUTY DIRECTOR

Date: June 22, 2015