



## How to Look Up a Vendor in FBMS for Users with Financial Assistance Roles

Program staff must determine if an FBMS vendor record exists for an intended recipient. Do NOT assume that the vendor record associated with a previous award in PRISM is the correct vendor to be used on a new award! Program staff must always search the FBMS Vendor Master to confirm the correct FBMS vendor record to be used on each and every new award. When searching for an FBMS vendor record, search by DUNS if entity is required to be registered in SAM and search by name if entity is exempted or waived from SAM (typically individuals and non-domestics).

The vendor number is a randomly system generated number and is unique for each vendor / DUNS.

Note: Always check the DUNS on your SF 424.

### Transaction: Display Vendor (Accounting) FK03

Role: FA\_AGO, FA\_GSP, FA\_MGR

1. Select **ACQUISITION/FINANCIAL ASSISTANCE** tab → **FINANCIAL ASSISTANCE** tab → **Interface Details** folder → **Display Vendor (Accounting)**.

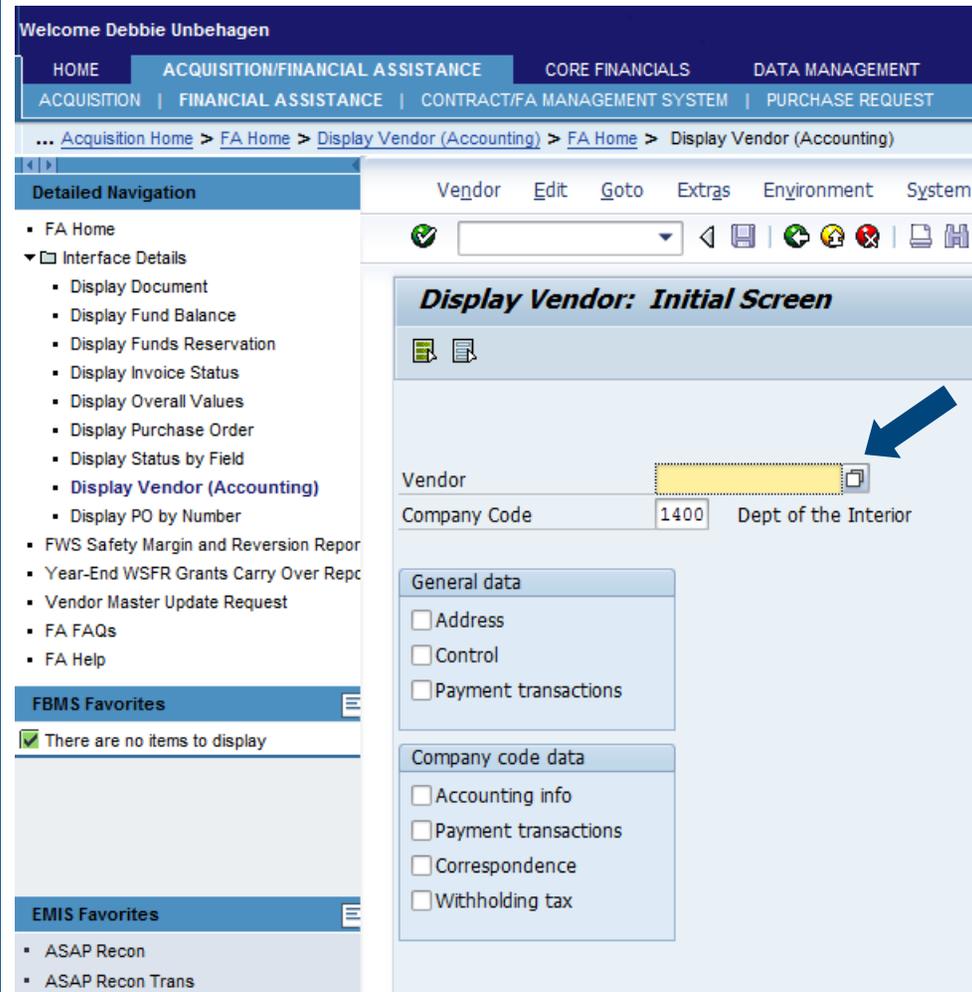
The screenshot shows the FBMS web application interface. At the top, there is a navigation bar with tabs: HOME, ACQUISITION/FINANCIAL ASSISTANCE (selected), CORE FINANCIALS, DATA MANAGEMENT, and EMIS. Below this is a sub-navigation bar with links: ACQUISITION | FINANCIAL ASSISTANCE | CONTRACT/FA MANAGEMENT SYSTEM | PURCHASE REQUEST. The breadcrumb trail reads: ... Home > Acquisition Home > FA Home > Display Vendor (Accounting) > FA Home. On the left, a 'Detailed Navigation' sidebar lists various options, with 'Display Vendor (Accounting)' highlighted and a blue arrow pointing to it. The main content area, titled 'FA Notification/News', contains several items: 'PRISM User Tips' (dated 6/25/2010), a red exclamation mark icon followed by 'NOTICE REGARDING SYNOPSIS POSTING IN GRANTS.GOV' (dated 1/24/2012 by Wright Lynell), and 'Milestone Plan Notices to External recipients' (dated 7/7/2010 by Jkvasnicka@ios.doi.gov).

**Transaction: Display Vendor (Accounting) FK03**

**Role: FA\_AGO, FA\_GSP, FA\_MGR**

2. The Display Vendor: Initial Screen is displayed.

To search for a vendor, click on the  Match Code icon.



Welcome Debbie Unbehagen

HOME ACQUISITION/FINANCIAL ASSISTANCE CORE FINANCIALS DATA MANAGEMENT

ACQUISITION | FINANCIAL ASSISTANCE | CONTRACT/FA MANAGEMENT SYSTEM | PURCHASE REQUEST

... Acquisition Home > FA Home > Display Vendor (Accounting) > FA Home > Display Vendor (Accounting)

Detailed Navigation

- FA Home
- Interface Details
  - Display Document
  - Display Fund Balance
  - Display Funds Reservation
  - Display Invoice Status
  - Display Overall Values
  - Display Purchase Order
  - Display Status by Field
  - Display Vendor (Accounting)**
  - Display PO by Number
- FWS Safety Margin and Reversion Report
- Year-End WSFR Grants Carry Over Report
- Vendor Master Update Request
- FA FAQs
- FA Help

FBMS Favorites

There are no items to display

EMIS Favorites

- ASAP Recon
- ASAP Recon Trans

Vendor Edit Goto Extras Environment System

Display Vendor: Initial Screen

Vendor  

Company Code 1400 Dept of the Interior

General data

- Address
- Control
- Payment transactions

Company code data

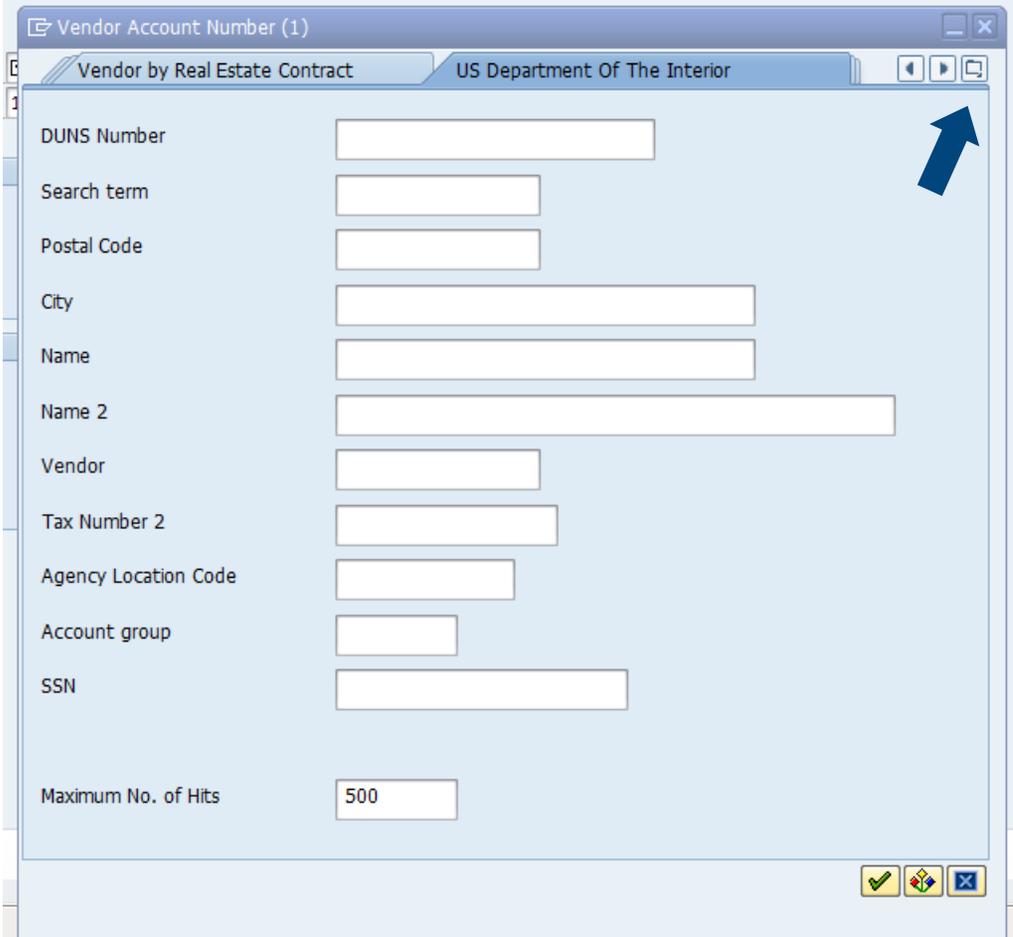
- Accounting info
- Payment transactions
- Correspondence
- Withholding tax

**Transaction: Display Vendor (Accounting) FK03** **Role: FA\_AGO, FA\_GSP, FA\_MGR**

3. The Vendor Account Number (1) popup box is displayed.

The popup box provides a series of Search option tabs.

Click on the  folder icon on the top right of the popup box to see a list of all search option tabs.



Vendor Account Number (1)

Vendor by Real Estate Contract | US Department Of The Interior

DUNS Number

Search term

Postal Code

City

Name

Name 2

Vendor

Tax Number 2

Agency Location Code

Account group

SSN

Maximum No. of Hits



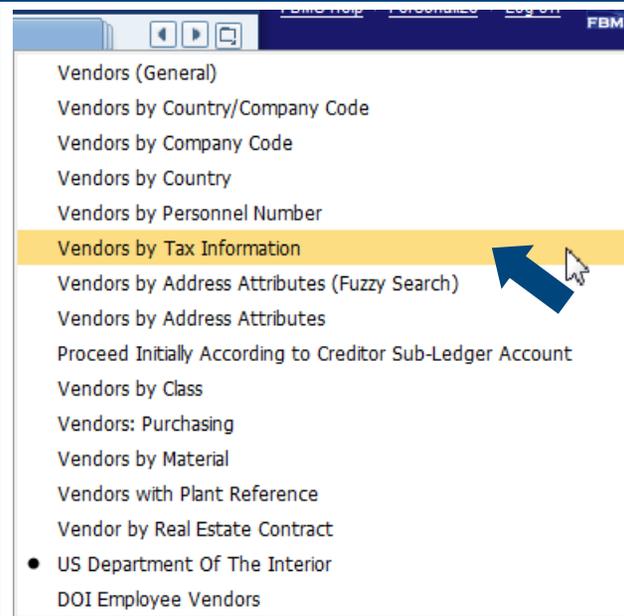
**Transaction: Display Vendor (Accounting) FK03** **Role: FA\_AGO, FA\_GSP, FA\_MGR**

4. The list of all Search option tabs is displayed.

If your applicant/recipient is registered in SAM, click on the Vendors by Tax Information.

If your applicant/recipient is not registered in SAM go to **Step 10**.

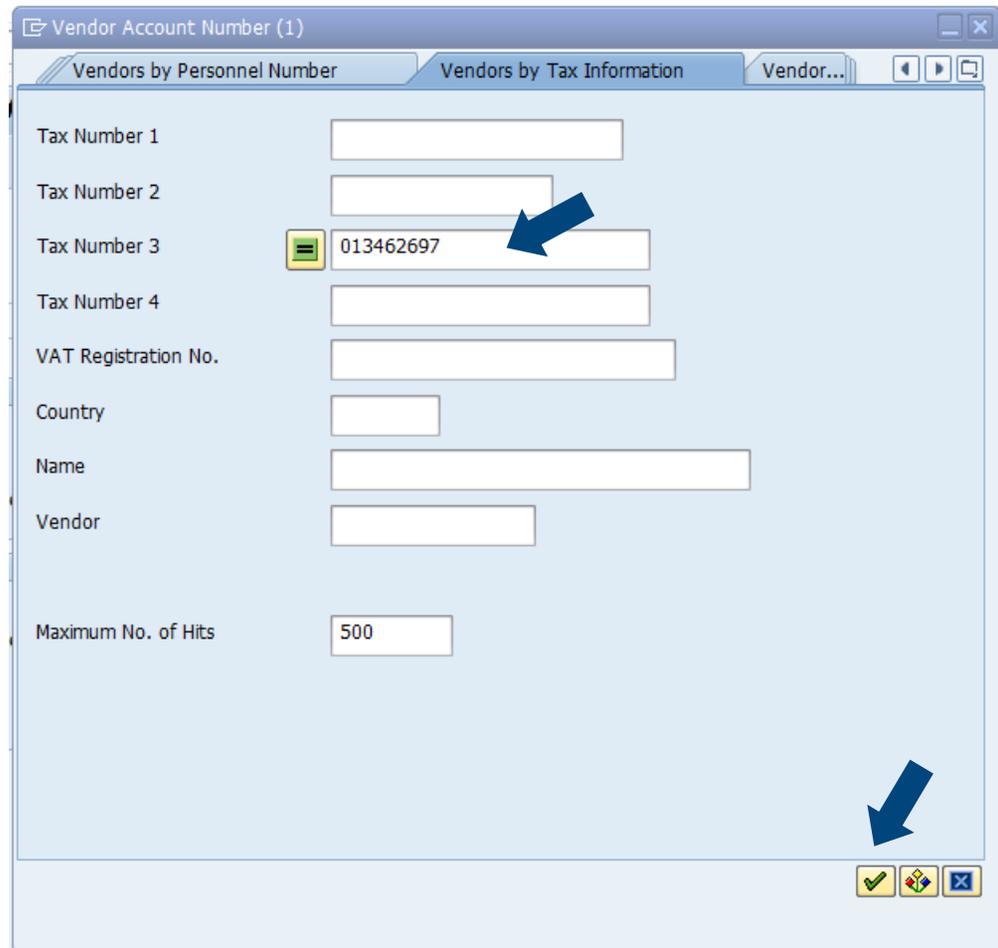
Note: Applicants and recipients of financial assistance must maintain an active registration in SAM for the life of the award. Individuals doing business as a natural person are exempt from SAM. Non-domestic Applicants/Recipients may be waived from SAM. See <https://inside.fws.gov/go/post/FAPO-NewAwards> for policy on SAM and DUNS waivers.



**Transaction: Display Vendor (Accounting) FK03** **Role: FA\_AGO, FA\_GSP, FA\_MGR**

5. Enter the applicant/recipient's DUNS number in the Tax Number 3 field.

Click the  green checkmark icon.



Vendor Account Number (1)

Vendors by Personnel Number Vendors by Tax Information Vendor...

Tax Number 1

Tax Number 2

Tax Number 3  013462697

Tax Number 4

VAT Registration No.

Country

Name

Vendor

Maximum No. of Hits



**Transaction: Display Vendor (Accounting) FK03** **Role: FA\_AGO, FA\_GSP, FA\_MGR**

6. The search results by DUNS are displayed.

In this search only one matching vendor record is displayed.

Click on the  green check mark icon to select the vendor record.

Tax Numbe...	Tax No. 2	Tax Numbe...	Tax Numbe...	VAT Registration...	C...	Name 1	Vendor
135643799	013462697					US DUCKS UNLIMITED, INC.	70164611

NOTE: A search by DUNS may return multiple records for the recipient. However, the FBMS Vendor Number for a grant and cooperative agreement vendor will never exceed 8 digits. **Do not** select a vendor record with an FBMS Vendor Number ending in a dash plus a digit or character (e.g. -1, -2, -Z).

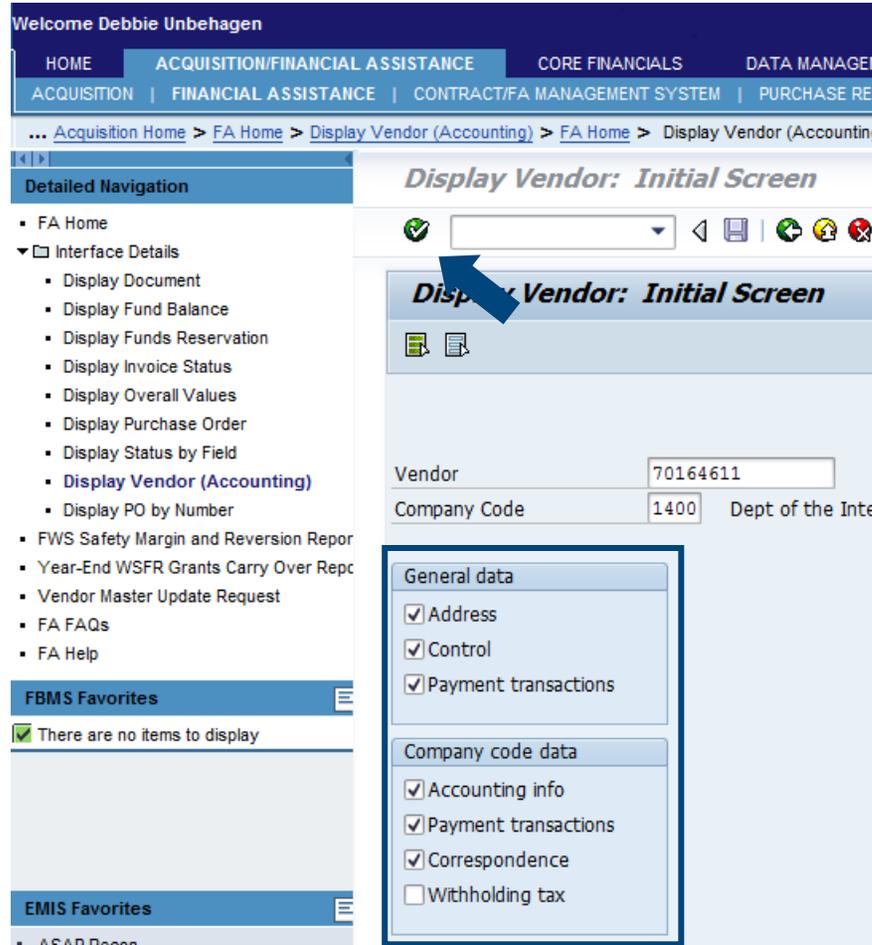


**Transaction: Display Vendor (Accounting) FK03** **Role: FA\_AGO, FA\_GSP, FA\_MGR**

- 7. You are returned to the Display Vendor: Initial Screen. The FBMS vendor number for the record you selected is populated in the Vendor field.

**Transaction: Display Vendor (Accounting) FK03** **Role: FA\_AGO, FA\_GSP, FA\_MGR**

8. Click all boxes under General data except Withholding Tax, then click the  Execute icon.



Welcome Debbie Unbehagen

HOME ACQUISITION/FINANCIAL ASSISTANCE CORE FINANCIALS DATA MANAGEM

ACQUISITION | FINANCIAL ASSISTANCE | CONTRACT/FA MANAGEMENT SYSTEM | PURCHASE RE

... Acquisition Home > FA Home > Display Vendor (Accounting) > FA Home > Display Vendor (Accounting

Detailed Navigation

- FA Home
- Interface Details
  - Display Document
  - Display Fund Balance
  - Display Funds Reservation
  - Display Invoice Status
  - Display Overall Values
  - Display Purchase Order
  - Display Status by Field
  - Display Vendor (Accounting)**
  - Display PO by Number
- FWS Safety Margin and Reversion Report
- Year-End WSFR Grants Carry Over Repc
- Vendor Master Update Request
- FA FAQs
- FA Help

FBMS Favorites

There are no items to display

EMIS Favorites

ASAP Pages

**Display Vendor: Initial Screen**

**Display Vendor: Initial Screen**

Vendor

Company Code  Dept of the Inte

General data

- Address
- Control
- Payment transactions

Company code data

- Accounting info
- Payment transactions
- Correspondence
- Withholding tax



**Transaction: Display Vendor (Accounting) FK03** **Role: FA\_AGO, FA\_GSP, FA\_MGR**

9. The Display Vendor: Address screen is displayed.

For instructions on determining:

- a. If a vendor is marked as a Grants vendor, **Step 18.**
- b. If a vendor has an ASAP ID, **Step 20.**
- c. If a vendor is waived from ASAP, **Step 20.**
- d. View the DUNS/SAM information, **Step 25.**

*Display Vendor: Address*

US Federal Government DOI Data

Vendor 70164611

Preview

Name

Title

Name DUCKS UNLIMITED, INC.

WESTERN REGIONAL OFFICE

Search Terms

Search term 1/2

Street Address

Street/House number 3074 GOLD CANAL DR

Postal Code/City 95670-6116 RANCHO CORDOVA

Country US USA Region CA California

Time zone PST

PO Box Address

PO Box

Postal code

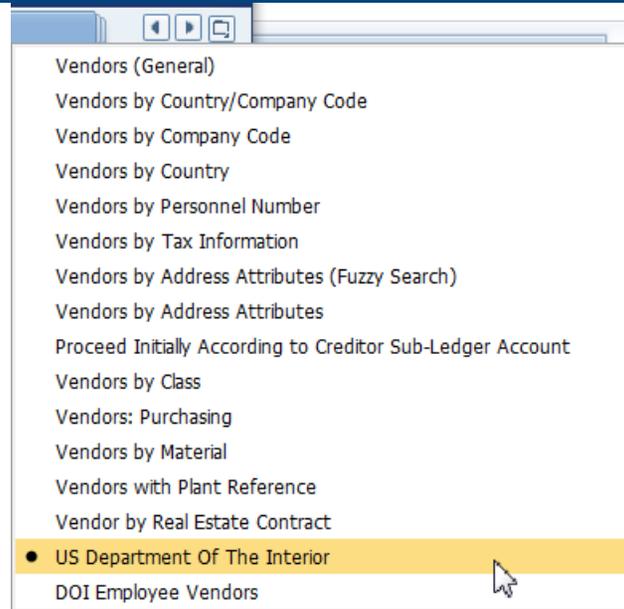
Company postal code

Communication



**Transaction: Display Vendor (Accounting) FK03** **Role: FA\_AGO, FA\_GSP, FA\_MGR**

10. If your applicant/recipient is not registered in SAM (exempt or waived from SAM), click on the search tab US Department of Interior.



**Transaction: Display Vendor (Accounting) FK03**

**Role: FA\_AGO, FA\_GSP, FA\_MGR**

11. Enter the applicant/recipient's name in the Name field.  
Use the (\*) character as a wildcard search.

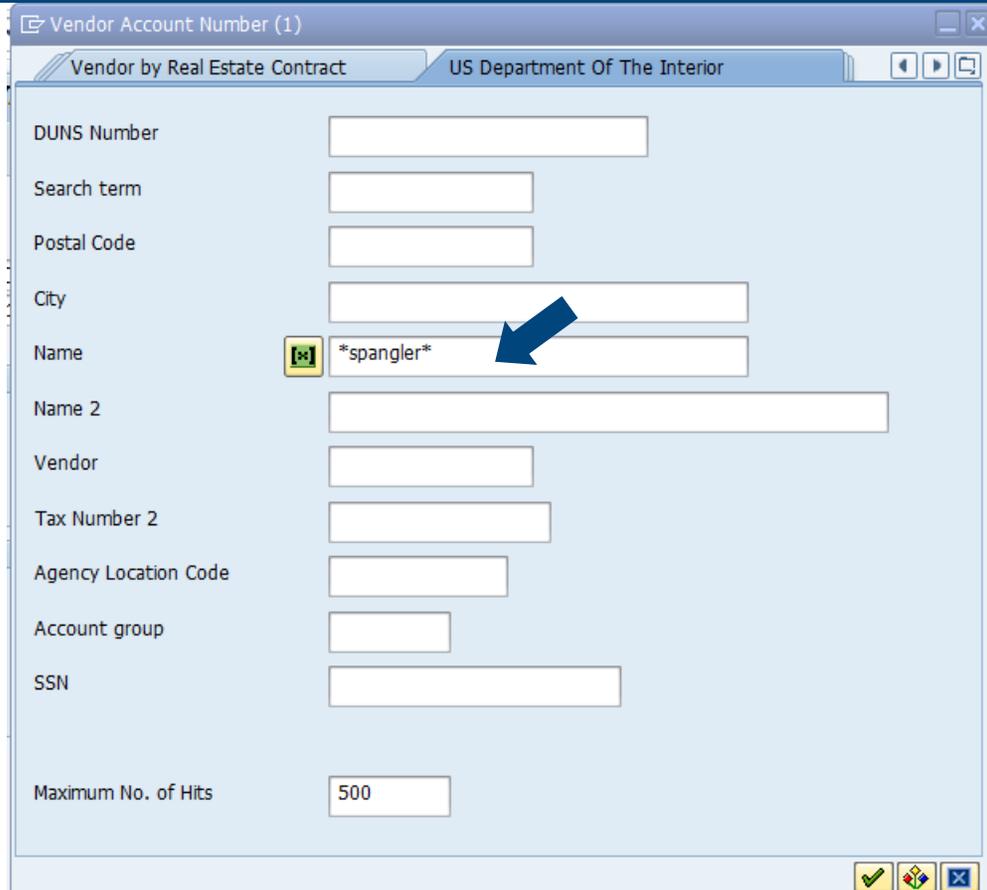
For example:  
When performing a search for Doug Spangler, Pineville,  
enter \*Spangler\*

Entering \*spangler\* returns all records where the word  
spangler is anywhere in the vendor name.

Entering spangler\* returns all records where spangler is  
the first word in the vendor name.

Entering \*spangler returns all records where spangler is  
the last word in the vendor name.

Click the  green checkmark icon.



Vendor Account Number (1)

Vendor by Real Estate Contract US Department Of The Interior

DUNS Number

Search term

Postal Code

City

Name  \*spangler\*

Name 2

Vendor

Tax Number 2

Agency Location Code

Account group

SSN

Maximum No. of Hits



**Transaction: Display Vendor (Accounting) FK03** **Role: FA\_AGO, FA\_GSP, FA\_MGR**

12. The search results by Name are displayed. All names with the word “spangler” are displayed.

Vendor Account Number (1) 50 Entries found

Vendor by Real Estate Contract | US Department Of The Interior | DOI Employee Vendors

DUNS No.	SearchTe...	PostalCode	City	Name 1	Name 2	Vendor	Tax No. 2	A...	Gr
				JERRY SPANGLER		70550423-4			ZA
		15000-1385	Beach City	SPANGLER MUNICIPAL W-PHYS		70981463-2			ZA
		15123-1385	NORTHERN Road	SPANGLER MUNICIPAL AUTHOR		70981463-			ZA
		12384-4738	Green	SPANGLER MUNICIPAL AUTHOR		70981463-1			ZA
		65559	Denver	JOHN S SPANGLER		40025453-Z			ZA
		32146-8458	Friday	THOMAS A SPANGLER		70236872-2			ZA
		52136	Homes	THOMAS R SPANGLER		70236872-1			ZA
		45636-8201	Peachtree	RANDY SPANGLER		70605910-3			ZA
		22102	Saint Mary	JASON SPANGLER		70605910-Z	261827879		ZA
		33702-1270	Woods	JASON SPANGLER		70605910-1			ZA
		66535	Lakeview	MARK SPANGLER		70216760-1			ZA
		84105	Lake City	SPANGLER, FONDA		80006216			ZP
		33333	Orange	SPANGLER	JEREMY	50019665			ZII
		33333-2719	Orange	SPANGLER	JERRY	50001748			ZII
		33333-2719	Orange	DONNA SPANGLER		70550423-2			ZA
		97701-5503	Dodge City	JERRY SPANGLER		70550423-1			ZA

13. To sort the records alphabetically by the Name 1 field, click on the gray Name 1 header bar.

The records will be sorted in A to Z order.

If you click the Name 1 header bar again the sort will change to Z to A order.

Vendor Account Number (1) 50 Entries found

Vendor by Real Estate Contract | US Department Of The Interior | DOI Employee Vendors

DUNS No.	SearchT...	PostalCode	City	Name 1	Name 2	Vendor	Tax No. 2	A..
		98176-5678	West Falls	DENNIS SPANGLER		70174042-2		
		78123-1456	Suncrest	DONNA SPANGLER		70550423-2		
	F000	12345	Pineville	DOUG SPANGLER		71223352		
128056423CONV		15000-1385	Beach City	DOUGLAS EDDIE SPANGLER		71207349		
		15123-1385	NORTHERN Road	JASON SPANGLER		70605910-Z	261827879	
		12384-4738	Green	JASON SPANGLER		70605910-1		
		65559	Denver	JERRY SPANGLER		70550423-4		
		52136	Homes	JERRY SPANGLER		70550423-1		
		45636-8201	Peachtree	JERRY SPANGLER		70550423-3		
		22102	Saint Mary	JERRY SPANGLER		70259528-1		
		33702-1270	Woods	JERRY SPANGLER		70259528-2		
		66535	Lakeview	JERRY SPANGLER		70259528		
144004335		84105	Lake City	JERRY SPANGLER		70259528		



**Transaction: Display Vendor (Accounting) FK03** **Role: FA\_AGO, FA\_GSP, FA\_MGR**

14. Scroll down the list until you find the record for Doug Spangler in Pineville. The FBMS vendor number for Doug Spangler is shown under the Vendor column.

Click on the record and then click the  green check mark icon to select the vendor record.

Vendor Account Number (1) 50 Entries found

Vendor by Real Estate Contract US Department Of The Interior DOI Employee Vendors

Div. No.	SearchT...	PostalCode	City	Name 1	Name 2	Vendor	No. 2	A..
		98176-5678	West Falls	DENNIS SPANGLER		70174042-2		
		78123-1456	Suncrest	DONNA SPANGLER		70550423-2		
	F000	12345	Pineville	DOUG SPANGLER		71223352		
128056423CONV		15000-1385	Beach City	DOUGLAS EDDIE SPANGLER		71207349		
		15123-1385	NORTHERN Road	JASON SPANGLER		70605910-Z	261827879	
		12384-4738	Green	JASON SPANGLER		70605910-1		
		65559	Denver	JERRY SPANGLER		70550423-4		
		52136	Homes	JERRY SPANGLER		70550423-1		
		45636-8201	Peachtree	JERRY SPANGLER		70550423-1		
		22102	Saint Mary	JERRY SPANGLER		70550423-3		
144004335								

NOTE: The vendor search may return multiple records for the recipient. However, the FBMS Vendor Number for a grant and cooperative agreement vendor will never exceed 8 digits. **Do not** select a vendor record with an FBMS Vendor Number ending in a dash plus a digit or character (e.g. -1, -2, -Z).



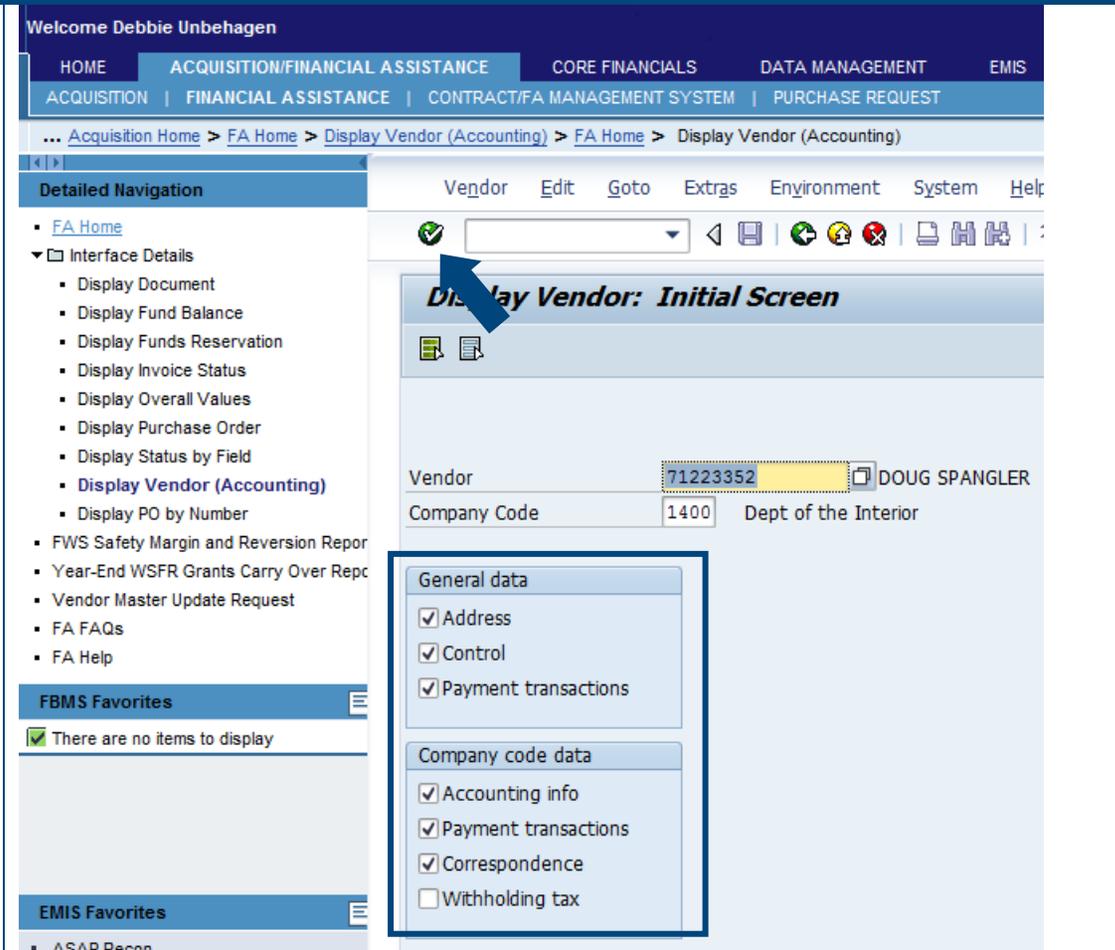
**Transaction: Display Vendor (Accounting) FK03** **Role: FA\_AGO, FA\_GSP, FA\_MGR**

15. You are returned to the Display Vendor: Initial Screen.  
The FBMS vendor number for the record you selected is populated in the Vendor field.

The screenshot shows the 'Display Vendor: Initial Screen' interface. At the top, there is a navigation bar with tabs for 'HOME', 'ACQUISITION/FINANCIAL ASSISTANCE', 'CORE FINANCIALS', 'DATA MANAGEMENT', and 'EMIS'. Below this is a breadcrumb trail: 'Acquisition Home > FA Home > Display Vendor (Accounting) > FA Home > Display Vendor (Accounting)'. A 'Detailed Navigation' sidebar on the left lists various options, with 'Display Vendor (Accounting)' highlighted. The main content area features a search bar and a 'Vendor' field containing the number '71223352', which is pointed to by a blue arrow. Below the Vendor field are fields for 'Company Code' (1400) and 'Dept' (Department of the Interior). There are also sections for 'General data' and 'Company code data' with checkboxes for 'Address', 'Control', 'Payment transactions', 'Accounting info', 'Correspondence', and 'Withholding tax'.

**Transaction: Display Vendor (Accounting) FK03** **Role: FA\_AGO, FA\_GSP, FA\_MGR**

16. Click all boxes under General data except Withholding Tax, then click the  Execute icon.



Welcome Debbie Unbehagen

HOME ACQUISITION/FINANCIAL ASSISTANCE CORE FINANCIALS DATA MANAGEMENT EMIS  
ACQUISITION | FINANCIAL ASSISTANCE | CONTRACT/FA MANAGEMENT SYSTEM | PURCHASE REQUEST

... Acquisition Home > FA Home > Display Vendor (Accounting) > FA Home > Display Vendor (Accounting)

Detailed Navigation

- FA Home
- Interface Details
  - Display Document
  - Display Fund Balance
  - Display Funds Reservation
  - Display Invoice Status
  - Display Overall Values
  - Display Purchase Order
  - Display Status by Field
  - Display Vendor (Accounting)**
  - Display PO by Number
- FWS Safety Margin and Reversion Report
- Year-End WSFR Grants Carry Over Report
- Vendor Master Update Request
- FA FAQs
- FA Help

FBMS Favorites

There are no items to display

EMIS Favorites

ASAP Report

Vendor Edit Goto Extras Environment System Help

**Display Vendor: Initial Screen**

Vendor

Company Code  Dept of the Interior

General data

- Address
- Control
- Payment transactions

Company code data

- Accounting info
- Payment transactions
- Correspondence
- Withholding tax



**Transaction: Display Vendor (Accounting) FK03** **Role: FA\_AGO, FA\_GSP, FA\_MGR**

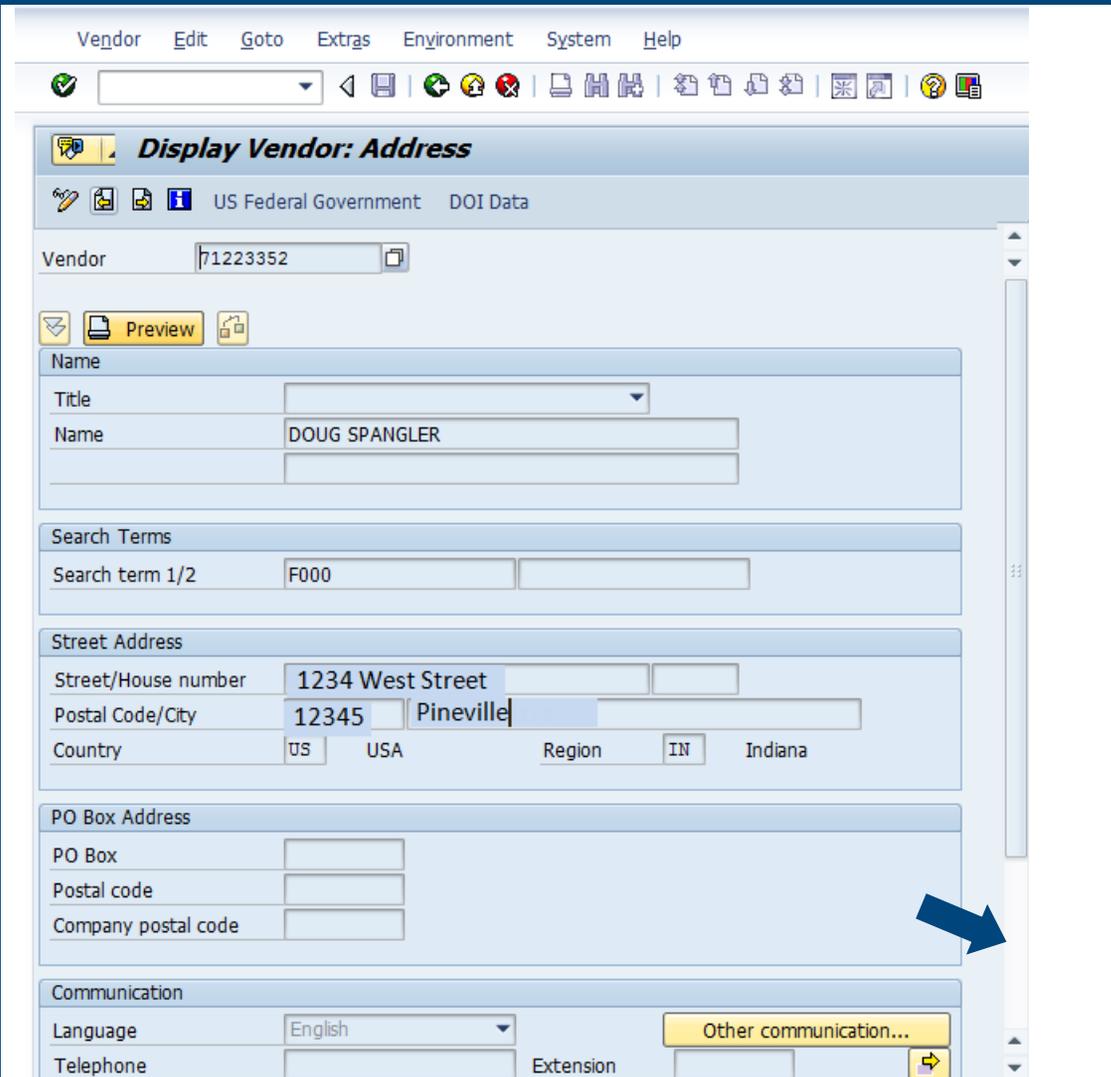
17. The Display Vendor: Address screen is displayed.

**Transaction: Display Vendor (Accounting) FK03** **Role: FA\_AGO, FA\_GSP, FA\_MGR**

18. To check to see if this vendor is a Grants vendor, scroll down on the right-hand vertical scroll bar of the Display Vendor: Address screen.

Note: Before a new award can be issued, the FBMS vendor record for a grant or cooperative agreement recipient must be flagged as a GRANTS vendor. The GRANTS flag tells the system to bring the vendor's information into the Contract/FA Management System (PRISM).

The vendor must also be enrolled in ASAP for the FWS or be ASAP Waived. See **Step 20** to check the ASAP fields on the vendor record.



The screenshot displays the 'Display Vendor: Address' interface. At the top, there is a navigation menu with options: Vendor, Edit, Goto, Extras, Environment, System, and Help. Below this is a toolbar with various icons. The main content area is titled 'Display Vendor: Address' and includes the following sections:

- Vendor:** A text field containing '71223352'.
- Name:** A section with a 'Title' dropdown menu and a 'Name' text field containing 'DOUG SPANGLER'.
- Search Terms:** A section with a 'Search term 1/2' text field containing 'F000'.
- Street Address:** A section with fields for 'Street/House number' (1234 West Street), 'Postal Code/City' (12345 Pineville), 'Country' (US USA), and 'Region' (IN Indiana).
- PO Box Address:** A section with fields for 'PO Box', 'Postal code', and 'Company postal code'.
- Communication:** A section with a 'Language' dropdown menu (English), a 'Telephone' text field, an 'Extension' text field, and a button labeled 'Other communication...'.

A blue arrow points to the vertical scroll bar on the right side of the form, indicating the direction to scroll to find the GRANTS flag.



**Transaction: Display Vendor (Accounting) FK03** **Role: FA\_AGO, FA\_GSP, FA\_MGR**

19. The word “GRANTS” is displayed in the 5<sup>th</sup> section of the screen in the Data line field under Communication.

<b>Search Terms</b>			
Search term 1/2	F000		
<b>Street Address</b>			
Street/House number	1234 West Street		
Postal Code/City	12345 Pineville		
Country	US USA Region IN Indiana		
<b>PO Box Address</b>			
PO Box			
Postal code			
Company postal code			
<b>Communication</b>			
Language	English	Other communication...	
Telephone		Extension	
Mobile Phone			
Fax		Extension	
E-Mail			
StandardComm.Mtd			
Data line	GRANTS		



**Transaction: Display Vendor (Accounting) FK03** **Role: FA\_AGO, FA\_GSP, FA\_MGR**

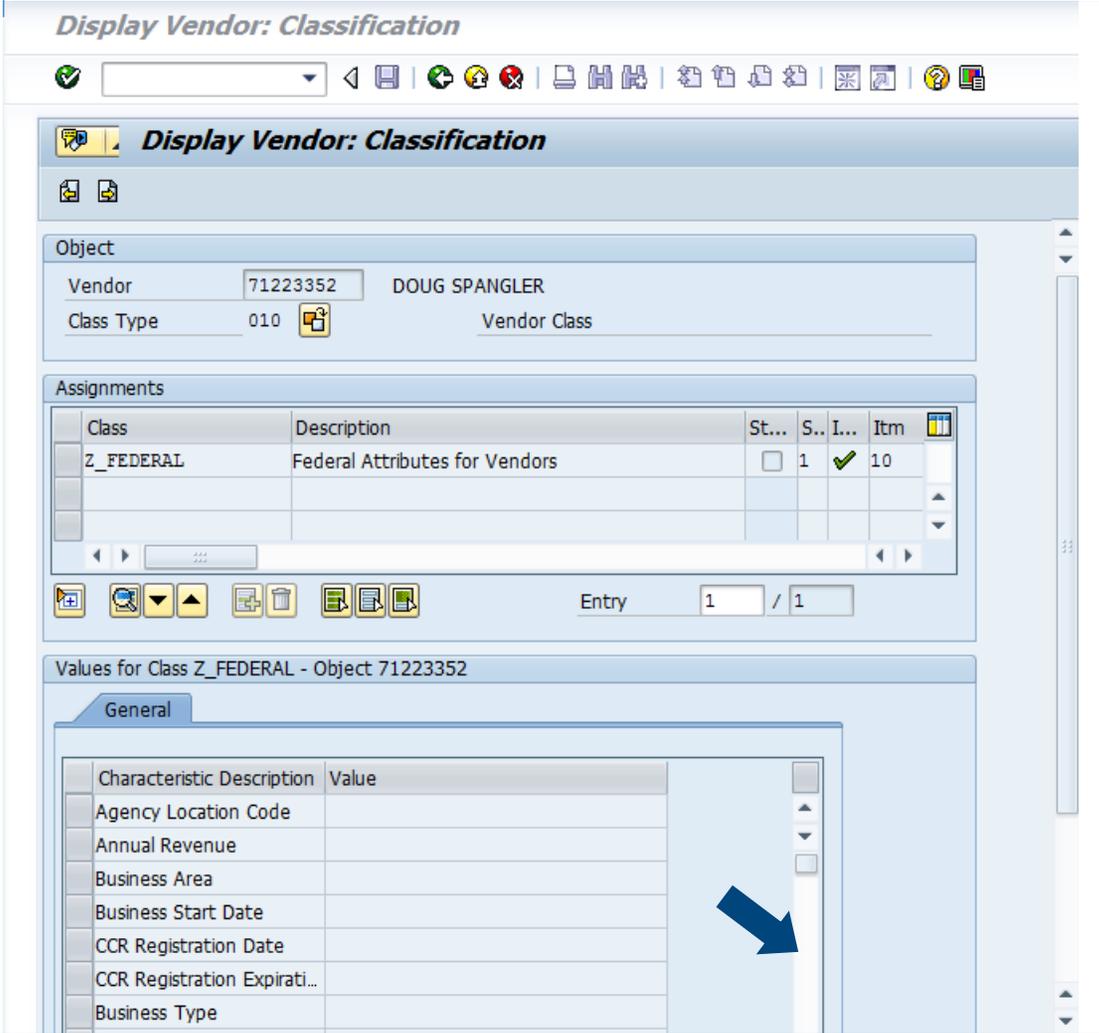
20. To check to see if this vendor is ASAP waived or has an ASAP ID, on the top menu of the Display Vendor: Address screen, click Environment.
- From the dropdown menu click Classification.

The screenshot shows the 'Display Vendor: Accounting' interface. At the top, there is a menu bar with 'Vendor', 'Edit', 'Goto', 'Extras', 'Environment', 'System', and 'Help'. The 'Environment' menu is open, displaying a list of options: 'Field changes', 'Account changes', 'Display details', 'Bank data', 'A/P line items', 'Classification' (highlighted), 'Internet Services', and 'Additional component'. Below the menu, the vendor information is displayed in a form. The vendor ID is '71223352'. The name is 'DOUG SPANGLER'. The address section includes 'Street/House number' as '1234 West Street', 'Postal Code/City' as '12345 Pineville', and 'Country' as 'US' with 'USA' as a dropdown. The 'Region' is 'IN' with 'Indiana' as a dropdown. There are also fields for 'PO Box', 'Postal code', and 'Company postal code'. At the bottom, the 'Communication' section has a 'Language' dropdown set to 'English' and a 'Telephone' field with an 'Extension' field and a button labeled 'Other communication...'. The title bar of the window reads 'Display Vendor: Accounting'.

**Transaction: Display Vendor (Accounting) FK03** **Role: FA\_AGO, FA\_GSP, FA\_MGR**

21. The Display Vendor: Classification screen is displayed.

To view the Recipient ID field or the ASAP Waiver field scroll down using the scroll bar on the General tab screen.



*Display Vendor: Classification*

**Display Vendor: Classification**

Object

Vendor 71223352 DOUG SPANGLER

Class Type 010 Vendor Class

Assignments

Class	Description	St...	S.. I...	Itm
Z_FEDERAL	Federal Attributes for Vendors	<input type="checkbox"/>	1 <input checked="" type="checkbox"/>	10

Entry 1 / 1

Values for Class Z\_FEDERAL - Object 71223352

General

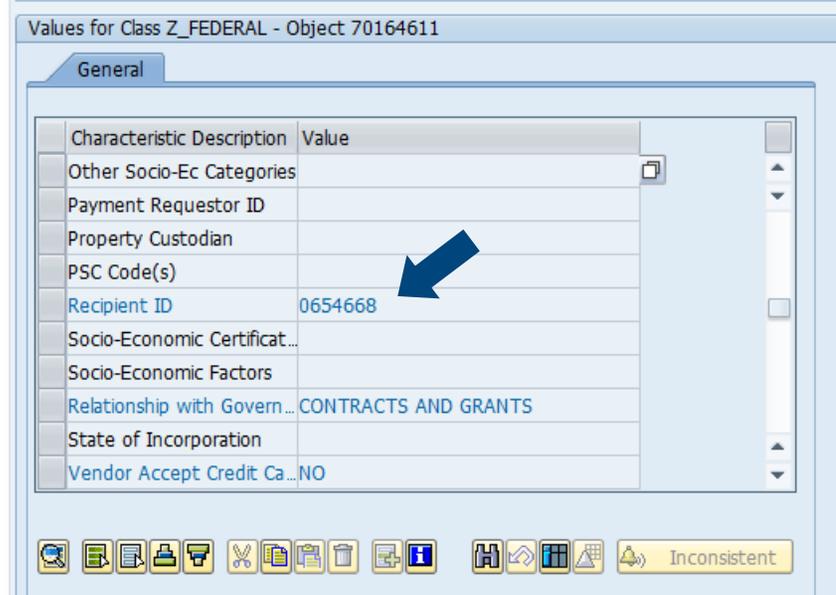
Characteristic Description	Value
Agency Location Code	
Annual Revenue	
Business Area	
Business Start Date	
CCR Registration Date	
CCR Registration Expirati...	
Business Type	

**Transaction: Display Vendor (Accounting) FK03**

**Role: FA\_AGO, FA\_GSP, FA\_MGR**

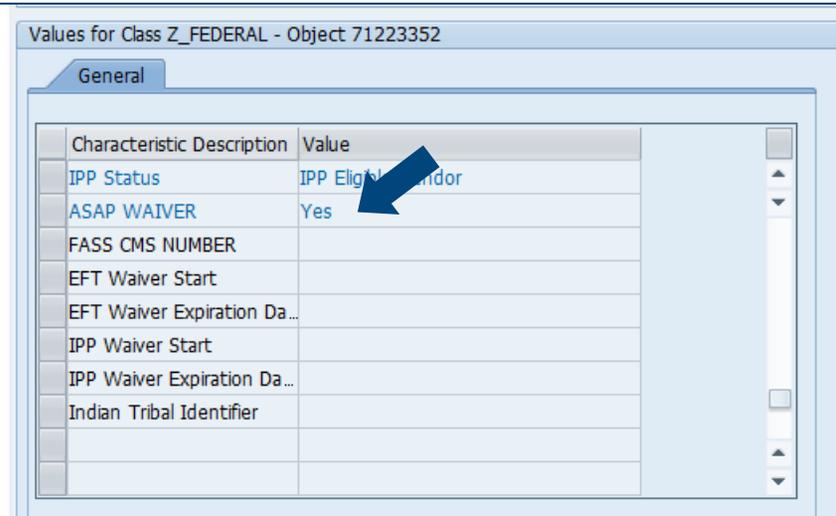
22. If the vendor is enrolled in ASAP with any DOI Bureau a 7 digit number is displayed in the Recipient ID Value field.

Note: A Recipient ID in this field does not mean the recipient is enrolled with the FWS. You must check the Daily Enrollment Status Report on <https://inside.fws.gov/index.cfm/go/post/Payments-New> to determine if the recipient has completed enrollment with the FWS.



Characteristic Description	Value
Other Socio-Ec Categories	
Payment Requestor ID	
Property Custodian	
PSC Code(s)	
Recipient ID	0654668
Socio-Economic Certificat...	
Socio-Economic Factors	
Relationship with Govern...	CONTRACTS AND GRANTS
State of Incorporation	
Vendor Accept Credit Ca...	NO

23. If the vendor is waived from using ASAP the ASAP Waiver field value will be Yes.



Characteristic Description	Value
IPP Status	IPP Eligible Vendor
ASAP WAIVER	Yes
FASS CMS NUMBER	
EFT Waiver Start	
EFT Waiver Expiration Da...	
IPP Waiver Start	
IPP Waiver Expiration Da...	
Indian Tribal Identifier	



**Transaction: Display Vendor (Accounting) FK03** **Role: FA\_AGO, FA\_GSP, FA\_MGR**

24. To navigate back to the Display Vendor: Address screen  
click on the  Back icon.

The Display Vendor: Address screen is displayed.

Name	
Title	<input type="text"/>
Name	DOUG SPANGLER
	<input type="text"/>



**Transaction: Display Vendor (Accounting) FK03** **Role: FA\_AGO, FA\_GSP, FA\_MGR**

- 25. Once you have the vendor number you may view the DUNS/SAM information.  
From the Display Vendor: Address screen click on US Federal Government tab above the vendor number.

*Display Vendor: Address*

US Federal Government    DOI Data

Vendor: 70164611

Preview

Name

Title: [Dropdown]

Name: DUCKS UNLIMITED, INC.

WESTERN REGIONAL OFFICE

Search Terms

Search term 1/2: [Input]

Street Address

Street/House number: 3074 GOLD CANAL DR

Postal Code/City: 95670-6116 RANCHO CORDOVA

Country: US    USA    Region: CA    California

Time zone: PST

PO Box Address

PO Box: [Input]

Postal code: [Input]



**Transaction: Display Vendor (Accounting) FK03** **Role: FA\_AGO, FA\_GSP, FA\_MGR**

26. The Display Vendor: General Data (Enhanced) screen is displayed.

On the US Federal Government Fields tab the DUNS number and the CAGE Code is displayed.

Note: FBMS creates a unique vendor number for each DUNS number and CAGE code combination. If the vendor changes their DUNS number in SAM a new vendor will be created in FBMS. These are key fields for the vendor record.

*Display Vendor: General Data (Enhanced)*

Vendor: 70164611 DUCKS UNLIMITED, INC. RANCHO CORDOVA

US Federal Government: Fields | Payment Card Data | CCR Details | CCR: Infos for Contact Person | CCR Corporate Information

Treasury Information

Agency Location Code   
Payment Office

CCR Keys

DUNS Number 013462697  
DUNS+4   
CAGE Code 3MSJ0  
Reg.Exp.Date   
Registration Ind.   
Current Reg.Status

PPA Information



**Transaction: Display Vendor (Accounting) FK03** **Role: FA\_AGO, FA\_GSP, FA\_MGR**

27. To view the SAM details click on the CCR Details tab.

The SAM expiration date is displayed in the Obsolete field. This date and other SAM data are changed automatically through the interface when the vendor updates their information in SAM.gov. It may take a few days for the data to refresh once the vendor updates SAM.gov.

**Display Vendor: General Data (Enhanced)**

Vendor: 70164611 DUCKS UNLIMITED, INC. RANCHO CORDOVA

US Federal Government: Fields | Payment Card Data | **CCR Details** | CCR: Infos for Contact Person | CCR Corporate Informat

Group description	Cell Content
Client	100
DUNS Number	013462697
DUNS+4	
CAGE Code	3MSJ0
Extract Code	
Registration date	12/04/2003
Obsolete field (do not use) - ...	04/03/2014
Legal Business Name	DUCKS UNLIMITED, INC.
Doing Business As	WESTERN REGIONAL OFFICE
Company Division	
Division Number	



**Transaction: Display Vendor (Accounting) FK03** **Role: FA\_AGO, FA\_GSP, FA\_MGR**

28. Use the right vertical scroll bar to view additional SAM data.

The CCR TaxID is the TIN on the vendor record.

Vendor: 70164611 DUCKS UNLIMITED, INC. RANCHO CORDOVA

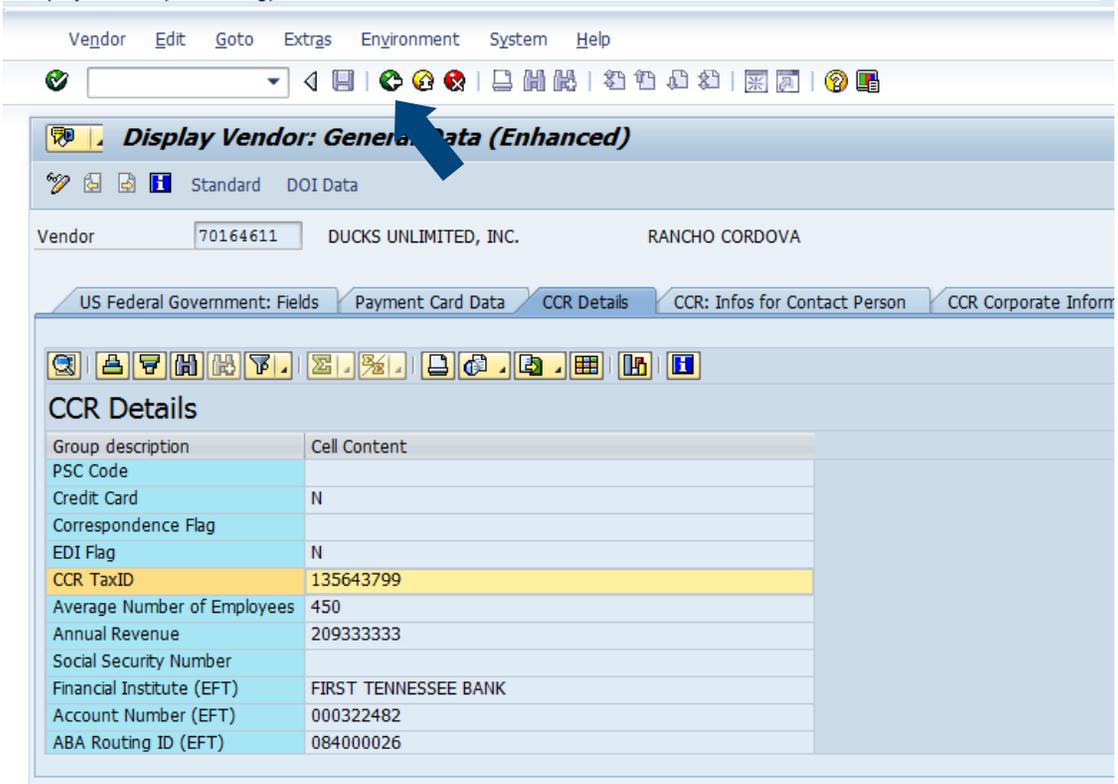
US Federal Government: Fields | Payment Card Data | CCR Details | CCR: Infos for Contact Person | CCR Corporate Inform

Group description	Cell Content
PSC Code	
Credit Card	N
Correspondence Flag	
EDI Flag	N
CCR TaxID	135643799
Average Number of Employees	450
Annual Revenue	209333333
Social Security Number	
Financial Institute (EFT)	FIRST TENNESSEE BANK
Account Number (EFT)	000322482
ABA Routing ID (EFT)	084000026



**Transaction: Display Vendor (Accounting) FK03** **Role: FA\_AGO, FA\_GSP, FA\_MGR**

29. To navigate back to the Display Vendor: Address screen  
click on the  Back icon.



The screenshot shows the 'Display Vendor: General Data (Enhanced)' screen in the FBMS system. The vendor information is as follows:

Vendor	70164611	DUCKS UNLIMITED, INC.	RANCHO CORDOVA
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Navigation tabs include: US Federal Government: Fields, Payment Card Data, CCR Details, CCR: Infos for Contact Person, and CCR Corporate Inform.

The 'CCR Details' section contains the following data:

Group description	Cell Content
PSC Code	
Credit Card	N
Correspondence Flag	
EDI Flag	N
CCR TaxID	135643799
Average Number of Employees	450
Annual Revenue	209333333
Social Security Number	
Financial Institute (EFT)	FIRST TENNESSEE BANK
Account Number (EFT)	000322482
ABA Routing ID (EFT)	084000026





**Transaction: Display Vendor (Accounting) FK03** **Role: FA\_AGO, FA\_GSP, FA\_MGR**

31. To search for another vendor, enter the vendor number or perform search.

To exit, click on the  Back icon.