

New Jersey Field Office Submission Form/Checklist (*Optional*)

The following submission form/checklist is being provided by the U.S. Fish and Wildlife Service (Service), New Jersey Field Office (NJFO) as a way to assist with project reviews. This is an optional form that can be submitted with your request for Section 7 consultation or technical assistance. Note, please do not submit requests for project review to the NJFO if:

- 1) IPaC has returned a result of “There are no listed species found within the vicinity of the project”
- 2) IPaC has returned a result for ONLY northern long-eared bat and the project complies with the northern long-eared bat 4(d) rule as per the Project Screening Chart.
- 3) All species given in the IPaC report are “no effect”.
- 4) The proposed project is funded or authorized by the Federal Highway Administration (FHWA) and/or Federal Railroad Administration (FRA) and follows the range-wide programmatic informal Section 7 consultation for the federally listed (endangered) Indiana bat (*Myotis sodalis*) and (threatened) northern long-eared bat (*Myotis septentrionalis*). Projects covered by the range-wide programmatic consultation must follow the [User's Guide](http://www.fws.gov/midwest/Endangered/section7/fhwa/index.html) provided at the following website: <http://www.fws.gov/midwest/Endangered/section7/fhwa/index.html>.

1. Date:

2. Lead agency or applicant:

Under Section 7 consultation this refers to the Federal government lead action agency initiating consultation.

3. Requesting agency or individual:

- a. Name:
- b. Title:
- c. Phone:
- d. Email:

4. Project name(s):

5. County, Township, Block and Lot numbers:

6. Location of the project in decimal degrees:

7. Will a State Freshwater Wetland Permit be required?

8. Provide a list of any other non-Federal authorizations being sought:

9. Project description and a description of the natural characteristics of the property and surrounding area:

10. If tree clearing is being proposed and IPaC has returned a result of Indiana bat, please indicate whether clearing of trees ≥ 5 inches in diameter at breast height will be seasonally restricted. If so, provide the appropriate time-of-year restriction as described on page 4 of the Project Screening Chart.

11. Does the project comply with the northern long-eared bat 4(d) rule?

An optional Northern Long-Eared Bat 4(d) Rule Streamlined Consultation Form is available for Federal agencies at the following website: <http://www.fws.gov/midwest/endangered/mammals/nleb/s7.html>

12. Proposed conservation measures to avoid impacts to federally listed species identified in your IPaC report:

13. Your assessment of impacts to federally listed threatened and endangered species from proposed project activities, and your preliminary determination of whether each federally listed species is or is not likely to be adversely affected.

14. Indicate if the Service's recommendations to protect other wildlife resources will be implemented.

Please remember to also submit pictures and maps of the action area with your request for project review.

The NJFO is accepting project review requests by email: NJFO_ProjectReview@fws.gov. Please DO NOT email new requests to individual staff biologists. New requests can be submitted by U.S. mail:

Atlantic Professional Park, Unit 4
East Jimmie Leeds Road
Galloway, New Jersey 08205