From: Fisher, Robert
To: Nicole Alt
Cc: Kate Norman
Subject: Facilitation SOW
Date: Tuesday, March 31, 2015 6:36:19 PM

Nicole,

Could you please send the scope of work, in whatever form it's in, as soon as possible. We need to get something to the contracting officer to replace the draft we gave them to accompany the receipt of the funding. We can help refine it and put it into final form. We also need it to get the Task Order issued so Bob Wheeler can start working with you.

Also, I spoke with Bob late today and he's amenable to co-facilitate with me. He does need to check his schedule for the last week of May and the first week of June. I expect to hear from him and let you know tomorrow. As I mentioned to Kate, Bob will be the lead, in part because I can't be at the early May meeting (assuming you still go ahead with it).

Thanks,
Robert

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Robert
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