CLAIM FOR REIMBURSEMENT FOR EXPENDITURES ON OFFICIAL BUSINESS

1. DEPARTMENT OR ESTABLISHMENT, BUREAU, DIVISION OR OFFICE: Department of the Interior, Arcata FWO

2. VOUCHER NUMBER

3. SCHEDULE NUMBER

Read the Privacy Act Statement on the back of this form.

5. PAID BY

4. CLAIMANT

a. NAME *(Last, first, middle intial)*: Joe, Joe J.

b. SOCIAL SECURITY NO.:

c. MAILING ADDRESS *(Include ZIP Code)*: 1234 my Home Street, Lake Tahoe, NV XXXXX

d. OFFICE TELEPHONE NUMBER: XXX-XXX-XXXX

6. EXPENDITURES *(If fare claimed in col. (g) exceeds charge for one person, show in col. (h) the number of additional persons which accompanied the claimant.)*

Show appropriate code in col. (b):
A—Local travel
B—Telephone or telegraph, or
C—Other Expenses *(itemized)*

(Explain expenditures in specific detail.)

MILEAGE RATE: 44.5¢

DATE 2006 ~~19~~ (a)	CODE (b)	(c) FROM	(d) TO	NO. OF MILES (e)	AMOUNT CLAIMED: MILEAGE (f)	FARE OR TOLL (g)	ADD. PERSONS (h)	TIPS AND MISCELLANEOUS (i)
12/1/06 12/3/06		Lake Tahoe, NV	Weaverville, CA	940	418 30			
			AMOUNTS CARRIED FORWARD FROM THE BACK					
			TOTALS		418 30			

If additional space is required continue on the back.

7. AMOUNT CLAIMED *(Total of cols. (f), (g) and (i).)* ▶ $

SIGN HERE

8. This claim is approved. Long distance telephone calls, if shown, are certified as necessary in the interest of the Government. *(Note: If long distance calls are included, the approving official must have been authorized, in writing, by the head of the department or agency to so certify (31 U.S.C. 680a).)*

Sign Original Only

APPROVING OFFICIAL SIGN HERE ▶ DATE

9. This claim is certified correct and proper for payment.

Sign Original Only

AUTHORIZED CERTIFYING OFFICER SIGN HERE ▶ DATE

10. I certify that this claim is true and correct to the best of my knowledge and belief and that payment or credit has not been received by me.

Sign Original Only

CLAIMANT SIGN HERE ▶ DATE 12/4/06

11. CASH PAYMENT RECEIPT

a. PAYEE *(Signature)*

b. DATE RECEIVED

c. AMOUNT $

12. PAYMENT MADE BY CHECK NO.

ACCOUNTING CLASSIFICATION