

# INTERIOR DEPARTMENT

## INTERIOR/FWS-10

### SYSTEM NAME:

National Fish Hatchery Special Use Permits—Interior. FWS-10.

### SYSTEM LOCATION:

Regional offices of Fish and Wildlife Service and National Fish Hatcheries where records are maintained.

### CATEGORIES OF INDIVIDUALS COVERED BY THE SYSTEM:

Individuals who have made application for special use permits on National Fish Hatcheries.

### CATEGORIES OF RECORDS IN THE SYSTEM:

Contains the name and address of permittees, types of special uses, period of use, and any special conditions.

### AUTHORITY FOR MAINTENANCE OF THE SYSTEM:

CFR 70.71. 16 U.S.C. 480k-3; 16 U.S.C. 664 See 50

### ROUTINE USES OF RECORDS MAINTAINED IN THE SYSTEM, INCLUDING CATEGORIES OF USERS AND THE PURPOSES OF SUCH USES:

The primary use of the records is to limit and control the use of the property at the National Fish Hatcheries. Disclosures outside the Department of the Interior may be made (1) to the U.S. Department of Justice when related to litigation or anticipated litigation; (2) of information indicating a violation or potential violation of a statute, regulation, rule, order or license, to appropriate Federal, State, local or foreign agencies responsible for investigating or prosecuting the violation or for enforcing or implementing the statute, rule, regulation, order or license; (3) from the record of an individual in response to an inquiry from a Congressional office made at the request of that individual, (4) to provide addresses obtained from the Internal Revenue Service to debt collection agencies for purposes of locating a debtor to collect or compromise a Federal claim against the debtor, or to consumer reporting agencies to prepare a commercial credit report for use by the Department.

### DISCLOSURE TO CONSUMER REPORTING AGENCIES:

Disclosures pursuant to 5 U.S.C. 552a(b)(12): Disclosures may be made to consumer reporting agencies as defined in the Fair Credit Reporting Act (15 U.S.C. 1681a(f)) or the Federal Claims Collection Act of 1966 (31 U.S.C. 3701(a)(3)).

### POLICIES AND PRACTICES FOR STORING, RETRIEVING, ASSESSING, RETAINING, AND DISPOSING OF RECORDS IN SYSTEM:

#### STORAGE:

Maintained on paper in files.

#### RETRIEVABILITY:

Indexed by name.

#### SAFEGUARDS:

Records are maintained in accordance with the provisions of 43 CFR 2.51.

#### RETENTION AND DISPOSAL:

Destroyed after one year following period of use.

#### SYSTEM MANAGER(S) AND ADDRESS:

Chief, Division of Hatcheries and Fishery Resource Management Fish and Wildlife Service, U.S. Department of the Interior, Washington, D.C. 20240.

### NOTIFICATION PROCEDURES:

Inquiries regarding the existence of records shall be addressed to the System Manager, with respect to records located in the Washington office, and to regional directors with respect to records located in the office or facility for which each is responsible. A written, signed request stating that the requester seeks information concerning records pertaining to him is required. See 43 CFR 2.60.

### RECORD ACCESS PROCEDURES:

A request for access shall be addressed to the System Manager, with respect to records located in the Washington office, and to regional directors with respect to records located in the office or facility for which each is responsible. The request must be in writing and be signed by the requester. The request must meet the content requirements of 43 CFR 2.63.

### CONTESTING RECORD PROCEDURES:

A petition for amendment shall be addressed to the System Manager and must meet the content requirements of 43 CFR 2.71.

### RECORD SOURCE CATEGORIES:

Individual on whom the record is maintained.

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