



WHAT YOU SHOULD KNOW ABOUT A FEDERAL MIGRATORY BIRD SCIENTIFIC COLLECTING PERMIT

A Federal Migratory Bird Scientific Collecting permit will authorize you to collect, transport or possess migratory birds, their parts, nests, or eggs for scientific research or educational purposes. The conditions of a Federal Scientific Collecting permit are very specific. You should review Title 50 Parts 10, 13, and 21.23 of the Code of Federal Regulations (CFR). **You are responsible for reviewing and understanding these regulations before you request and accept a permit.** These regulations can be found on our website at <http://www.fws.gov/permits/ltr/ltr.html>. Below is a review of several sections pertinent to a Federal Migratory Bird Scientific Collecting permit.

1. What species require a Migratory Bird Scientific Collecting Permit?

Only birds listed in the 50 CFR Part 10 require a Federal migratory bird permit. You can view a list of species in the U.S. and their status under the Migratory Bird Treaty Act at <http://www.fws.gov/migratorybirds/RegulationsPolicies/mbta/mbtintro.html>.

2. Do I need a Scientific Collecting Permit if I already have a Bird Banding Permit?

A banding permit issued by the U.S. Geological Survey's Bird Banding Laboratory is required for all migratory bird banding and marking activities. Banding permits may also authorize blood and feather sampling of birds captured for banding. If you have a banding permit that authorizes these activities, you don't need a scientific collecting permit to conduct these activities; but any other capture and sampling activities not covered by a banding permit will require a scientific collecting permit.

3. Will my permit be restricted to certain species and numbers of birds?

Yes. Your permit will list the species and numbers of migratory birds you are authorized to collect from the wild. Therefore, your application must include information on the species and numbers of each that you intend to collect.

4. May I collect bald or golden eagles?

You may use this application to request authorization to collect bald or golden eagles for scientific purposes. *Only zoological parks, scientific societies and museums that are open to the general public* **and** are either established, maintained, and operated as a governmental service or are privately endowed and organized but not operated for profit are eligible for a permit to collect bald or golden eagles for scientific purposes. (50 CFR 22.21 and 10.12). You will be required to submit documentation verifying that you meet this requirement. Depending on the activities you propose, we may issue separate permits for migratory bird and eagle collection.

5. Will I be able to salvage dead birds and abandoned nests and eggs under this permit?

Yes. If you wish to salvage dead birds, parts, abandoned nests and eggs, you should request this in your application. Salvage authority usually is not limited to specific species and numbers.

6. Can I transfer migratory bird specimens to an educational or

permit may be disposed of by donation to a public museum, or a public scientific or educational institution *scientific institution?*

Yes. All suitable carcasses or parts collected under your as defined in 50 CFR 10.12 for scientific or educational purposes. Dead specimens or any parts of migratory birds (except bald and golden eagles and endangered and threatened species) should be promptly destroyed by burial or incineration if they are unsuitable for donation.

7. Do I need additional authorization to collect migratory birds on Federal or State lands or private property?

Yes. Your permit will not authorize the collection or release of specimens on Federal or State lands or other public or private property without additional written authorization, permission, or permits from the applicable Federal or State agency, landowner, or custodian.

8. What are Birds of Conservation Concern?

The Service periodically publishes a report identifying the migratory and non-migratory bird species (beyond those already designated as federally threatened or endangered) that represent our highest conservation priorities and draw attention to species in need of conservation action. Species assessments are based on population trends, threats, distribution, abundance, and area importance. Assessments are conducted at three distinct geographic scales—North American Bird Conservation Initiative (NABCI) Bird Conservation Regions (BCRs), USFWS Regions, and National—and is primarily derived from assessment scores from three major bird conservation plans: Partners in Flight, the U.S. Shorebird Conservation Plan, and the North American Waterbird Conservation Plan. A species' status on the BCC list is a factor considered during the application review process. The current list of Birds of Conservation Concern can be viewed at <http://www.fws.gov/migratorybirds/NewsPublicationsReports.html>.

9. Will this permit authorize me to collect threatened or endangered species?

No. In most cases, you will need additional permits to take or live trap and release birds protected under the Endangered Species Act.

10. Do I have to use nontoxic shot when using a shotgun to collect migratory birds?

Yes, you must use a nontoxic shot listed in 50 CFR 20.21(j) (<http://www.fws.gov/permits/ltr/ltr.html> select "part 20"), with the following exceptions: (a) You may use lead shot when non-toxic shot is not produced in the small sizes needed to preserve the integrity of the specimens. (b) You may use lead shot in habitats where its use is allowed for sport hunting purposes.

11. Can I collect migratory game birds?

You can collect migratory game birds authorized on your scientific collecting permit. If you collect migratory game birds during open hunting seasons, you must comply with all applicable Federal and State hunting regulations unless your permit authorizes otherwise. If you need to collect migratory game birds during the hunting season in numbers or by a method not authorized by the hunting regulations, or if you need to collect migratory game birds outside the hunting season, you must request this in your application.

12. Do I need to tag the migratory birds I collect?

Yes. Your permit will require that you tag each bird you collect or salvage. Each tag must include the following information: (a) date and location of collection, and (b) name of person who collected the specimen. The permit number under which the specimen was collected or salvaged must be recorded in the permanent accession records.

13. Can I import or export migratory birds under this permit?

Yes. If you intend to import or export specimens for scientific or educational purposes, you may request that this authorization be included on your scientific collecting permit. Your application must describe the types of specimens you intend to import or export, to and from whom you expect to ship, and the ports you expect to use. All wildlife shipments must enter and exit the United States through a wildlife port designated in 50 CFR 14.12 unless you have a separate exception to designated port permit issued under 50 CFR Part 14. Be aware that migratory birds that are also protected under the Convention on International Trade in Endangered Species of Wild Fauna and Flora (CITES), the Endangered Species Act, or the Wild Bird Conservation Act may require additional permits. Bald and golden eagles may not be imported or exported.

14. Do I need to list subpermittees on my permit?

No, you are not required to list subpermittees in your application or on your permit. As the permittee, you will be responsible for the activities of anyone working under your permit. Your subpermittees must have a copy of your permit and permission from you to conduct the authorized activities.

15. Do I need a State permit to collect migratory birds?

Your Federal permit is not valid unless you are also in compliance with State requirements. This means that if your State requires you to have a State scientific collecting permit, you must hold a valid State permit in order for your Federal permit to be valid. It is your responsibility to make sure you comply with State permit requirements.

16. Will I be required to keep records of my activities?

Yes. You must maintain accurate records of operations on a calendar-year basis. Your records should reflect the species collected, date collected, location (county and state) where birds were collected, numbers collected and disposition of all birds, including salvaged specimens.

17. Will I be required to submit an annual report of activities?

Yes. You will receive an annual report from your Regional Migratory Bird Permit Office. Reports also can be found on our website at: <http://www.fws.gov/migratorybirds/mbpermits.html>. This report must be completed and submitted to your issuing office by January 31 of the year following the activity. You must submit a “no activity” report if you had no activity.

18. What is required to transfer my permit to a new location?

Any address change or other circumstances that affect your permit must be reported to your Regional Migratory Bird Permit Office in writing within 10 days so your permit can be amended. (See 50 CFR 13.23)

19. Will anyone inspect my records or scientific collecting activities?

By accepting a Federal Scientific Collecting permit, you authorize an agent of the Service to enter your premises at any reasonable hour to inspect the wildlife you hold, your books or records. (See 50 CFR 13.47)

20. How do I renew my permit?

A renewal letter or form and annual report form will be sent to you at least 60 days prior to the expiration of your permit. If you wish to renew your permit, you must return the completed renewal to your Regional Migratory Bird Permit Office at least 30 days prior to the expiration of your permit and include a copy of your current State permit, if one is required. If we receive your renewal request at least 30 days prior to the expiration of your permit, your permit will remain valid beyond the expiration date for the activity authorized on the permit until a decision on your renewal is made. If you allow your permit to expire before requesting renewal, you may be required to submit a new application. (See 50 CFR 13.22 and 13.11(c))

(3-200-7) 12/30/2013



Federal Fish and Wildlife Permit Application Form

Return to: U.S. Fish and Wildlife Service (USFWS)

Type of Activity: Migratory Bird and Eagle Scientific Collecting

_____ **New Application**
_____ **Requesting Renewal or Amendment of Permit #** _____

Complete Sections A or B, and C, D, and E of this application. U.S. address may be required in Section C, see instructions for details.
See attached instruction pages for information on how to make your application complete and help avoid unnecessary delays.

A. Complete if applying as an individual			
1.a. Last name	1.b. First name	1.c. Middle name or initial	1.d. Suffix
2. Date of birth (mm/dd/yyyy)	3. Social Security No.	4. Occupation	5. Affiliation/ Doing business as (see instructions)
6.a. Telephone number	6.b. Alternate telephone number	6.c. Fax number	6.d. E-mail address

B. Complete if applying on behalf of a business, corporation, public agency, Tribe, or institution			
1.a. Name of business, agency, tribal, or institution		1.b. Doing business as (dba)	
2. Tax identification no.		3. Description of business, agency, or institution	
4.a. Principal officer Last name	4.b. Principal officer First name	4.c. Principal officer Middle name/ initial	4.d. Suffix
5. Principal officer title		6. Primary contact name	
7.a. Business telephone number	7.b. Alternate telephone number	7.c. Business fax number	7.d. Business e-mail address

C. All applicants complete address information				
1.a. Physical address (Street address; Apartment #, Suite #, or Room #; no P.O. Boxes)				
1.b. City	1.c. State	1.d. Zip code/Postal code:	1.e. County/Province	1.f. Country
2.a. Mailing Address (include if different than physical address; include name of contact person if applicable)				
2.b. City	2.c. State	2.d. Zip code/Postal code:	2.e. County/Province	2.f. Country

D. All applicants MUST complete	
1. Attach check or money order payable to the U.S. FISH AND WILDLIFE SERVICE in the amount \$100 nonrefundable processing fee if you are applying for a new permit or \$50 nonrefundable processing fee if you are requesting a substantive amendment of your existing valid permit . Federal, Tribal, State, and local government agencies, and those acting on behalf of such agencies, are exempt from the processing fee – attach documentation of fee exempt status as outlined in instructions. (50 CFR 13.11(d))	
2. Do you currently have or have you ever had any Federal Fish and Wildlife permits? Yes <input type="checkbox"/> If yes, list the number of the most current permit you have held or that you are applying to renew/re-issue: _____ No <input type="checkbox"/>	
3. Certification: I hereby certify that I have read and am familiar with the regulations contained in Title 50, Part 13 of the Code of Federal Regulations and the other applicable parts in subchapter B of Chapter 1 of Title 50 , and I certify that the information submitted in this application for a permit is complete and accurate to the best of my knowledge and belief. I understand that any false statement herein may subject me to the criminal penalties of 18 U.S.C. 1001.	
_____ Signature (in blue ink) of applicant/person responsible for permit (No photocopied or stamped signatures)	_____ Date of signature (mm/dd/yyyy)

Please continue to next page

SECTION E. **MIGRATORY BIRD & EAGLE SCIENTIFIC COLLECTING**
(Migratory Bird Treaty Act, 50 CFR 21.21, 21.23; Eagle Act, 50 CFR 22.21)

*A Federal Scientific Collecting Permit is required to capture or collect migratory birds for scientific purposes. Permits are available to scientists and researchers affiliated with scientific or educational institutions, organizations, or agencies. Anyone who will be assisting with the permitted activities must either possess their own Federal permit or have a letter from the permit holder designating them as a subpermittee under that permit. (They may also require a State permit.) The permit holder assumes all liability and responsibility for any activity conducted under the authority of the permit (50 CFR 13.50). A migratory bird permit doesn't authorize trespass on private or publicly managed lands; authorization from land owners or land managers is required to conduct activities on their property, including collection on Federal lands. Specimens collected under a scientific collecting permit must be released or deposited with a public scientific or educational institution upon completion of the study, unless a special purpose permit authorizing possession for a longer period is obtained. Eagle parts must be deposited with the National Eagle Repository. A scientific collecting permit may be valid for up to 3 years. **Please read "What You Should Know About a Migratory Bird Scientific Collecting Permit" and the pertinent regulations before you sign and submit your application.***

USGS Bird Banding Permits: A banding permit issued by the U.S. Geological Survey's Bird Banding Lab is required for all migratory bird banding and marking activities, including auxiliary marking. Banding permits may also authorize blood and feather sampling of birds captured for banding. If you have a banding permit that authorizes these activities, you don't need a scientific collecting permit to conduct these activities; however, any other capture and sampling activities not covered by a banding permit will require a scientific collecting permit.

Protected Species: Only birds listed in the Code of Federal Regulations (50 CFR 10.13) require a Federal migratory bird permit. To view a list of species in the U.S. and their status under the Migratory Bird Treaty Act, go to:
<http://www.fws.gov/migratorybirds/RegulationsPolicies/mbta/mbtintro.html>

Please provide the information requested in questions 1 and 4 in the space provided and the remaining information on a separate sheet of paper with your responses numbered according to the questions below. You should be as thorough and specific as possible in your responses. Incomplete applications will be returned, delayed, or abandoned. You should submit your application at least 60 days prior to the date that you need your permit (50 CFR 13.11(c)).

1. Please answer the following questions:

- a. What is the purpose of your collecting activity (check all that apply)?
 - (1) Individual Research Project
 - (2) Museum/Institutional Collection (accessioned for research, teaching, or reference)
 - (3) Other (specify): _____
- b. Provide the date you wish to start collecting (month/day/year): _____
- c. Provide the date you anticipate completing collection and holding of birds (month/year): _____
- d. Do you wish to be permitted to import/export lawfully acquired specimens to/from the United States for scientific or educational purposes?
 Yes No
- e. You must retain records relating to the activities conducted under your permit for at least 5 years after the date of expiration of your permit. Is the physical address you provided in Section C on page 1 of this application the address where your records will be kept?
 Yes No If "no", provide the physical address. _____
- f. **Any permit issued as a result of this application is not valid unless you also have any required State or Tribal permits associated with the activity.** Have you obtained all required State or Tribal permits or approvals to conduct this activity?
 Yes If "yes", attach a copy of the approval(s). Have applied (**Send copy when issued**) None required

2. Please attach a description of your proposed activity, including the information below. In your proposal, indicate where the questions below are answered.

- a. A completed copy of the **attached Collecting Activity Table** identifying the species of migratory bird you propose to collect and, **for each species**, the following information:
 - (i) quantity,
 - (ii) where collecting will occur (at least to county and State),
 - (iii) the type of collecting (lethal, viable egg collection, trap and retain, trap and release, trap and relocate), and
 - (iv) the duration of collecting activities.
- b. Justification for the proposed scientific collecting, including a detailed outline or study proposal for any proposed research. The outline or proposal must include objectives, experimental design, methods, and other standard research proposal components.
 - (i) If lethal take is requested, explain why nonlethal methods will not suffice.
 - (ii) If applicable, describe where and for how long live birds will be maintained in captivity, and provide a description of the enclosures.
 - (iii) If trap and relocate is proposed, provide location(s) where birds will be released to the wild, including specific sites if known.
 - (iv) If migratory game bird species will be collected during an established hunting season, specify if the proposed method of collecting is currently authorized under applicable hunting regulations or will require authorization for a special collecting method.

(continued)

3. **Please provide the following information as part of your outline or, study plan, or on a separate sheet of paper:**
- a. A full description of your background and expertise in conducting the proposed activities. If this information is already contained in another permit file in your permitting office, you may refer to the permit number for that file.
 - b. The name and address of the public scientific or educational institution(s) to which all migratory bird specimens will be donated upon completion of the study.
 - c. If you propose to collect in the United States but do not reside here, provide the name of a contact, an address, a telephone number, a Fax number (if available), and email address where you can be reached in the United States.
 - d. If you propose to import/export specimens collected here or abroad, provide a detailed explanation of the purpose, describe the types of specimens that will be shipped (e.g., blood, tissue, whole specimens, eggs), to and from whom the specimens will likely be shipped, and the U.S. port(s) of entry/exit you will use (see <http://www.fws.gov/le/ports-contact-information.html>). (**Note:** You may require additional permits for species protected by the Convention on International Trade in Endangered Species (CITES), the U.S. Endangered Species Act, or the Wild Bird Conservation Act. **Bald and golden eagles may not be imported or exported.**)
4. **Disqualification factor.** A conviction, or entry of a plea of guilty or nolo contendere, for a felony violation of the Lacey Act, the Migratory Bird Treaty Act, or the Bald and Golden Eagle Protection Act disqualifies any such person from receiving or exercising the privileges of a permit, unless such disqualification has been expressly waived by the Service Director in response to a written petition. (50 CFR 13.21(c)) Have you or any of the owners of the business, if applying as a business, been convicted, or entered a plea of guilty or nolo contendere, forfeited collateral, or are currently under charges for any violations of the laws mentioned above?
- Yes No If you answered "Yes" provide: a) the individual's name, b) date of charge, c) charge(s), d) location of incident, e) court, and f) action taken for each violation.

PERMIT APPLICATION FORM INSTRUCTIONS

The following instructions pertain to an application for a U.S. Fish and Wildlife Service or CITES permit. The General Permit Procedures in 50 CFR 13 address the permitting process. For simplicity, all licenses, permits, registrations, and certificates are referred to as a permit.

GENERAL INSTRUCTIONS:

- Complete all blocks/lines/questions in Sections A or B, C, D, and E.
- **An incomplete application may cause delays in processing or may be returned to the applicant. Be sure you are filling in the appropriate application form for the proposed activity.**
- Print clearly or type in the information. Illegible applications may cause delays.
- Sign the application in [blue](#) ink. Faxes or copies of the original signature will not be accepted.
- Mail the original application to the address at the top of page one of the application or if applicable on the attached address list.
- **Keep a copy of your completed application.**
- **Please plan ahead. Allow at least 60 days for your application to be processed. Some applications may take longer than 90 days to process. (50 CFR 13.11)**
- Applications are processed in the order they are received.
- Additional forms and instructions are available from <http://permits.fws.gov/>.

COMPLETE EITHER SECTION A OR SECTION B:

Section A. Complete if applying as an individual:

- Enter the complete name of the responsible individual who will be the permittee if a permit is issued. Enter personal information that identifies the applicant. ***Fax and e-mail are not required if not available.***
- If you are applying on behalf of a client, the personal information must pertain to the client, and a document evidencing power of attorney must be included with the application.
- **Affiliation/ Doing business as (dba):** business, agency, organizational, or institutional affiliation *directly* related to the activity requested in the application (e.g., a taxidermist is an individual whose business can *directly* relate to the requested activity). The Division of Management Authority (DMA) will **not** accept *doing business as* affiliations for individuals.

Section B. Complete if applying as a business, corporation, public agency, Tribe, or institution:

- Enter the complete name of the business, agency, tribe, or institution that will be the permittee if a permit is issued. Give a brief description of the type of business the applicant is engaged in. Provide contact phone number(s) of the business.
- **Principal Officer** is the person in charge of the listed business, corporation, public agency, Tribe, or institution. The principal officer is the person responsible for the application and any permitted activities. Often the principal officer is a Director or President. **Primary Contact** is the person at the business, corporation, public agency, Tribe, or institution who will be available to answer questions about the application or permitted activities. Often this is the preparer of the application.

ALL APPLICANTS COMPLETE SECTION C:

- For all applications submitted to the Division of Management Authority (DMA) a physical U.S. address is **required**. Province and Country blocks are provided for those USFWS programs which use foreign addresses and are not required by DMA.
- **Mailing address** is address where communications from USFWS should be mailed if different than applicant's physical address.

ALL APPLICANTS COMPLETE SECTION D:

Section D.1 Application processing fee:

- An application processing fee is required at the time of application; unless exempted under 50 CFR 13.11(d)(3). The application processing fee is assessed to partially cover the cost of processing a request. **The fee does not guarantee the issuance of a permit. Fees will not be refunded for applications that are approved, abandoned, or denied.** We may return fees for withdrawn applications prior to any significant processing occurring.
- **Documentation of fee exempt status is not required for Federal, Tribal, State, or local government agencies; but must be supplied by those applicants acting on behalf of such agencies.** Those applicants acting on behalf of such agencies must submit a letter on agency letterhead and signed by the head of the unit of government for which the applicant is acting on behalf, confirming that the applicant will be carrying out the permitted activity for the agency.

Section D.2 Federal Fish and Wildlife permits:

- List the number(s) of your most current FWS or CITES permit or the number of the most recent permit if none are currently valid. If applying for re-issuance of a CITES permit, the original permit must be returned with this application.

Section D.3 CERTIFICATION:

- **The individual identified in Section A, the principal officer named in Section B, or person with a valid power of attorney (documentation must be included in the application) must sign and date the application in blue ink.** This signature binds the applicant to the statement of certification. This means that you certify that you have read and understand the regulations that apply to the permit. You also certify that everything included in the application is true to the best of your knowledge. Be sure to read the statement and re-read the application and your answers before signing.

ALL APPLICANTS COMPLETE SECTION E.

APPLICATION FOR A FEDERAL FISH AND WILDLIFE PERMIT
Paperwork Reduction Act, Privacy Act, and Freedom of Information Act – Notices

In accordance with the Paperwork Reduction Act of 1995 (44 U.S.C. 3501, *et seq.*) and the Privacy Act of 1974 (5 U.S.C. 552a), please be advised:

1. The gathering of information on fish and wildlife is authorized by:
(Authorizing statutes can be found at: <http://www.gpoaccess.gov/cfr/index.html> and <http://www.fws.gov/permits/ltr/ltr.html>.)
 - a. Bald and Golden Eagle Protection Act (16 U.S.C. 668), 50 CFR 22;
 - b. Endangered Species Act of 1973 (16 U.S.C. 1531-1544), 50CFR 17;
 - c. Migratory Bird Treaty Act (16 U.S.C. 703-712), 50 CFR 21;
 - d. Marine Mammal Protection Act of 1972 (16 U.S.C. 1361, *et. seq.*), 50 CFR 18;
 - e. Wild Bird Conservation Act (16 U.S.C. 4901-4916), 50 CFR 15;
 - f. Lacey Act: Injurious Wildlife (18 U.S.C. 42), 50 CFR 16;
 - g. Convention on International Trade in Endangered Species of Wild Fauna and Flora (TIAS 8249), <http://www.cites.org/>, 50 CFR 23;
 - h. General Provisions, 50 CFR 10;
 - i. General Permit Procedures, 50 CFR 13; and
 - j. Wildlife Provisions (Import/export/transport), 50 CFR 14.
2. Information requested in this form is purely voluntary. However, submission of requested information is required in order to process applications for permits authorized under the above laws. Failure to provide all requested information may be sufficient cause for the U.S. Fish and Wildlife Service to deny the request. We may not conduct or sponsor and you are not required to respond to a collection of information unless it displays a currently valid OMB control number.
3. Certain applications for permits authorized under the Endangered Species Act of 1973 (16 U.S.C. 1539) and the Marine Mammal Protection Act of 1972 (16 U.S.C. 1374) will be published in the **Federal Register** as required by the two laws.
4. Disclosures outside the Department of the Interior may be made without the consent of an individual under the routine uses listed below, if the disclosure is compatible with the purposes for which the record was collected. (Ref. 68 FR 52611, September 4, 2003)
 - a. Routine disclosure to subject matter experts, and Federal, Tribal, State, local, and foreign agencies, for the purpose of obtaining advice relevant to making a decision on an application for a permit or when necessary to accomplish an FWS function related to this system of records.
 - b. Routine disclosure to the public as a result of publishing **Federal Register** notices announcing the receipt of permit applications for public comment or notice of the decision on a permit application.
 - c. Routine disclosure to Federal, Tribal, State, local, or foreign wildlife and plant agencies for the exchange of information on permits granted or denied to assure compliance with all applicable permitting requirements.
 - d. Routine disclosure to Captive-bred Wildlife registrants under the Endangered Species Act for the exchange of authorized species, and to share information on the captive breeding of these species.
 - e. Routine disclosure to Federal, Tribal, State, and local authorities who need to know who is permitted to receive and rehabilitate sick, orphaned, and injured birds under the Migratory Bird Treaty Act and the Bald and Golden Eagle Protection Act; federally permitted rehabilitators; individuals seeking a permitted rehabilitator with whom to place a bird in need of care; and licensed veterinarians who receive, treat, or diagnose sick, orphaned, and injured birds.
 - f. Routine disclosure to the Department of Justice, or a court, adjudicative, or other administrative body or to a party in litigation before a court or adjudicative or administrative body, under certain circumstances.
 - g. Routine disclosure to the appropriate Federal, Tribal, State, local, or foreign governmental agency responsible for investigating, prosecuting, enforcing, or implementing statutes, rules, or licenses, when we become aware of a violation or potential violation of such statutes, rules, or licenses, or when we need to monitor activities associated with a permit or regulated use.
 - h. Routine disclosure to a congressional office in response to an inquiry to the office by the individual to whom the record pertains.
 - i. Routine disclosure to the Government Accountability Office or Congress when the information is required for the evaluation of the permit programs.
 - j. Routine disclosure to provide addresses obtained from the Internal Revenue Service to debt collection agencies for purposes of locating a debtor to collect or compromise a Federal claim against the debtor or to consumer reporting agencies to prepare a commercial credit report for use by the FWS.
5. For individuals, personal information such as home address and telephone number, financial data, and personal identifiers (social security number, birth date, etc.) will be removed prior to any release of the application.
6. The public reporting burden on the applicant for information collection varies depending on the activity for which a permit is requested. The relevant burden for a Migratory Bird Scientific Collecting permit application is 4 hours for a new permit, 1 hour for an amendment, and 1 hour for recordkeeping. This burden estimate includes time for reviewing instructions, gathering and maintaining data and completing and reviewing the form. You may direct comments regarding the burden estimate or any other aspect of the form to the Service Information Clearance Officer, U.S. Fish and Wildlife Service, Mail Stop 222, Arlington Square, U.S. Department of the Interior, 1849 C Street, NW, Washington D.C. 20240.

Freedom of Information Act – Notice

For organizations, businesses, or individuals operating as a business (i.e., permittees not covered by the Privacy Act), we request that you identify any information that should be considered privileged and confidential business information to allow the Service to meet its responsibilities under FOIA. Confidential business information must be clearly marked "Business Confidential" at the top of the letter or page and each succeeding page and must be accompanied by a non-confidential summary of the confidential information. The non-confidential summary and remaining documents may be made available to the public under FOIA[43 CFR 2.26 – 2.33].



U.S. Fish & Wildlife Service

Migratory Bird Regional Permit Offices

FWS REGION	AREA OF RESPONSIBILITY	MAILING ADDRESS	CONTACT INFORMATION
Region 1	Hawaii, Idaho, Oregon, Washington	911 N.E. 11th Avenue Portland, OR 97232-4181	Tel. (503) 872-2715 Fax (503) 231-2019 Email permitsR1MB@fws.gov
Region 2	Arizona, New Mexico, Oklahoma, Texas	P.O. Box 709 Albuquerque, NM 87103	Tel. (505) 248-7882 Fax (505) 248-7885 Email permitsR2MB@fws.gov
Region 3	Iowa, Illinois, Indiana, Minnesota, Missouri, Michigan, Ohio, Wisconsin	5600 American Blvd. West Suite 990 Bloomington, MN 55437-1458 (Effective 5/31/2011)	Tel. (612) 713-5436 Fax (612) 713-5393 Email permitsR3MB@fws.gov
Region 4	Alabama, Arkansas, Florida, Georgia, Kentucky, Louisiana, Mississippi, North Carolina, South Carolina, Tennessee, Virgin Islands, Puerto Rico	P.O. Box 49208 Atlanta, GA 30359	Tel. (404) 679-7070 Fax (404) 679-4180 Email permitsR4MB@fws.gov
Region 5	Connecticut, District of Columbia, Delaware, Maine, Maryland, Massachusetts, New Hampshire, New Jersey, New York, Pennsylvania, Rhode Island, Virginia, Vermont, West Virginia	P.O. Box 779 Hadley, MA 01035-0779	Tel. (413) 253-8643 Fax (413) 253-8424 Email permitsR5MB@fws.gov
Region 6	Colorado, Kansas, Montana, North Dakota, Nebraska, South Dakota, Utah, Wyoming	P.O. Box 25486 DFC(60154) Denver, CO 80225-0486	Tel. (303) 236-8171 Fax (303) 236-8017 Email permitsR6MB@fws.gov
Region 7	Alaska	1011 E. Tudor Road (MS-201) Anchorage, AK 99503	Tel. (907) 786-3693 Fax (907) 786-3641 Email permitsR7MB@fws.gov
Region 8	California, Nevada	2800 Cottage Way Room W-2606 Sacramento, CA 95825	Tel. (916) 978-6183 Fax (916) 414-6486 Email permitsR8MB@fws.gov

INSTRUCTIONS FOR COMPLETING COLLECTING ACTIVITY TABLE

Species

Identify the species you propose to collect. Use the scientific and common name(s) listed in 50 CFR 10.13. (See list at <http://www.fws.gov/migratorybirds/issues/nonnative/MBTA-protected&NonprotectedSpecies.htm>)

State

Specify the state where you propose to collect the species. Enter only one state per row.

County or Site (If Known)

You may enter one or more counties, boroughs, or specific collection sites where the collection will occur per row. This block may be left blank.

Collection Period (Calendar Years)

If your project is a single year project, the collection period is “Year 1.” If your project is a multiyear project and you intend to collect the same number of specimens annually, the collection period is “Annually.” If your project is a multiyear project, the quantity of specimens will vary each year, and you will be collecting opportunistically each year, the collection period is “Permit Duration (3 years).” If your project is multiyear and the number of specimens will vary each year but you intend to collect a specific quantity of specimens each year, the collection period is “Year 1,” “Year 2,” and “Year 3,” as needed; you will need to duplicate rows for that species.

Types of Collecting Activities

Do not overlap quantities; the quantities entered in the various types of collecting activities across each row must be mutually exclusive.

Lethal Collection

Enter the maximum quantity of specimens of that species that you propose to kill. This includes shooting or any other proposed method of lethal collection.

Viable Egg Collection

Enter the maximum quantity of eggs (believed to be viable) you plan to collect. If you plan to collect nests with eggs, estimate the maximum number of eggs per nest. This also includes viable eggs that are collected, incubated, and the hatchlings retained or released. Collection of eggs known to be nonviable is considered salvage and should not be included here.

Trap & Retain

Enter the maximum quantity of specimens of that species that you propose to live-trap and retain in captivity permanently (either life-long or euthanized upon completion of the study).

Trap & Release

Enter the maximum quantity of specimens of that species that you propose to live-trap and release at the capture site (e.g., after collection of samples or data). This may include prolonged holding prior to release.

Trap & Relocate

Enter the maximum quantity of specimens of that species that you propose to live-trap at the capture site and release at another location. This may include prolonged holding prior to release.

My Collecting Request Doesn't Fit Your Collecting Categories

Use the categories provided as much as possible; provide further clarification in your written outline, study proposal, or justification.

Maximum Annual Total Requested

Add the quantities per species from all types of collecting that you have listed; enter the sum in this column (e.g. [Maximum Annual Total Requested] = [Lethal Collection] + [Viable Egg Collection] + [Trap & Retain] + [Trap & Release] + [Trap & Relocate]). If your project is a multiyear project, the quantity of specimens will vary each year, and you will be collecting opportunistically each year, you may leave the Maximum Annual Total Requested block blank.

Total Quantity Requested

If your project is a single year project, the Total Quantity Requested is the same as the Maximum Annual Total Requested. If your project is a multiyear project and you intend to collect the same number of specimens annually, the Total Quantity Requested is three times the Maximum Annual Total Requested (e.g. [Total Quantity Requested] = 3 x [Maximum Annual Total Requested]). If your project is a multiyear project, the quantity of specimens will vary each year, and you will be collecting opportunistically each year, the Total Quantity Requested is the sum of all types of collecting that you have listed (e.g. [Maximum Annual Total Requested] = [Lethal Collection] + [Viable Egg Collection] + [Trap & Retain] + [Trap & Release] + [Trap & Relocate]). If your project is multiyear and the number of specimens will vary each year but you intend to collect a specific quantity of specimens each year, add the Maximum Annual Totals for Year 1, Year 2, and Year 3 (as applicable).