

National Coastal Wetlands Conservation Grant Program

Schedule for 2012 Application Review Process

Regional Office Schedule	Washington Office Schedule
	February 2011. The Director sends a memo is sent to the Directorate announcing the schedule for 2012 grant cycle. The program is announced on Grants.gov.
February 2011. Regional Wildlife and Sport Fish Restoration Program (WSFR) staff contact States to request applications and provide guidance.	
	June 2011. The Director sends a memo to Regional Directors requesting nominees for the 2012 National Review Panel.
June 30, 2011. State applications must be received by the Regional offices by 4:00 p.m. local time. Late applications will be ineligible.	June 30, 2011. State applications must be uploaded to Grants.gov by 11:59 p.m. Eastern Daylight Time. Late applications are ineligible.
June 30 – July 29, 2011. Regional WSFR offices screen applications for eligibility and substantiality. Ineligible applications are returned to the State. They may not be resubmitted after June 30, 2011. Copies of all eligible applications are shared with the Regional Coastal Program Coordinator for review and scoring.	
August 1, 2011. Eligible, unscored applications are due to the Washington Office. Hardcopies, compact disks and Adobe PDF files should be sent to Chris Darnell, Fisheries and Habitat Conservation (FHC).	August 1, 2011. Eligible, unscored applications are received by FHC. PDF files of the applications are uploaded to the NCWCG Sharepoint site where they can be accessed by the National Review Panel for review and preliminary scoring.
	October 18 – 20, 2011. National Program Coordinators convene the 2011 National Review Panel Meeting in Maine.
	November 2011. FHC prepares 2011 award recommendations and supporting documentation for the Director.
	November 2011. WSFR provides final estimate of available funds for FY 2012.
	November 30, 2009 – December 9, 2009. The AFHC and AWSR review and approve the 2012 awards recommendations and forward them to the Director for approval.
	December 12, 2011 – December 23, 2011. Director approves the award recommendations with or without changes.
	December 2011. 2012 grants are announced on the FWS website.