

Volunteer Services Report Fiscal Year 2011

Station:

Organization Code:

Provide data on all volunteers working under signed volunteer services agreements. Include Student Conservation Association (SCA) volunteers.

1. Number of Volunteers

Total Volunteers

2. Number of Hours by Activity Category

Wildlife and Habitat

Cultural Resources

Maintenance

Other Activities

Wildlife Dependent Recreation

Total Hours

3. Operation Costs

Note** Operation costs, i.e., supplies, equipment, uniforms, etc.; travel/transportation, per diem, housing/utilities; staff salaries and other, i.e., staff/volunteer training, recruitment, recognition awards/activities, brochure/exhibits, etc., are captured through the Service-wide Activity Based Costs (ABC) codes.

4. Staff Time for Administration of Program

Staff Time (Hours)

Total Hours

5. PROGRAM HIGHLIGHTS (i.e., accomplishments, unique activities, special events and volunteer recognition, partnerships, etc.)

6. **PHOTOS.** Please include photos of volunteer work/activity. Caption for photo should include name of field station, name of volunteer, and activity.
7. **Volunteer Activity Definitions (page 2)**

Volunteer Activity Definitions

Activity Categories:

Wildlife and Habitat

Habitat management, habitat restoration, and fish and wildlife management. Examples: working in the farm fields, replanting native vegetation, bird surveys, etc.

Wildlife Dependent Recreation

Providing visitor services and outreach. This includes hunting, fishing, environmental education, interpretation, wildlife observation and wildlife photography. Examples: visitor center coverage, environmental education and interpretation programs, hunting and fishing programs, birding and/or wildlife observation tours, etc.

Cultural Resources

Activities supporting the study and protection of significant prehistoric and historic sites.

Maintenance

Construction, carpentry, mowing, cleaning, assisting maintenance staff, trail maintenance, etc.

Other Activities

Administrative duties such as filing, updating the library, etc. Note, if the activity relates to the above categories, please use them in the appropriate category and not "other".