



DACTrak

An Accessibility Data Collection and Management Tool



- Reliability
- Consistency
- Management
- Implementation
- Accountability
- Green Technology



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Offices Nationwide



What is DACTrak?

DACTrak is an easy to use data collection and report generating tool with web based interactive accessibility management software.

Intake
Processing
Reporting
Management
Implementation

- DACTrak can be used by DAC to conduct accessibility inspections, or directly by US Fish and Wildlife staff to collect their own data and process reports.
- Used on a pc tablet or slate, DACTrak guides the user through the inspection process.
- DACTrak collects as-is field conditions with the use of a pc tablet or slate.
- The user can purchase his or her own pc tablets or slates which can be configured with DACTrak; there is no need to purchase custom equipment.



- As-is findings are processed according to the standard selected.
- If codes changes, there is no need to re-inspection, the as-is conditions are reprocessed to develop a new report.
- DACTrak takes the guess work out of understanding the accessibility requirements by providing consistency and reliability between inspectors.

- One or more photographs are automatically captured with the field condition, there is no need to cut and paste and refer to another area of the report. The user clicks one button to see multiple photographs in the same screen with the finding and recommendation.
- If all required measurements are not recorded, DACTrak prompts the user to take the necessary measurement and complete the intake form.
- After field inspection data is entered, the user hits “send” and the reports are immediately processed according to the standard selected. A variety of reports are available within minutes.
- DACTrak generates accurate, consistent results within a very short processing time.
- Data can be housed on DAC servers or US Fish and Wildlife servers.
- DACTrak management features allow the user to print many different types of custom reports, set projected timelines for barrier removal, estimate costs, document compliance, assign priorities, and send information for work orders.
- Although federal accessibility standards are primarily used with most US Fish and Wildlife facilities, some situations may require the use of federal and state accessibility standards, such as areas built with state funding. DACTrak is intelligent and processes the appropriate standard.



- Progress reports to document compliance efforts and dollars spent can be generated for accountability and implementation.
- Reports are date stamped to document current field conditions.
- DACTrak offers seamless integration of data collection to reports – there is no need to cut and paste or transfer information.

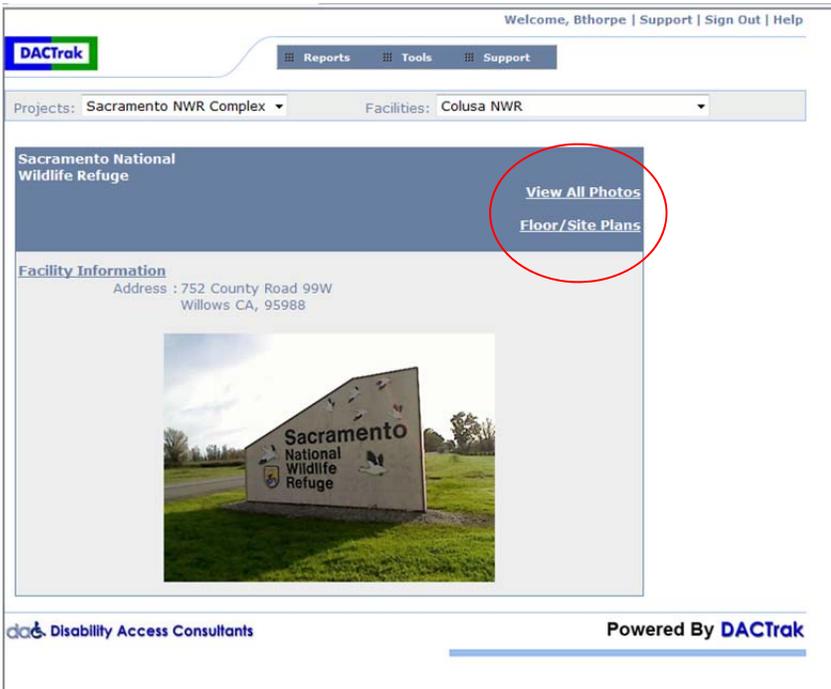
Selected Screenshots from DACTrak Accessibility Management Software



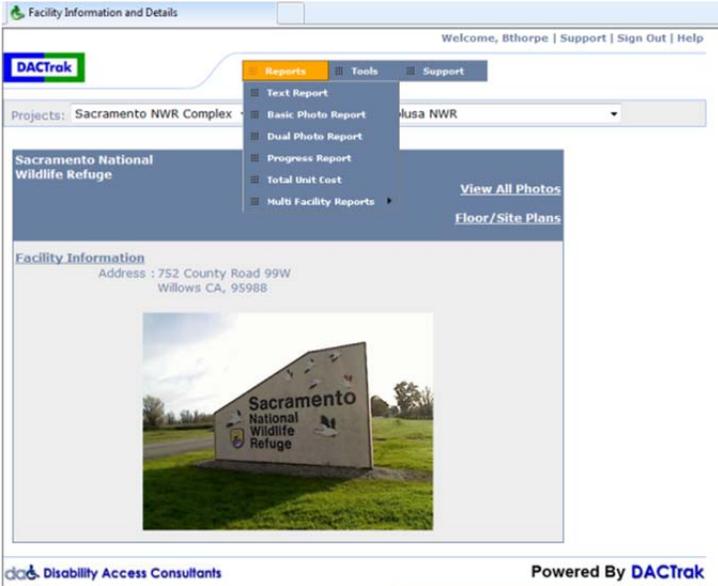
Access to DACTrak reports and data is password protected, which can be customized by varying levels of account credentials.



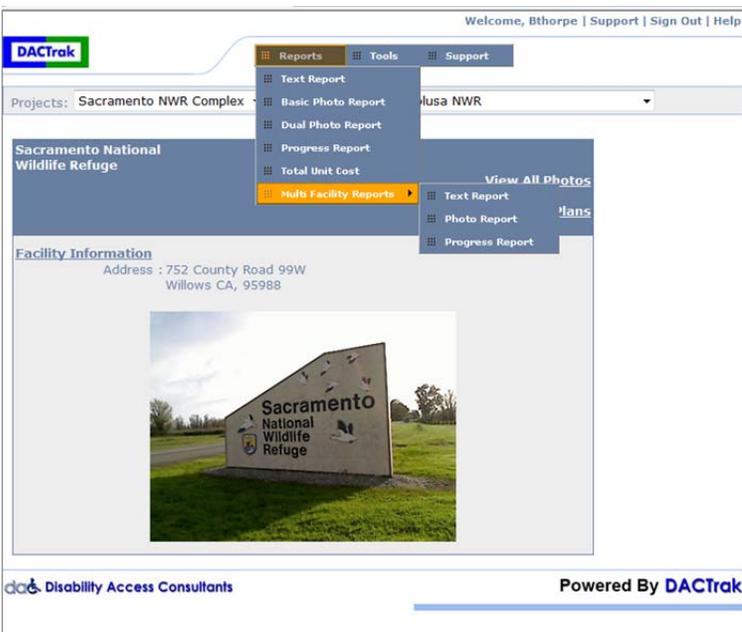
Upon login, the user will select from the assigned regions to view reports.



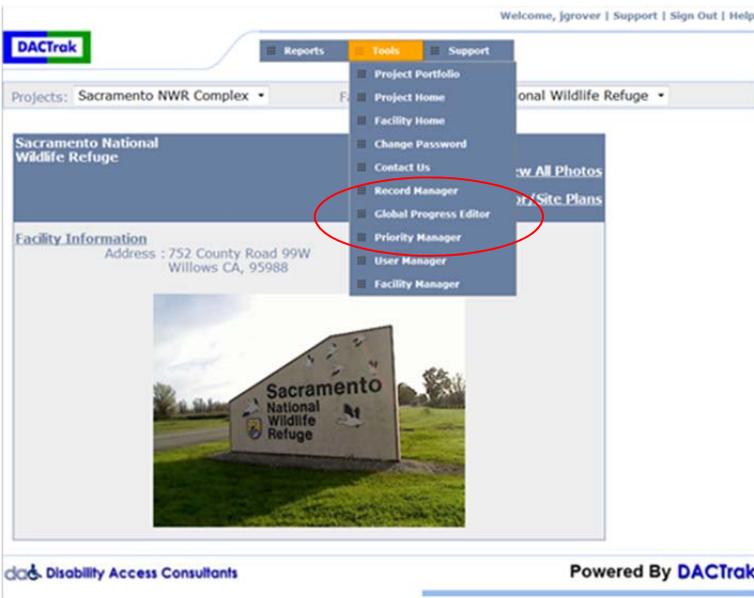
The screen shot to the left shows the title page for the facility that the user has chosen to view. From this screen, the user is also able to view all photos taken during the site inspection and any site maps or floor plans that have been uploaded to the DACTrak Data Management system.



From the title page, the user will choose which style of report to view and manage using the Reports drop down menu.



The Multi Facility Reports option offers the user the ability to view and manage multiple facilities in one report.



A user can update progress using the Tools drop down menu.

Record Manager allows each record to be updated individually.

Global Progress Editor and Priority Manager allow many records to be updated at one time.

Dual Photo Report

Welcome, Bthorpe | Support | Sign Out | Help

DACTrak

Reports Tools Support

Please select the filter criteria and click "Generate Report" to view the Report.

Facilities: Colusa NWR Projects: Sacramento NWR Complex

Categories: All Categories Locations: All Locations

Key Word: Priority: None 1 2 3

Sort By: Priority Category Location Entry

Include Costing Information in this Report

Page 25 of 35

Colusa NWR

Signage - Exterior, Check Station : Signage, Signage

Exterior Door To Check Station Break
No Accessible Element/Entrance Signage

Finding
There is no room signage.
On-Site Finding None Found

Recommendation
Install accessible room signage.
Recommended See Above

Costing Information (Estimated)
Provide compliant signage. \$158

Code Reference: ADA 703, 216, 216.2, 216.6

Record Number : 13753 960 1639 246

These three screen shots show examples of Basic Photo Report pages. The Basic Photo Report shows the finding, the recommendation, estimated costing information and all progress and comments that have been updated by an Administrator.

Sacramento National Wildlife Refuge

Path of Travel - Exterior, Check Station : Path Of Travel, Walking Surfaces

Path Of Travel To Information Kiosks At Check Station
Open Area
Non Compliant Surface

Finding
The path of travel is grass, dirt, or gravel, preventing access to individuals with mobility impairments.
On-Site Finding Dirt, Grass or Gravel

Recommendation
Provide an accessible route.
Recommended See Above

Costing Information (Estimated)
Install compliant pathway. \$1,840

Code Reference: ADA 403, 302, 403.2

Progress

Record Number : 13545

Status : None

Projected Date : Completed Date :

Actual Cost : \$0 Priority : None

Comments : No Comments

Sacramento National Wildlife Refuge

Parking - Exterior, Entrance Kiosk : Parking Lot, Parking Space

Entrance Kiosk Parking
Accessible Space At Entrance Kiosk
Parking Space Accessible Signage Height

Finding
The bottom edge of the post-mounted signage designating the accessible parking space is not at the required height.
On-Site Finding 48.00 inches

Recommendation
Modify the height or replace the post-mounted signage designating the accessible parking space. The sign shall be located so that it cannot be obscured by a vehicle parked in the space.
Recommended At least 60.00 inches

Costing Information (Estimated)
Modify or replace post mounted sign. \$158

Code Reference: ADA 502.6

Progress

Record Number : 13446

Status : None

Projected Date : Completed Date :

Actual Cost : \$0 Priority : None

Comments : No Comments

Dual Photo Report

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Colusa NWR

Doors - Exterior, Check Station : Door, Threshold

Check Station Main Entrance
Door Threshold

Finding
The height of the threshold at the entrance door is greater than allowed.
On-Site Finding 1.25 inches

Recommendation
Modify or replace the threshold to provide the recommended height.
Recommended Up to 0.50 inches

Costing Information (Estimated)
Provide smooth transition. \$436

Code Reference: ADA 404, 404.2.5

Record Number : 13746 155 524 234

Doors - Exterior, Check Station : Door, Hardware

Check Station Main Entrance
Single Knob
Non-Accessible Hardware

Finding
The door opening hardware is not accessible.
On-Site Finding Not Accessible

Recommendation
Replace the existing door hardware with accessible hardware.
Recommended See Above

Costing Information (Estimated)
Replace existing lockset with lever-handled lockset. \$800

Code Reference: ADA 309, 404, 205, 309.4

Record Number : 13745 135 528 234

The screen shot to the left is an example of a Dual Photo Report page. The Dual Photo Report is a condensed report which contains the finding, recommendation and estimated costing information, but does not show progress or comments.

Priority Manager

<input type="checkbox"/>	Exterior	Staff Parking Lot Next To Visitors Center	There are not enough accessible parking spaces marked in the parking lot and therefore does not meet the minimum number required.	None Found	None	Not Started		
<input type="checkbox"/>	Exterior	Visitors Center Parking	There is no additional signage marked "van accessible" at the van accessible parking space.	None Found	None	Not Started		
<input type="checkbox"/>	Exterior	Visitors Center Parking	The bottom edge of the post-mounted signage designating the accessible parking space is not at the required height.	46.87 inches	None	Not Started		
<input type="checkbox"/>	Exterior	Visitors Center Parking	The surface of the accessible parking space has a slope greater than allowed.	2.70 percent	None	Not Started		
<input type="checkbox"/>	Exterior	Visitors Center Parking	Paint is faded, damaged, missing or otherwise not viewable.	Faded or Damaged	None	Not Started		
<input type="checkbox"/>	Exterior	Visitors Center Parking	Paint is faded, damaged, missing or otherwise not viewable.	Faded or Damaged	None	Not Started		
<input type="checkbox"/>	Exterior	Visitors Center Parking	The surface of the accessible parking space has a slope greater than allowed.	3.60 percent	None	Not Started		
<input type="checkbox"/>	Exterior	Visitors Center Parking	The bottom edge of the post-mounted signage designating the accessible parking space is not at the required height.	47.50 inches	None	Not Started		
<input type="checkbox"/>	Exterior	Path Of Travel From The Public Right Of Way	There is no compliant accessible route from the public right of way to the accessible entrance of the facility.	None Found	None	Not Started		
<input type="checkbox"/>	Exterior	Path Of Travel From Visitors Center Parking	There are cross slopes greater than allowed on the primary path of	3.10 percent	None	Not Started		

Priority Manager allows an Administrator to individually update the progress of many records at one time.

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Reports Tools

Please select the filter criteria and click "Generate List" to view the deficiencies you are able to edit.

Clients: U.S Fish & Wildlife Projects: U.S Fish & Wildlife
 Facilities: US Fish and Wildlife Locations: Interior
 Categories: Doors

Generate List

Element Description	Finding	Progress	Projected Completion Date	Actual Completion Date
<input type="checkbox"/> Conference Room 10	The clear opening width of the door is less than 32 inches.	Completed	8/7/2008	7/2/2008
<input type="checkbox"/> Conference Room 10	The vertical clearance height of the door is less than 80 inches.	Not Started	8/7/2008	
<input type="checkbox"/> Conference Room 10	There is not enough clear floor space provided at the push side of the door.	Not Started	8/7/2008	
<input type="checkbox"/> Conference Room 10	There is no level landing at this door.	Not Started	8/7/2008	
<input type="checkbox"/> Conference Room 10	There is not enough clear floor space provided at the pull side of the door.	In Progress	8/7/2008	
<input type="checkbox"/> Conference Room 10	There is no level landing at this door.	Not Started	8/7/2008	
<input type="checkbox"/> Conference Room 10	There is less than 18 inches of latch side clearance on the pull side of the door.	Not Started	8/7/2008	
<input type="checkbox"/> Conference Room 10	The height of the threshold at the entrance door is greater than 1/2 inch.	Not Started	8/7/2008	
<input type="checkbox"/> Conference Room 10	The door opening hardware is not accessible.	In Progress	8/7/2008	
<input type="checkbox"/> Conference Room 10	The door opening force for this door is greater than 5 pounds.	In Progress	8/7/2008	

Projected Date: [] Clear Select deficiencies from the list above, and enter new values below. To erase a value, leave the field blank and press Clear.
 Actual Date: [] Clear
 Progress: Not Started [] Set

If many records will be updated with identical information, Global Progress Editor allows an Administrator to enter the information once and assign it to all selected records.

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Reports Tools Support

Please select the client, project, facility, location and category to generate list of intakes to manage on.

Facilities: Sacramento National Wildlife Refuge Projects: Sacramento NWR Complex
 Locations: All Locations
 Categories: All Categories

Generate List

Name	Deficiency Type	Category
Auto Tour Lower Viewing Platform	Element	Auto Tour
Auto Tour Lower Viewing Platform Besch	Element	Auto Tour
Auto Tour Park & Stretch Parking	Element	Auto Tour
Auto Tour Upper Viewing Platform	Element	Auto Tour
Auto Tour Upper Viewing Platform Besch	Element	Auto Tour
Auto Tour Viewing Platform	Element	Auto Tour
Auto Tour Viewing Station	Element	Auto Tour
Auto Tour Viewing Station Parking	Element	Auto Tour
Auto Tour Viewing Station Unisex Restroom	Element	Auto Tour
Auto Tour Viewing Station Unisex Restroom	Element	Auto Tour
Auto Tour Viewing Station Unisex Restroom	Element	Auto Tour
Auto Tour Viewing Station Unisex Restroom	Element	Auto Tour
Benches Next To Check Station	Element	Check Station
Benches Next To Visitors Center	Element	Visitors Center Exterior Area
Blind 27D	Element	Blind 27D/23D
Blind 27D/23D Parking Lot	Element	Blind 27D/23D
Blind 27D/23D Parking Lot Restroom	Element	Blind 27D/23D
Break Room	Element	Visitors Center
Check Station	Element	Check Station
Check Station	Element	Check Station
Check Station	Element	Check Station
Check Station Employee Service Counter	Element	Check Station
Check Station Information Signage	Element	Wildlife Viewing & Photography Area February-June
Check Station Main Entrance	Element	Check Station
Check Station Parking Lot	Element	Check Station
Check Station Parking Lot Restrooms	Element	Check Station
Counter Gate To Offices	Element	Visitors Center
Directional Signage From The Public Right Of Way	Element	Exterior
Discovery Room	Element	Visitors Center

Record Manager allows an Administrator to choose each record specifically to update progress and add comments.

The list generated can be filtered to show only a certain category if preferred.

Double clicking on any of the listed items drills down to the Record Manager view shown on the following page.

Record Manager

Welcome, Bthorpe | Support | Sign Out | Help

DACTrak

Reports Tools Support

1 2 3 4 5 > Next 5 of 14

Facility: Sacramento National Wildlife Refuge [Back to List](#)

Restrooms - Visitors Center : Restroom , Toilet Compartment

Mens Visitor Center Restroom

Toilet Compartment Width

Finding
There is insufficient clear floor space in the compartment.
On Site Finding: 41.75 inches

Recommendation
Modify or replace the compartment to provide adequate clear floor space.
Recommended: At least 60.00 inches

Costing Information
Install accessible stall. \$4,000.00

Citations
ADA 604.8.1.1



Remove one urinal, provide a compliant urinal, and make the toilet compartment accessible when the new visitors center is completed.

Priority: None
Progress: Not Started
Resolution: Select One
New Comment:

Projected Date of Completion:
Actual Date of Completion:
Actual Cost:

1 2 3 4 5 > Next 5 of 14

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Record Manager gives an Administrator the most options to examine, manage and update the transition plan for the selected site.

By clicking on the photo number, the Administrator can view more than one photo within the same screen.

All comments saved using the Update command are shown under the finding. All new comments that are added will also be listed in this area.

An Administrator is able to view findings related to the same element by using the advance controls, also located under the tool bar at the top of the page.

Record Manager

Welcome, Bthorpe | Support | Sign Out | Help

DACTrak

Reports Tools Support

1 2 3 of 3

Facility: Sacramento National Wildlife Refuge [Back to List](#)

Reach Ranges - Exterior , Check Station : Reach Range , Element Highest Point Of Operation

Check Station

Map Box - Other

Element Highest Point Of Operation

Finding
The highest point of operation for the element is not compliant.
On Site Finding: 59.87 inches

Recommendation
Make sure that the highest point of operation is within the recommended value.
Recommended: 28.00 - 44.00 inches

Costing Information
Readjust element height. \$50.00

Citations
ADA 309
ADA 308
ADA 902.4.2



Priority: 4
Progress: In Progress
Resolution: Select One
New Comment: Staff to relocate when repainting building in July 2012

Projected Date of Completion: 6/6/2012
Actual Date of Completion:
Actual Cost:

1 2 3 of 3

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Projected and actual dates of completion are entered here. The Administrator can also add the actual cost of bringing the element into compliance for budgeting and expense reporting.

New Comments can be added here and saved using the Update command.

A priority level of 1 through 7 can be assigned to the element.

Easy...Mobile...Accurate...Concise...Reliable...Secure...“Green”

**The easy, quick and concise method to capture field data,
prepare reports and manage information**



Disability Access Consultants (DAC) provides industry leading software technology for automated inspections. Our cutting edge application runs on a Tablet PC for data collection and then transmits that data for automatic processing via the web.

Information and measurements entered into the tablet are automatically processed into a report. Our web based system allows for easy data management, updating and customization.

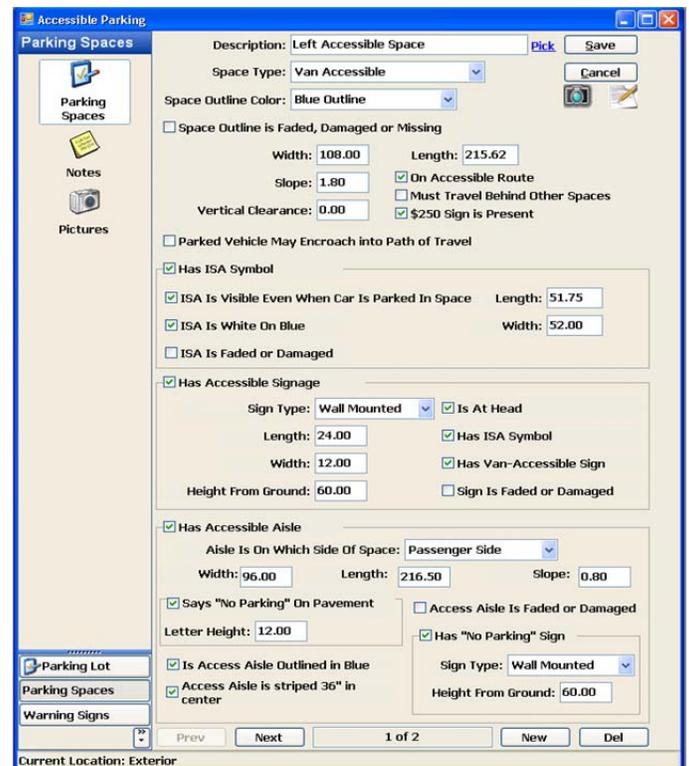
Results from inspections are processed wirelessly into a report and can be obtained seconds after the data is collected and uploaded from the Tablet PC.

What sets DACTrak apart from other inspection tools? DACTrak is intelligent. No longer will you have to compare federal and state accessibility codes and standards as DACTrak does the comparison automatically without paper checklists.



Data Collection

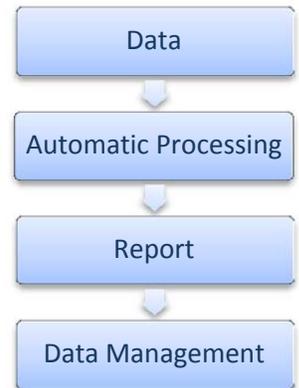
- Data collection can be performed by a DAC inspector, your staff member, or an individual or firm.
- Data is collected using a DAC Tablet PC or the client can use their own Tablet PC with DACTrak installed.
- Data is entered into the tablet as the inspection occurs, eliminating the need to transfer data collected on paper forms.
- As many photos as you want can be taken to document the findings and information collected in the field. Photos are linked to the findings, automatically merge into the software from the tablet and are viewable on the reports.
- The handwriting recognition technology makes it easy for anyone to enter data into the forms.
- DACTrak allows data to be collected offline. The user easily exports all data in a single send request once an internet connection is established.
- Integrated Web Cam Drivers are installed within the software to support built-in and most USB cameras.



DACTrak's unparalleled ease of data entry puts DACTrak in a category of its own for inspection technology, reporting and data management.

Processing

- Data stored in DACTrak can be easily updated and reprocessed using new information if regulations change.
- There are no programs to install or configure. DACTrak utilizes web services to receive data from the Tablet PC and pass it to MSMQs (Microsoft Message Queues) to be processed by Windows Services against a Microsoft SQL Database.
- Within seconds processing is completed and users can access the secure web site to view reports.



Reporting

- DACTrak's reporting software is smart and comprehensive. The inspector does not have to be an expert in accessibility, as help menus are available on the tablet to assist in data acquisition and training. The program will evaluate all measurements, determine findings and create reports for you.
- Our intelligent processing engines use the standards selected along with our extensive knowledgebase to process results immediately.

Data Management

- Powerful data management features in DACTrak allow for easy and accurate data reporting.
 - Manage progress
 - Set projected completion dates
 - Assign priorities
 - Update cost estimates, which can be revised with actual costs
 - Enter additional notes and comments
- Reports can be created in many file storage formats for printing or for emailing to adhere to environmentally friendly Green standards.
- Users can be assigned degrees of access to DACTrak.com to allow view-only or record updating capabilities.
- DACTrak is easily updated individually or globally by users with appropriate permissions.

Item Name	Type	Location
Parking Area C	Element	T38 Boat Ramp
Parking At Blind 5D	Element	Blind 5D
Parking Lot D	Element	Parking Lot D
Parking Lot D	Element	Parking Lot D
Path Of Travel From The Public Right Of Way	Element	Exterior
Path Of Travel From Visitors Center Parking Lot To Visitors Center	Element	Visitors Center Exterior Area
Path Of Travel In The Discovery Room	Element	Visitors Center
Path Of Travel To Auto Tour Viewing Station	Element	Auto Tour
Restroom	Element	Check Station
Path Of Travel To Benches Next To Visitors Center	Element	Visitors Center Exterior Area
Path Of Travel To Check Station	Element	Check Station
Path Of Travel To Information Kiosks At Check Station	Element	Check Station
Path Of Travel To Restrooms Next To Check station	Element	Check Station
Path Of Travel To Trash Receptacles In Check Station	Element	Check Station
Parking Lot	Element	Check Station
Path to 1st North Loop Foot Bridge	Element	Exterior
Path to 2nd North loop Foot Bridge	Element	Exterior
Path to 3rd North loop Foot Bridge	Element	Exterior
Path to 4th North loop Foot Bridge	Element	Exterior
Path to 6th North loop Foot Bridge	Element	Exterior
Photographic Blind #2	Element	Photographic Blind #2
Photographic Blind #2	Element	Photographic Blind #2
Photographic Blind #2	Element	Photographic Blind #2
Photographic Blind #2	Element	Photographic Blind #2
Ramp To Auto Tour Lower Viewing Platform	Element	Auto Tour
Ramp To Auto Tour Upper Viewing Platform	Element	Auto Tour
Route To Photographic Blind #2	Element	Photographic Blind #2
Sidewalk At Entrance Kiosk Parking	Element	Entrance Kiosk
Sidewalk To North Employee Entrance	Element	Exterior
Staff Parking Lot Next To Visitors Center	Element	Exterior
Trash Receptacles In Check Station Parking Lot	Element	Check Station
Unisex Restroom At Parking Lot D	Element	Parking Lot D
Unisex Restroom At Parking Lot D	Element	Parking Lot D
Unisex Restroom In Visitors Center Parking Lot	Element	Visitors Center Exterior Area
Visitors Center Main Entrance	Element	Visitors Center
Visitors Center Main Entrance	Element	Visitors Center
Visitors Center Parking	Element	Visitors Center Exterior Area
Visitors Center Parking Kiosk	Element	Visitors Center Exterior Area
Visitors Center Parking Kiosk	Element	Visitors Center Exterior Area

Reviewing your completed report is as simple as logging onto DACTrak via your web browser. You can see your results instantly from anywhere you are.

With DACTrak, reports are quick and easy to prepare, manage and print. Clients can utilize a pre-formatted report, or easily customize their own report.

Customization

Depending on the client's needs, DACTrak can be used to inspect for compliance with different federal or state standards. Facilities can be inspected for compliance with standards such as ABAAS, ADA-ABA, ADAAG, UFAS, ANSI or state standards and requirements. In addition, DACTrak can be easily customized by our in-house IT team to inspect for related items an individual client may want to collect

and manage. Integrating photos in the DACTrak software is an excellent way to view building conditions while inspecting for accessibility compliance as well as collect other information that may be valuable for an individual client. DACTrak may also be customized to interface with a client's existing software.

Consistency and Integrity

Get accurate, consistent results every time. DACTrak helps ensure that every site or location is inspected with the same consistent method, removing interpretation often required by the inspector. The DACTrak software requires the user to complete information needed to inspect the accessibility item or element and does not allow the user to continue without entering the data requested.

Power and Security

The real power of DACTrak is behind the scenes. Once the field inspector has completed the site inspection using the Tablet PC, the inspector submits the inspection information wirelessly with a touch of a button to DACTrak via the internet.

Here is where the processing power and the simplicity all come together. The DACTrak processing engine takes the submitted data and evaluates it against a compiled list of rules and regulations for your industry. These rules and regulations are updated regularly so you can review your compliance any time rules and regulations are updated or revised.

All data is backed up daily and kept safe on our secure servers. Our servers are hosted in an enterprise class secure datacenter with 24/7 video monitoring and biometric access control.

DACTrak is hosted using redundant enterprise class Load Balancers, Web Servers, Processing Servers and Database Servers in a VM environment. DAC provides a high level of data security and integrity. All data is backed up nightly and archives are vaulted. Even if you are not finished with your site, your data is collected and safeguarded.

Environmentally Friendly "Green" Reports

DACTrak reports can be viewed via your internet browser at any time, eliminating the need to continuously print your reports. Additionally, DACTrak reports can be easily exported into many file storage formats. These reports can be saved for offline viewing or distributing via email, potentially saving thousands of printed sheets of paper.



Updates

DACTrak's powerful rules engine can be updated seamlessly when new standards are adopted. Facilities can then be reprocessed to see which findings are compliant or not compliant with the new standards.



About Disability Access Consultants

Disability Access Consultants (DAC) offers a full range of accessibility services to comply with the requirements of mandated and recommended services for individuals with disabilities in accordance with federal and state laws and regulations.

DAC was formed in 1998 to assist public entities in compliance with the Americans with Disabilities Act, and related accessibility requirements, regulations and standards, and expanded to assist businesses with regulation compliance. DAC provides nationwide services to our customers.

Disability Access Consultants has earned a reputation for providing low cost, effective barrier removal solutions in an easy to use format. DAC has performed over 12,000 facility inspections for compliance during our 14 years in business.

Regardless of where you are in your compliance process, DAC has a customized solution to develop a compliance plan for success. DAC services include:

- Facility Inspections
- Self-Evaluations
- Transition Plans
- Public Rights-of-Way
- Consultation
- Accessibility Compliance Software – DACTrak
- Training on DACTrak software and PC Tablet
- Training on Federal ADA and State Standards
- Expert Witness Service
- Plan Reviews
- Plan Implementation

Inspections for:

- ADA 2010 Standards
- ADA-ABA
- UFAS
- ANSI
- Outdoor Developed Areas
- Recreational Areas and Trails
- NPSI
- Playground Safety Inspections
- Leased Sites



Policies Review and Development

DAC can review and assist in development of written policies and operating procedures, administrative regulations and informal practices to ensure that individuals with disabilities are not subject to discrimination.

Our Accessibility Survey Report provides much more than just a listing of items that are out of compliance. Knowing how to bring the item into compliance is important. Understanding which requirement you must meet (federal, state or other) is critical to your compliance efforts. Add the ability to have estimated and actual costs and photographs for each item and you begin to have a realistic plan that is easy to manage.



Maintenance of your accessible features and elements is a requirement. (CFR 35.133)

Maintain your compliance by not allowing your accessible features to fade away...

DACTrak provides you with an easy to use tool to maintain and document your compliance efforts.

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