From: Juliusson, Lara
To: Lindstrom, James
Subject: Re: Sage-Grouse GIS Team meeting tomorrow
Date: Tuesday, March 18, 2014 12:42:10 PM

Hi Jim,

I am really sorry. I somehow put the wrong call in number in the email and we actually all called into the number in the calendar invite, which is:

CALL IN INFORMATION
866-453-3946
Participant: 4477243 (GIS SAGE)

I am going to put up the notes from the meeting, but if you want to talk about what we went over, feel free to give me a call.

Lara

Lara Juliusson, GIS Biologist
Sage-grouse Energy Team
U.S. Fish and Wildlife Service,
Region 6, Lakewood, CO
Lara_Juliusson@fws.gov
303-236-9876

On Tue, Mar 18, 2014 at 11:14 AM, Lindstrom, James <james_lindstrom@fws.gov> wrote:

> I called into the number below...
>
> Just a reminder that we will have our meeting tomorrow from 9-10:00 MST. The call in number is:
> **877-901-6917; 4401420#**
>
> ... I called in several times and it said the host has not started the meeting. I let it run for a bit and after a while it just hung up. If that's the number you were using there is definitely some issues somewhere.
>
> Jim
>
> _____
> Jim Lindstrom
> *james_lindstrom@fws.gov*
> Cartographer
> U.S. Fish & Wildlife Service
> Wyoming Ecological Services Field Office
> (307) 772-2374 (Ext 240)
>
> On Tue, Mar 18, 2014 at 10:10 AM, Juliusson, Lara <lara_juliusson@fws.gov> wrote:
>
> > Hi Jim,

Sorry to miss you. We were all on the call with the information you have. I will post the meeting notes, but we basically agreed on "consent" as a form of decision making, and we went through and modified the Charter Goals in the team charter, and agreed upon them.

https://docs.google.com/a/fws.gov/document/d/1q-mTTk-K7W681bEvYTC38SRkFxSoLuJPJEkslgzVElM/edit

Lara

Lara Juliusson, GIS Biologist
Sage-grouse Energy Team
U.S. Fish and Wildlife Service,
Region 6, Lakewood, CO
Lara_Juliusson@fws.gov
303-236-9876

On Tue, Mar 18, 2014 at 9:20 AM, Lindstrom, James <james_lindstrom@fws.gov> wrote:

> So no call then? Or do I have the wrong information?
>
> Jim
>
> _____
> Jim Lindstrom
> *james_lindstrom@fws.gov*
> Cartographer
> U.S. Fish & Wildlife Service
> Wyoming Ecological Services Field Office
> (307) 772-2374 (Ext 240)
>
> On Mon, Mar 17, 2014 at 8:59 AM, Juliusson, Lara <lara_juliusson@fws.gov> wrote:
>
>> Hi Team,
>>
>> Just a reminder that we will have our meeting tomorrow from 9-10:00 MST. The call in number is:
>> **877-901-6917; 4401420#**
>>
>> We will attempt to finalize the team Decision Process and Goals/Purpose. Feel free to add comments to the document linked to below.
>>
>> Additionally, Pat has added some items for discussion and we've had some other questions come up over email, such as how much time can team members dedicate to this group and analysis projects. Finally, I would like to get Drue/Kate/Kevin's take on the question we've had regarding who are the teams/other biologists working on SG that we will be interfacing with and how will we get connected with them.

Thanks and talk with you tomorrow!
Lara

On Mon, Mar 10, 2014 at 1:40 PM, Juliusson, Lara <lara_juliusson@fws.gov> wrote:

Dear Sage-Grouse GIS Team:

Please read through the DRAFT SG GIS Team Charter at this link: https://docs.google.com/a/doi.gov/document/d/1q-mTTk-K7W681bEvYTC38SRkFxSoLuJPJEkslgzVElM/edit?usp=sharing. This charter was created based on your input to the objectives document and our discussions thus far. This is a draft that is expected to change during our next call. Although much is still undetermined, I've highlighted in **Green**, what we have finalized.

This charter outlines:

- Goals/Purpose,
- Scope/Responsibilities/Steps,
- Exclusions (what we will *not* do),
- Timeline,
- Meeting Plan,
- Decision Process, and
- Membership.

During our next meeting, If this works for all, I think it would be good to come to agreement on the following items, which I have highlighted in **purple** in the document:

1. **Decision Process:** how decisions will be made and how we will get feedback from absent members.
2. **Team Purpose:** the final three bulleted “Team Purpose” items
3. **First steps** (If there is time) start working through action items for each of the initial objectives. My thought is we would first come to agreement that the "possible step" I have outlined is what we should do, and then identify responsible parties and due dates for accomplishing these actions.

This is all meant to help provide structure to our meetings and make our work more efficient, but I definitely want to incorporate your input, so let me know if you have suggestions/comments, etc.