

**Posting announcements in grants.gov**

**All opportunities must be posted in grants.gov, prior to award.** In order for an announcement to be posted in grants.gov, **the following information needs to be completed, and routed to CGS, through your Program.**

---

**Refuge:**

**Program Title:**

Funding  
Instrument  
Type:

Grant Agreement

Cooperative Agreement

If Cooperative Agreement is checked, please enter description of substantial involvement

Date Issued:

Choose an “open date” for this proposal to be uploaded to Grants.gov. This is normally the date that the Agreements Officer enters it. Only enter a date here if you would like this to be posted in the future, with the start date being one that is specific for your purposes.

\_\_\_\_\_

How long do  
you want the  
Announcement  
to remain open?:

10 days

20 days

30 days

Estimated Total  
Program Funding:

How much funds do you have this FY to award agreements under this announcement? Note, this is an estimate, and does not require an exact figure. \$ \_\_\_\_\_

Expected Number  
Of Awards:

How many agreements do you anticipate awarding as a result of this announcement? \_\_\_\_\_

Award Ceiling: What is the highest dollar amount you would award under one agreement?  
Note, this is an estimate, and does not require an exact figure.  
\$ \_\_\_\_\_

Award Floor: What is the lowest dollar amount you would award under one agreement? Note, this is an estimate, not an exact figure.  
\$ \_\_\_\_\_

Anticipated Start Date: What is the anticipated period of performance start date for awards made under this funding opportunity?  
\_\_\_\_\_

Anticipated Period of Performance: From \_\_\_\_\_ To \_\_\_\_\_

CFDA Number: \_\_\_\_\_

Does the CFDA Program Require a Cost-Share? Yes No

Eligible Applicants: Who is eligible to receive this award, in accordance with the CFDA Program you have chosen? You must choose at least one:

*Note: this decision must be in accordance with the CFDA Program list of eligible applicants. You may choose one or several “eligible applicants” based on the CFDA Program information. EXAMPLE: Coastal Program (CFDA 15.630) is reserved for: Federal, State, local and tribal governments, public nonprofit institutes and organizations, U.S. territories and possessions, private land owners, including individuals and businesses. You could choose to accept applications ONLY from private land owners. You do not have to open the competition to all “eligible applicants”.*

- \_\_\_\_\_ City or township government
- \_\_\_\_\_ County government
- \_\_\_\_\_ For-profit organizations
- \_\_\_\_\_ Independent school districts
- \_\_\_\_\_ Individuals
- \_\_\_\_\_ Native American tribal government (Federally recognized)
- \_\_\_\_\_ Native American tribal government (other than Federally recognized)
- \_\_\_\_\_ Nonprofits with 501(c)(3) IRS status, other than institutions of higher education

- \_\_\_\_\_ Nonprofits without 501(c)(3) IRS status, other than institutions of higher education
- \_\_\_\_\_ Others (explanation required)
- \_\_\_\_\_ Private institutions of higher education
- \_\_\_\_\_ Public & State controlled institutions of higher education
- \_\_\_\_\_ Public Housing Authorities/Indian housing authorities
- \_\_\_\_\_ Small Businesses
- \_\_\_\_\_ Special district governments
- \_\_\_\_\_ State governments
- \_\_\_\_\_ Unrestricted (open to any type of entity above)

**Program**

**Description:** Provide a Scope of Work, in electronic format, that will be publicized for applicants to review. This scope must be detailed enough to give potential recipients enough information in order for them to determine which project/s they choose to submit in order to meet our needs. You may also want to include the location of work, what area (State, County, Region) will the work be conducted in. This information helps to limit inquiries from other parts of the country. The use of special characters in this Scope of Work will it from posting to Grants.gov. Special characters that cannot be used include: ampersand, apostrophes, dashes, percent/pound sign, and quotation marks, among others (example: &, -, \*, %, /, #).

Point of  
Contact:

Who will serve as the POC for this funding opportunity if inquiries are received? This person will also receive applications from interested parties.

Name:

Title:

Work  
Address:

Work  
Telephone/Fax:

Work  
Email  
Address: