



FTP Instructions

1 message

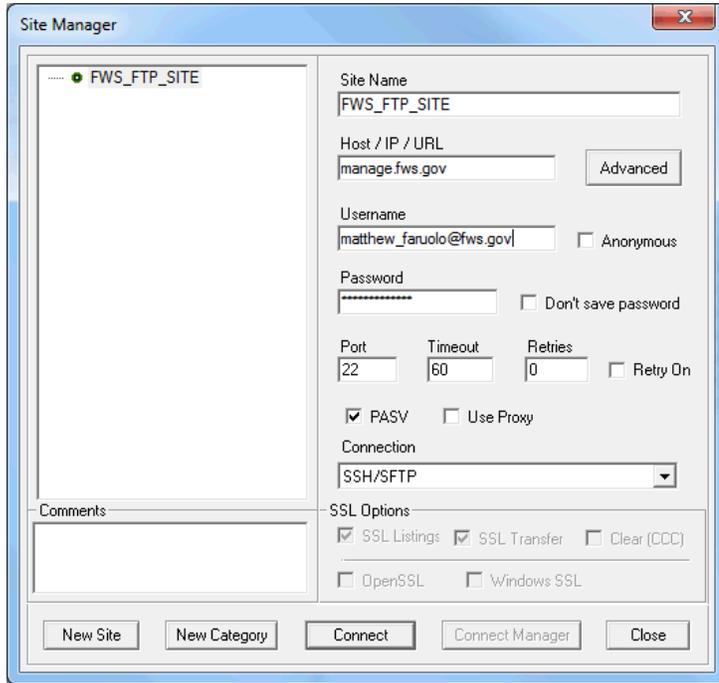
Faruolo, Matthew <matthew_faruolo@fws.gov>
To: Mary Balogh <mary_balogh@fws.gov>, Mary Mitchell <mary_mitchell@fws.gov>

Wed, Apr 17, 2013 at 9:23 AM

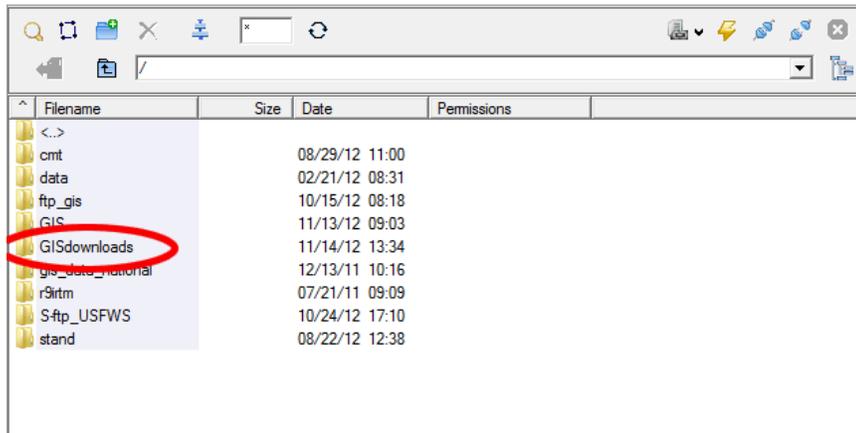
DIRECTIONS:

The preferred method for logging into the NEW FTP account:

1. I would recommend using an FTP client such as Core FTP Lite, which can be downloaded here: <http://www.coreftp.com/download/coreftplite.exe>
2. Once the program is installed, create a new account with the following settings (substitute your username instead of mine :-). Use your AD password.



Click connect, and you will see a number of folder options. The folder for our interim FTP is "GISdownloads":

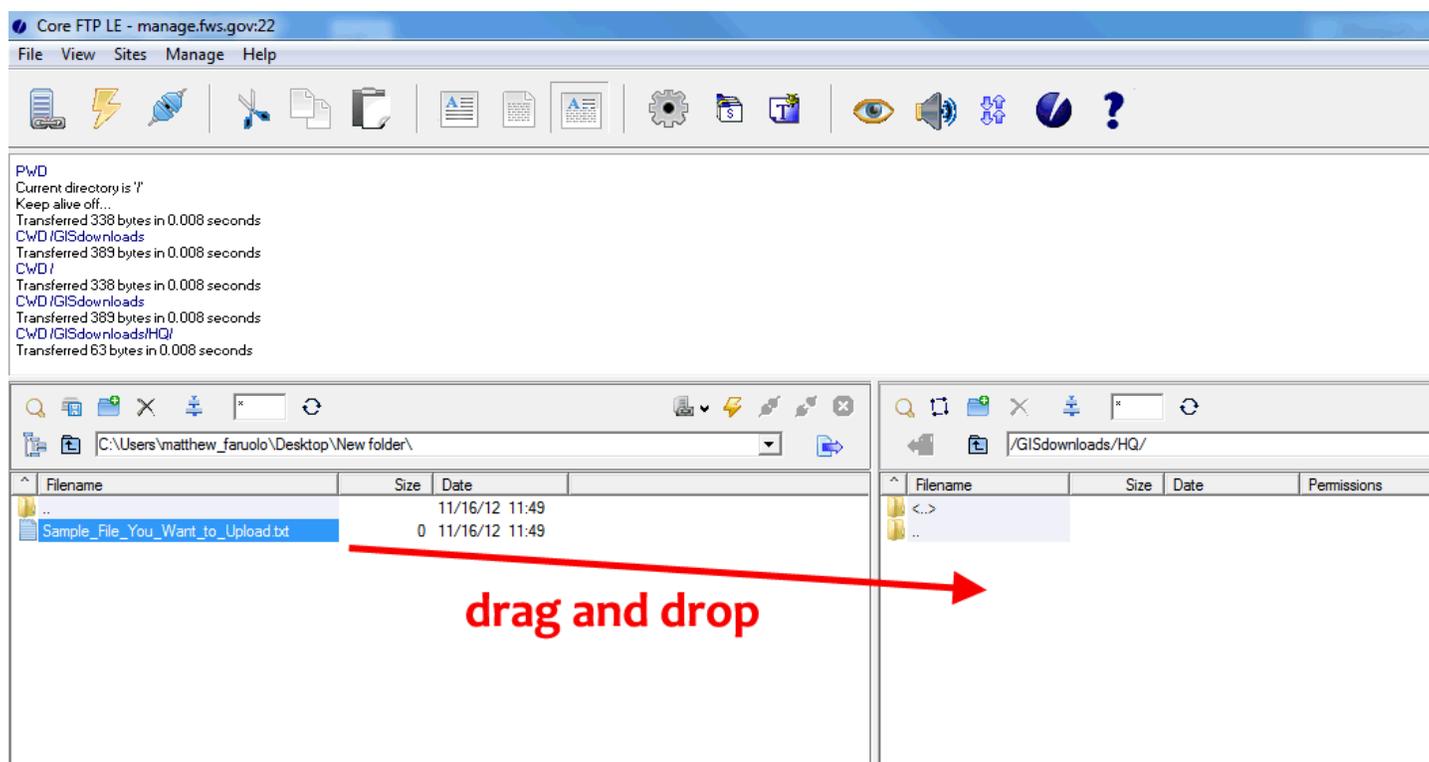


Once in that folder, you will see I've already created regional folders for you to upload files. You can also create sub-folders (i.e. projects, etc) by clicking the little folder icon with the green plus button. Navigate to your Regional Folder to upload:



R1		11/14/12 13:33
R2		11/14/12 13:33
R3		11/14/12 13:34
R4		11/14/12 13:34
R5		11/14/12 13:34
R6		11/14/12 13:34
R7		11/14/12 13:34
R8		11/14/12 13:34
index.cfm	7 KB	11/09/12 10:00

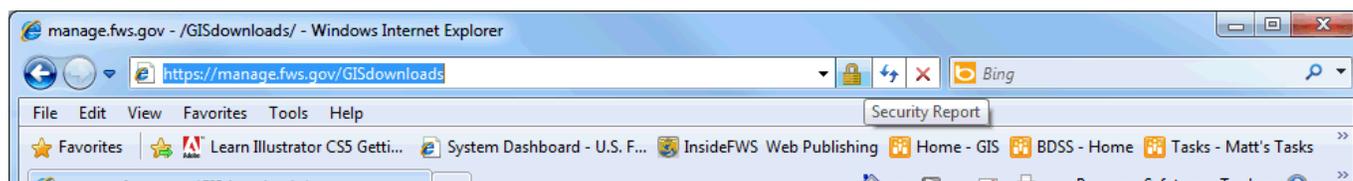
As you noticed since you opened the FTP client, there is a right window pane and a left window pane. In the left pane, simply navigate to the file(s) you wish to upload and "drag and drop" them into the right window pane:

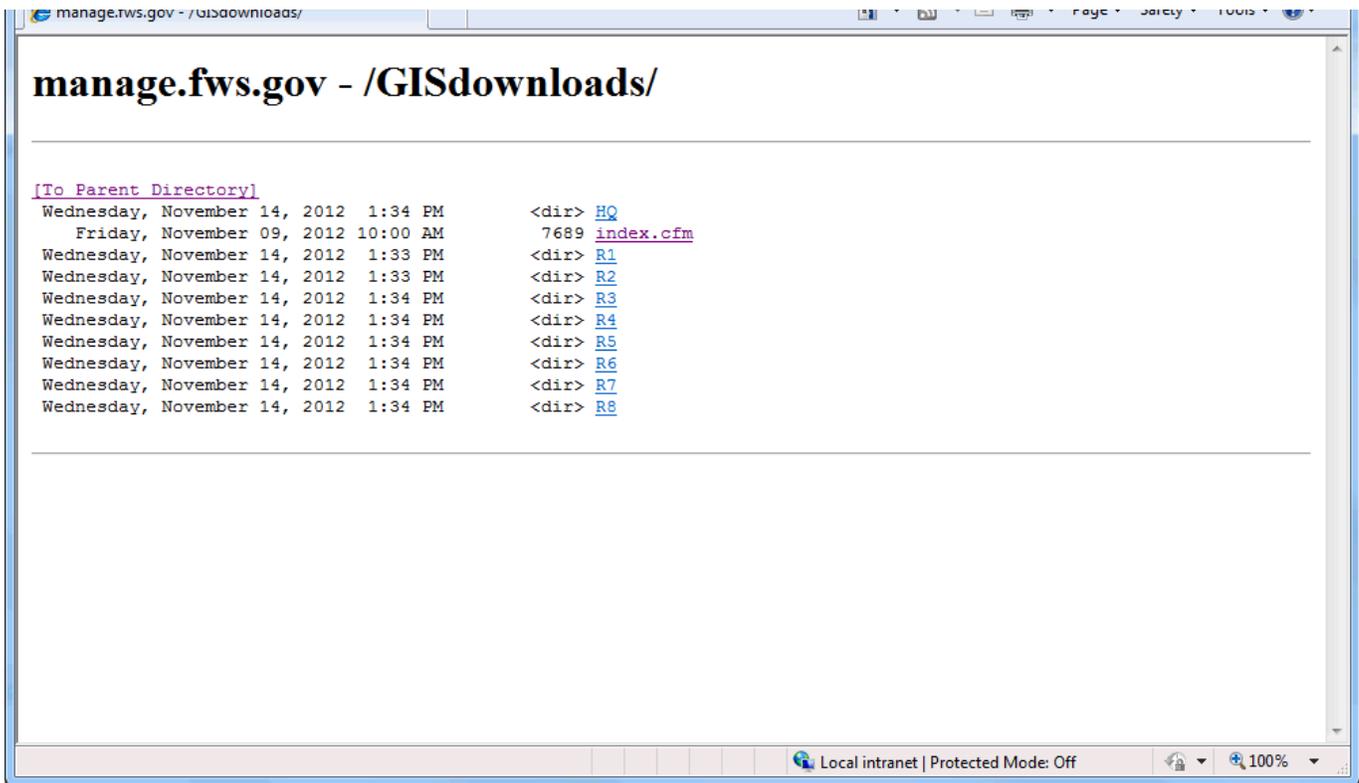


After the transfer, you or those you wish to share the files with can access the files using a web browser and connecting to:

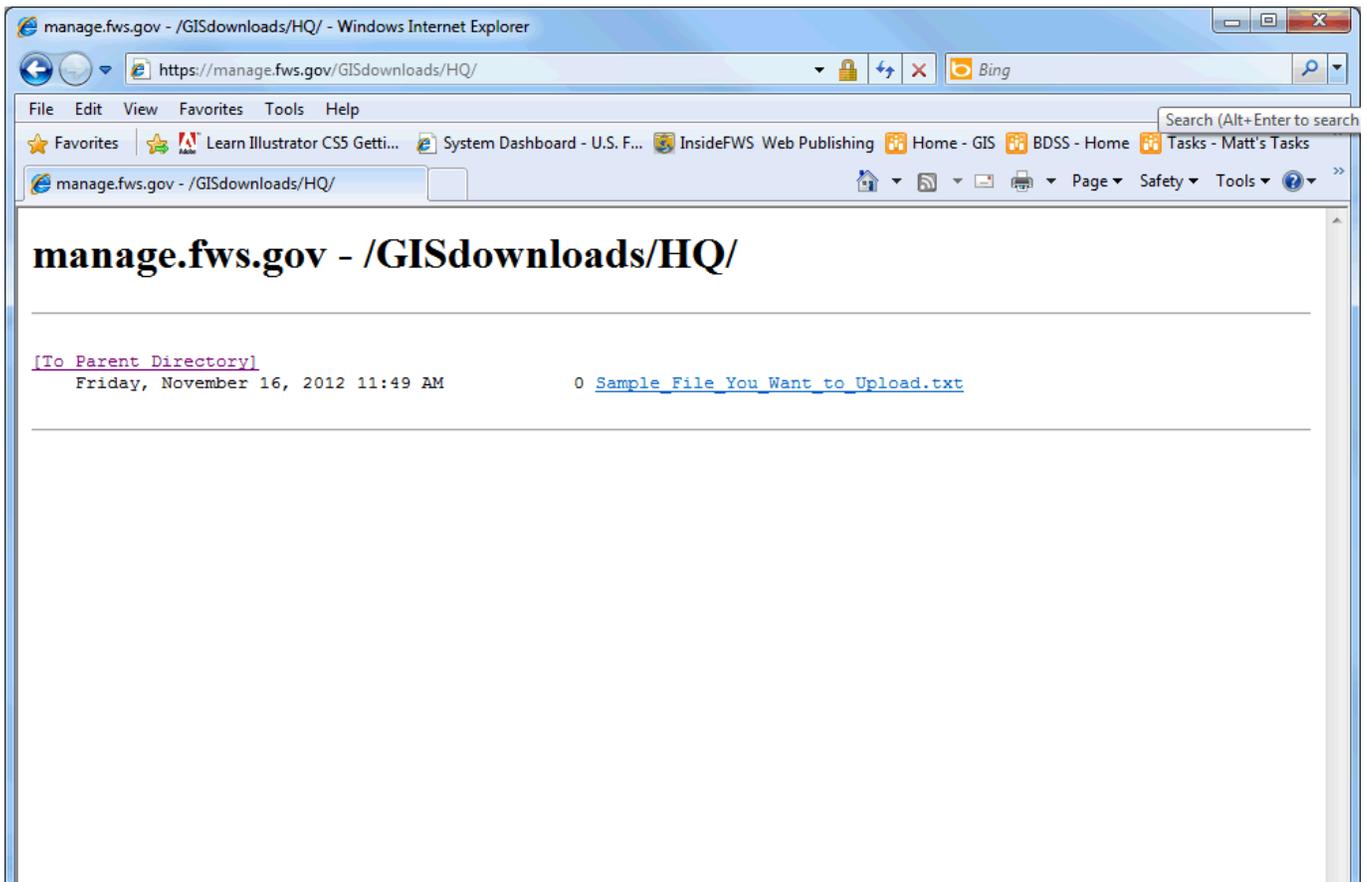
<https://manage.fws.gov/GISdownloads>

Please note you and/or those you wish to share info with will be prompted for their AD credentials.





Click the folder you previously uploaded your file to, and you can download:



For external users to access, the link is:

<http://www.fws.gov/gisdownloads/>

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Geospatial SharePoint Site:

<https://fishnet.fws.doi.net/projects/GIS/default.aspx>