



FEDERAL FISH AND WILDLIFE PERMIT APPLICATION FORM

Special Purpose – Miscellaneous
(Migratory Bird Treaty Act, 50 CFR 21.27)
U.S. Fish and Wildlife Service
Division of Migratory Bird Management



TYPE OF REQUEST

New Application

Renewal

Amendment

If requesting a renewal or amendment, provide Permit # _____

[Return Addresses Instructions](#)

Complete Sections A or B, and C, D, and E of this application. U.S. address may be required in Section C, see instructions for details. **See instruction page(s) for information on how to make your application complete and help avoid unnecessary delays.**

A. Complete if applying as an individual			
1.a. Last name	1.b. First name	1.c. Middle name or initial	1.d. Suffix
2. Date of birth (mm/dd/yyyy)	3.a. Telephone number	3.b. Alternate telephone number	3.d. E-mail address

B. Complete if applying on behalf of a business, corporation, public agency, Tribe, or institution			
1.a. Name of business, agency, Tribe, or institution		1.b. Doing business as (dba)	
2. Tax identification no.		3. Description of business, agency, or institution	
4.a. Principal officer Last name	4.b. Principal officer First name	4.c. Principal officer Middle name/ initial	4.d. Suffix
5. Principal officer title		6. Primary contact name	
7.a. Business telephone number	7.b. Alternate telephone number	7.c. Business fax number	7.d. Business e-mail address

C. All applicants complete address information				
1.a. Physical address (Street address; Apartment #, Suite #, or Room #; no P.O. Boxes)				
1.b. City	1.c. State	1.d. Zip code/Postal code:	1.e. County/Province	1.f. Country
2.a. Mailing Address (include if different than physical address; include name of contact person if applicable)				
2.b. City	2.c. State	2.d. Zip code/Postal code:	2.e. County/Province	2.f. Country

D. All applicants MUST complete	
1. A nonrefundable processing fee is required to process this permit, please attach check or money order payable to the U.S. FISH AND WILDLIFE SERVICE. Federal, Tribal, State, and local government agencies, and those acting on behalf of such agencies, are exempt from the processing fee – Please see link for processing fee cost and fee exempt status as outlined in 50 CFR 13.11(d) . Click here for Processing Fees	
2. Do you currently have or have you ever had any Federal Fish and Wildlife permits? Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, list the number of the most current permit you have held or that you are applying to renew/re-issue:	
3. Certification: I hereby certify that I have read and am familiar with the regulations contained in Title 50, Part 13 of the Code of Federal Regulations and the other applicable parts in subchapter B of Chapter I of Title 50, and I certify that the information submitted in this application for a permit is complete and accurate to the best of my knowledge and belief. I understand that any false statement herein may subject me to the criminal penalties of 18 U.S.C. 1001.	
Signature of applicant/Principal Officer (No stamped signatures. Electronic signatures accepted.)	Date of signature (mm/dd/yyyy)

Please continue to next page



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NOTE: A Federal Special Purpose Possession - Miscellaneous application is used to permit migratory bird activities that are not covered by other existing permit types. Please ensure no other type of migratory bird permit applies before using this form. To qualify for a permit, applicants must demonstrate that activities (a) benefit the migratory bird resource, (b) address important research, (c) address human concerns for individual birds, or (d) show other compelling justification. You should review Title 50 Parts 10, 13, and 21.27 of the Code of Federal Regulations (CFR). You are responsible for reviewing and understanding these regulations before you request and accept a permit. These regulations can be found on our website at: <https://www.fws.gov/birds/policies-and-regulations/permits/need-a-permit.php>. You must be at least 18 years old to apply for a migratory bird permit. Please read the pertinent regulations before you sign and submit your application.

Please provide the information requested below. If additional information needs to be provided that does not fit in the designated spaces, add additional sheets to your application submission. You may use as many additional sheets as needed. Please number pages accordingly using the page number box provided at the bottom of the sheet, and the corresponding question number.

You should be as thorough and specific as possible in your responses. Incomplete applications will be returned. If you are requesting renewal, you only need to provide information that has changed since your prior application.

As the permittee, you are legally responsible for ensuring that your subpermittees, staff, and volunteers adhere to the terms of your permit.

SECTION E.

Questions

1) *What is the purpose of your activity? Provide a detailed description of the proposed project or activity. Include copies of supporting documentation that may be useful for evaluating your request.*

2) Attachments - In additions to this form, you should also attach the following to complete your application:

- a) Attach photographs and diagrams of your permanent facilities/enclosures for housing migratory birds (both indoor and outdoor). Diagrams must include dimensions (length, width, and height) and a description of interior and exterior construction materials, such as flooring and netting materials. Indicate the species or type of species that will be housed in each. Also provide a description of the interior and exterior construction and housing materials, such as flooring, netting, perching, and watering materials.

3) Any permit issued as a result of this application is not valid unless you also have any required State or tribal permits or approvals associated with the activity. Have you obtained all required State or tribal permits or approvals to conduct this activity?

Yes, Have Attached

None Required

Have Applied, Will Provide Upon Request

4) What activity are you requesting?

- a) *Species (scientific and common name).*
- b) *Quantity of each species.*
- c) *Live migratory bird(s) or type specimen (mount, parts, nests, and/or eggs).*
- d) *Source (wild-caught, captive-raised) .*
- e) *Take activity (i.e. kill, trap-release, trap-retain, salvage, possess, etc.).*

5) Explain why you chose these species, collection location, and number of birds requested.

6) Describe your methods. Include the information below as applicable.

a) Trapping: explain your choice of trap, frequency of trap checks, and what, if any, lure you will use.

b) Lethal Collection: type of gun and ammunition; explain why nonlethal methods do not meet your objectives.

c) Euthanasia: describe your euthanasia method. For more information see the American Veterinary Medical Association (AVMA) Guidelines for the Euthanasia of Animals (<https://www.avma.org/KB/Policies/Pages/Euthanasia-Guidelines.aspx>).

d) *Invasive Procedures: describe your methods and how you will minimize pain and stress.*

e) *Captivity: describe where and how long birds will be kept in captivity. Include a description, dimensions, and/or photographs of permanent and transport enclosures. Include the diet and enrichment you will provide.*

f) *Release to the Wild: describe your choice of release location(s). Provide State authorization, if required. If held longer than 24 hours, describe how birds will be evaluated for release and, if needed, conditioned for release.*

7) Provide the exact location of the property or properties where the activity (where bird(s) will be collected, held in captivity, released to the wild, etc.) would be conducted including state, county, and physical address, and latitude/longitude in decimal degrees (e.g. 36.87998/-88.3435). If available, provide a copy of any authorizations for access to State, Federal, or Tribal land. For assistance determining the latitude/longitude for a specific location in decimal degrees, please visit <https://earthexplorer.usgs.gov/>.

8) Describe in detail your experience in conducting the proposed activities. Include the source and duration of experience for each of the proposed activities. If you do not currently have experience in a proposed activity, identify who will be serving as a mentor. For example, if you are trapping, provide a copy of your USGS Bird Banding Lab permit or a letter of reference regarding your trapping experience from a Master Bander or other experienced trapper.

9) Indicate the intended disposition of the birds and/or specimens. If applicable, include the federal permit number, name, and address of the public, scientific, or educational institution to which all specimens ultimately will be donated upon completion of activity. You must include an official letter from this entity indicating their willingness to accept these donations. The letter must be on their letterhead and list their federal migratory bird permit number or indicate how they meet the federal permit exemption under 50 CFR 21.12

10) For activities that include kill, trap-retain, and/or trap-relocate birds from the wild: to assist us in complying with the National Environmental Policy Act (NEPA), as much as possible describe any anticipated effects (positive or negative) to:

- a) Breeding birds or other seasonality concerns.**
- b) Populations of Birds of Conservation Concern and bird species with small local populations.**
- c) Potential disease transmission.**
- d) Non-target species.**
- e) Threatened or endangered species.**
- f) Spread of invasive species.**
- g) Other natural resources including natural lands and waters.**
- h) Cultural resources including historical sites.**
- i) Low income, minority and/or Native American populations.**
- j) Public health and safety.**

11) Anyone who will be assisting you with the permitted activities or acting as your agent must either have their own Federal migratory bird permit for the activity or be identified by you, in writing, as a subpermittee under your permit. They may also require a State permit. Subpermittees must be at least 18 years old. As the primary permittee, you will be responsible for ensuring that your subpermittees are properly trained and adhere to the terms of your permit. Provide the name of any subpermittees who will be conducting activities under your permit. Persons under 18 may assist you in conducting programs, but you or one of your designated subpermittees over the age of 18 must be present and maintain direct control of them at all times. For anyone handling or caring for live birds, briefly describe what they will be doing and their qualifications.

12) You must retain records legibly written or reproducible in English relating to the activities conducted under your permit for at least 5 years after the date of expiration of your permit. Is the physical address you provided in Section C on page 1 of this application the address where your records will be kept?

Yes

No. If "no", provide
physical address.

13) Disqualification factor. Have you, the permittee, or your client (if a broker on behalf of your client):

- **Been assessed a civil penalty or convicted of any criminal provision of any statute or regulation relating to the activity for which the application is filed (50 CFR 13.21(b) (1));**
- **Been convicted, or entered a plea of guilty or nolo contendere, for a felony violation of the Lacey Act, the Migratory Bird Treaty Act, or the Bald and Golden Eagle Protection Act. (50 CFR 13.21 (c)(1));**
- **Had a permit revoked within the last five years for willfully violating any Federal or State statute or regulation, or any Indian tribal law or regulation, or any law or regulation of any foreign country, which involves a violation of the conditions of the permit or of the laws or regulations governing the permitted activity (50 CFR 13.28 (a)(1)) or failing to correct deficiencies that were the cause of a permit suspension within 60 days (50 CFR 13.28 (a)(2)).**

Answer "yes" if ANY of the events listed immediately above have occurred. Answer "no" if none of the events listed immediately above have occurred.

Yes

No

If you answered "Yes", provide: a) the individual's name; b) date of conviction, civil penalty assessment or revocation; c) charge(s), or reason(s) for revocation; d) location of the incident; e) court (if applicable, ticket, federal/state/tribal court etc.); and f) legal action taken for each violation (i.e. fine, incarceration, probation...). Please be aware that a "Yes" response does not automatically disqualify you from getting a permit.

14) Are you eligible for Fee Exempt Status? Fee exempt status applies to government agencies (Federal, State, Tribal, and municipal governments). Applicants acting on behalf of such agencies must submit a letter on agency letterhead and signed by the head of the unit of government for which the applicant is acting on behalf, confirming that the applicant will be carrying out the permitted activity for the agency, or the agencies tax exempt form.

Yes - Government Agency

Yes - Acting on behalf of Government Agency
Documentation Included

No - not eligible for Fee Exempt Status

NOTICES

PRIVACY ACT STATEMENT

Authority: The information requested is authorized by the following: the Bald and Golden Eagle Protection Act (16 U.S.C. 668), 50 CFR 22; the Endangered Species Act (16 U.S.C. 1531-1544), 50 CFR 17; the Migratory Bird Treaty Act (16 U.S.C. 703-712), 50 CFR 21; the Wild Bird Conservation Act (16 U.S.C. 4901-4916), 50 CFR 15; the Lacey Act: Injurious Wildlife (18 U.S.C. 42), 50 CFR 16; Convention on International Trade in Endangered Species of Wild Fauna and Flora (TIAS 8249), 50 CFR 23; General Provisions, 50 CFR 10; General Permit Procedures, 50 CFR 13; and Wildlife Provisions (Import/export/transport), 50 CFR 14.

Purpose: The collection of contact information is to verify the individual has an eligible permit to conduct activities that affect protected species. The information the individual provides helps the FWS monitor and report on protected species and assess the impact of permitted activities on the conservation and management of species and their habitats.

Routine Uses: The collected information may be used to verify an applicant's eligibility for a permit to conduct activities with protected wildlife; to provide the public and the permittees with permit related information; to monitor activities under a permit; to analyze data and produce reports to monitor the use of protected wildlife; to assess the impact of permitted activities on the conservation and management of protected species and their habitats; and to evaluate the effectiveness of the permit programs. More information about routine uses can be found in the System of Records Notice, Permits System, FWS-21.

Disclosure: The information requested in this form is voluntary. However, submission of requested information is required to process applications for permits authorized under the listed authorities. Failure to provide the requested information may be sufficient cause for the U.S. Fish & Wildlife Service to deny the request.

PAPERWORK REDUCTION ACT STATEMENT

In accordance with the Paperwork Reduction Act (44 U.S.C. 3501), the U.S. Fish and Wildlife Service collects information necessary to monitor take and disposition of migratory birds, under the applicable laws governing the requested activity, for which a permit is requested, and to respond to requests made under the Freedom of Information Act and the Privacy Act of 1974. Information requested in this form is purely voluntary. However, submission of requested information is required in order to process applications for permits authorized under the above laws. Failure to provide all requested information may be sufficient cause for the U.S. Fish and Wildlife Service to deny the request. According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor and a person is not required to respond to a collection of information unless it displays a currently valid OMB control number. OMB has approved this collection of information and assigned Control No. 1018-0022.

ESTIMATED BURDEN STATEMENT

We estimate public reporting for this collection of information to average 2 hours for the application and 30 minutes for recordkeeping, including time for reviewing instructions, gathering and maintaining data and completing and reviewing the form. Direct comments regarding the burden estimate or any other aspect of the form to the Service Information Clearance Officer, Fish and Wildlife Service, U.S. Department of the Interior, 5275 Leesburg Pike, MS: BPHC, Falls Church, VA 22041-3803, or via email at Info_Coll@fws.gov. Please do not send your completed form to this address.

FREEDOM OF INFORMATION ACT

For organizations, businesses, or individuals operating as a business (i.e., permittees not covered by the Privacy Act), we request that you identify any information that should be considered privileged and confidential business information to allow the Service to meet its responsibilities under FOIA. Confidential business information must be clearly marked "Business Confidential" at the top of the letter or page and each succeeding page and must be accompanied by a non-confidential summary of the confidential information. The non-confidential summary and remaining documents may be made available to the public under FOIA [43 CFR 2.26 – 2.33].